

Continuing Education

February 2003	Software House CCURE 800 Maintainer/Installer Training/Certification
July 2002	Geoffrey Access Control Administrator Training
April 2002	International Archibus/FM User's Group Conference
January 2002	Archibus/FM Advanced training
August 2001	Eaton/Cutler-Hammer Conference
2000-2001	Siemens Apogee Training
May 2001	International Archibus/FM User's Group Conference
September 2000	Archibus/FM Core training

Education

August 1998 – December 2000	University of Pittsburgh	Pittsburgh, PA
Bachelor of Science, Information Science		
January 2000 – May 2000	Institute for Shipboard Education	Pittsburgh, PA
Semester at Sea Spring 2000 Voyage		
August 1996 – May 1998	University of West Florida	Pensacola, FL
Associate of Arts		

Technical Skills

Proficient in Building Access Control Systems, Closed Circuit Television Equipment and security software applications
 Proficient in Archibus Facilities Management System, Security, Lighting, Power Management, Time Management, Working knowledge of SQL and Visual Basic
 Hardware, Software, Operating System Installation, Hard Drive Formatting, Client/Server applications, Database Maintenance on Windows NT and Windows 2000 and SQL Servers.
 Proficient in Windows 95/98/2000/NT, MS Explorer, Netscape, Seagate Crystal Reports, MS Visio, Microsoft Office 2000 (Word, Works, Excel, Access, PowerPoint), MS-DOS, HTML and UNIX
 Excellent analytical skills interpersonal communications, detail-oriented and a team player.

Hobbies

Skiing, Mountain biking, Scuba diving, Roller blading, Hiking, Camping and Traveling

References and transcripts available upon request