



MONROE COUNTY LAND AUTHORITY

1200 TRUMAN AVENUE, SUITE 207 • KEY WEST, FLORIDA 33040
PHONE (305) 295-5180 • FAX (305) 295-5181

March 15, 2001

Re: Employment Recommendation for Jim Melton

To Whom It May Concern:

Jim Melton has provided technical support for the Monroe County Land Authority's computer system for several years. He has provided our office with advice in the selection of computer components, installed equipment and software, diagnosed problems, and provided assistance in the use of equipment and software. I have found him to be a knowledgeable, responsive, and friendly employee with a sense of humor. I enjoy working with him and would encourage potential employers to give him every consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "M. J. Rosch", is written over the word "Sincerely,".

Mark J. Rosch
Executive Director



JS TECHNOLOGIES
I N C O R P O R A T E D

July 14, 1995

To whom it may concern:

I have known Jim Melton for about four years. I encountered him first as the guy making witty observations at a programmer's club monthly meeting. Later, he joined my organization as a full-time programmer involved in development of a complex application written in Clipper.

Jim possesses outstanding programming skills. He is disciplined in the production of software that follows the tenants of reliable code structures. It is clear that he has an appreciation for the fine art of producing software with a consistent style and integrity. I must admit that I am in awe of his skill in this area.

He has been an industrious employee accepting assignments requiring many hours of problem analysis and thoughtful experimentation. On his own initiative, he has helped us construct an improved program development environment for Clipper applications that has simplified configuration management and reduced the time needed for modifications. I and my programming staff have benefited in many ways from Jim's contributions to our business mission and will miss him a lot when system problems arise.

Challenged by tough technical problems, I believe he can focus his intellectual resources to create solutions for a wide variety of applications.

Because of Jim's strong talent for developing computer programs, I can recommend for a software development position without hesitation.

J. Scott Weaver, Pres.
JS Technologies, Inc.



Monroe County Administrative Services
Personnel
5100 College Road Room 204
Key West, FL 33040
(305) 292-4458



BOARD OF COUNTY COMMISSIONERS

MAYOR George Neugent, District 2
Mayor Pro Tem Nora Williams, District 4
Dixie M. Spehar, District 1
Charles "Sonny" McCoy, District 3
Murray E. Nelson, District 5



TO WHOM IT MAY CONCERN:

Jim Melton has been employed with the Monroe County Technical Services Department since October, 1996. He began his employment as a Systems Analyst and in 1998 was promoted to Senior Analyst.

I have had numerous opportunities to work with Jim and have always found him to be helpful, highly knowledgeable, and very resourceful. I always turn to him with our computer problems because he always seems to have the right answer. Jim's trouble-shooting skills are admirable. Working with Jim has also allowed me the opportunity to learn more about our computer system. Unlike many computer technicians, Jim shares his knowledge with great enthusiasm. I have always felt a 'team' attitude with him.

I know Jim to be a person of integrity, dedicated to doing a good job, and always open to the ideas of others. I would highly recommend Jim Melton for employment in your organization. Any company fortunate enough to have him on their team would greatly benefit from his expertise and dependability.

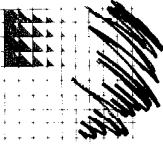
If I can be of any further assistance, please do not hesitate to contact me at 305-292-4459.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tanya Carbonell', written in a cursive style.

Tanya Carbonell
Human Resources Coordinator

Surgical Data Management Corp.



8100 Three Chopt Road
Suite 110
Richmond, Virginia 23288
(804) 282-6140

August, 1993

TO WHOM IT MAY CONCERN:

RE: Mr. James J. Melton

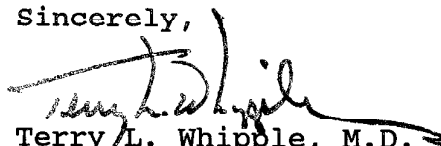
This letter is an enthusiastic recommendation for Mr. James Melton, a recent employee of Surgical Data Management Corporation in Richmond, Virginia. Mr. Melton was recruited by this Company for the purpose of assisting with computer program design of a database system to compile, sort and analyze clinically related medical information.

Mr. Melton was employed from 3/23/92 through 8/19/93. During this time, he discharged his responsibilities proficiently and professionally. He has a masterful command of several software languages including CLIPPER and C, and is adept at designing unique systems for efficient information management. He was able to assimilate very quickly basic knowledge of medical terminology, and to learn the dynamics of information flow within the health care industry - previously a field foreign to him. I believe he can tackle any task assigned, and is sufficiently resourceful to learn almost independently the essential aspects of new business fields.

On the personal side, I have been impressed with Mr. Melton's integrity, punctuality and humor. He is extremely reliable, fair in his assessment of other co-workers, and has a pleasant and warm demeanor.

Mr. Melton left Surgical Data Management for a more opportune position, but has the respect and appreciation of this Company's staff and management. It is a pleasure to commend him to others in the future.

Sincerely,




Terry L. Whipple, M.D.
Chief Executive Officer

TLW/mhp

MEMORANDUM

TO: John Carter, Director
Management & Budget

FROM: Carlos Zarate, Sr. Director
Facilities Maintenance Department 

DATE: January 12, 2000

RE: Memorandum of Commendation - Jim Melton

I would like to take this opportunity to commend Mr. Jim Melton of Information Systems, who is under your purview. The Facilities Maintenance Department recently required his assistance for a variety of projects involving printer problems, Internet Access, installation of new printers, MP2 Computerized Work Order System, etc... Mr. Melton made himself readily available to me and my staff by offering his insightful technical advice and assistance in fulfilling the completion of these projects.

He is extremely skilled in his profession and I look forward to working with him in the future with other computer needs as they arise.

Please ensure that a copy of this Memorandum is placed in Mr. Melton's official personnel file.

Thank you.

CZ/llm

Cc: Jim Melton

March 8, 2000

To Whom It May Concern,

Jim Melton is an experienced technician in computer field. Jim is very proficient in the Microsoft family of software. Jim can configure and trouble-shoot primary domain controllers, backup domain controllers, exchange servers, SQL servers, and has developed a backup strategy for our servers to utilize for their daily backups. Jim is also proficient in the Microsoft office programs such as Microsoft Word, Microsoft Excel, Microsoft Access, and PowerPoint. Jim's attention to the work orders on a daily basis keeps our level of open work orders to a minimum.

Sincerely,



Ken Perryman



August 11, 1995

Mr. James J. Melton
9001 Patterson Ave., Apt. 27
Richmond, VA 23229

Dear Mr. Melton:

We are enclosing our check in the amount of \$395. which covers the deposit made by you for the rental of 3406 Park Avenue, Apt. 1, Richmond, Virginia.

We appreciate the way in which you handled your account with us.


Very truly yours,

A handwritten signature in black ink, appearing to be 'E. Briggs', written in a cursive style.

Elsie W. Briggs

enc.

Memorandum

To: John Carter
From: Sharon Durbin 
Date: 04/19/00
Re: Thank you to Info Systems

Just a note to let you know how much the Building Dept. in Stock Island appreciates the prompt service we get from Info systems. (Jim, Gary & Cee)

Thank you,

Melton-Jim

From: Malloch-Jim
Sent: Friday, January 07, 2000 5:32 PM
To: Perryman-Ken; Carter-John
Cc: Melton-Jim; Roberts-Jim; Snavelly-Heather; LaTorre-Louis; Molina-Sandy
Subject: Upgrades to Community Services Director's PC

I wish to thank Ken Perryman, Jim Melton, and Heather Snavelly for the time spent today (2 hours) in upgrading my Office PC.

The Information Systems Technicians do a lot of work that is often taken for granted to make the County Employees more effective and and efficient through PC upgrades.

I for one am very appreciative of the efforts rendered in my behalf by those individuals mentioned. **Thank you for another job well done!**