

MINUTES OF MEETING

Ivy Tech Community College of Indiana Region 9 Board of Trustees

June 8, 2006

The June 8, 2006, Board of Trustees meeting was held in the Ivy Tech, Lingle Board Room, 2357 Chester Boulevard, Richmond. Vice Chair Bennett called the meeting to order at 4:00 p.m.

Trustees Roll Call

The following Region 9 Trustees were present: Ellen Bennett, Joe Meyer, Malcolm Miles, Steven Slonaker and David Stidham.

Trustees unable to attend the meeting: Rebecca Gibson and James Koons.

Also in attendance: State Trustee William Goins, Chancellor James Steck, Gene Ayton, Kara Monroe, Diana Pappin, Sabrina Pennington, Kim Thurlow, Steve Tincher and Stella Davis

Guests: Mary Gentry-Adams, SGA President, and Darrell Smith, The News-Examiner, Connersville

Notice of Meeting

Formal notice of the meeting was verified.

Meeting Minutes

Vice Chair Bennett called for action on minutes of the April 6, 2006, Board meeting. Trustee Meyer made a motion to accept the minutes as mailed; Trustee Slonaker seconded the motion and the motion carried unanimously.

Business Office Financial Reports

Vice Chair Bennett called for approval of the Business Office Financial Reports. Kara Monroe, executive director of finance, facilities and information technology, announced that the Region is in a healthy financial position and currently has a carry-forward of about \$1.5 million. The carry-forward is attributed to enrollment growth, new equipment purchased with capital campaign funds, and using the 10-12% guideline (savings from budget) in building the carry-forward over several years. Chancellor Steck shared that the Region is looking at several areas for using the carry-forward after the construction projects are complete, such as possibly paying off the loan obtained for the opening of the Connersville facility.

Financial reports for March and April 2006 were reviewed. The March 31, 2006 financial report still showed the negative balance on the salaries line. A transfer of funds from equipment line to the salary line will be processed at central office. Other revenue was 41.4% received with 75% of year passed. An additional \$79,000 in account receivables has been invoiced; however, the Region will not be able to meet the projected budget amount. Under sponsored programs Perkins reflected a negative balance, a revision to the regional Perkins Grant is being processed at central office to bring account to balance. The Johnson Hall contingency status still shows a zero balance and the claim amount to LW Clinton. Negotiations are continuing positively but there is no new information to report. McDaniel Hall contingency status of \$418,800 was reported; the project is on budget and on schedule. Purchase orders over \$5,000 were listed.

The April 30, 2006, financial report operations fund salary line issue had been resolved and reflected an accurate positive amount. The percent of other revenue received was 44% with 88.3% of year passed. Account receivables of about \$79,000 were still out. Under sponsored programs Perkins reflected a positive balance due to central office processing the funds to bring account to balance. There was no significant change in the construction project accounts. Purchase orders over \$5,000 were reviewed with a short discussion on the Taffaro Marketing Group requisition for the refurbished beds.

Trustee Stidham made a motion to approve the financial report as presented to the Board; Trustee Meyer seconded the motion and the motion carried unanimously.

Chairman's Report – Foundation Committee

Diana Pappin, executive director of resource development and media relations, reported on three items from the committee: 1) the monies for the \$178,500 Lilly Plan-Phase 2 match has been met due to an additional contribution from the Johnson Family, 2) the inaugural Ivy Tech Afternoon Tea was a success and raised \$28,382, and 3) a golf outing will take place on June 30.

Chairman's Report – Nominating Committee

Trustee Slonaker, chair of the nominating committee, reported that the Labor position of the Board will be vacated as of June 30, 2006. The committee continues to look for positive candidates for the position and welcomes suggestions. A brief discussion on the Labor position and possible candidates took place.

Trustee Slonaker continued by reporting that the current Board officers have agreed to continue in their leadership roles for another term. The slate of officers is: Rebecca Gibson, Chair; Ellen Bennett, Vice Chair, and Steven Slonaker, Secretary. Official action on the slate of officers will occur at the August Board meeting.

Administrative Report

Chancellor Steck called on Sabrina Pennington, dean of student affairs, who introduced Mary Gentry-Adams, President of the Student Government Association. In addition to serving as SGA President, Mary is President of SIFE (Students in Free Enterprise), a PTK member, and

dedicated student active in on-campus activities. A survey was conducted by SGA via Campus Connect and by SGA representatives talking one-on-one with students. A summary of the survey results, "The Student Perspective," was shared with the Trustees. Results of the survey will be looked at to address concerns and to consider recommendations. It was noticed that sports and recreational requests were on the survey. Perhaps partnerships could be formed with community resources in this area. Dean Pennington mentioned that the third stage of the Lilly funding has been reserved for the building of an outdoor recreational area.

Dean Pennington continued with an enrollment update. End-of-term statistics for the past several spring semesters were reported and charted showing a 34.18% of increase in FTE from 2003 to 2006, and a 25.27% of increase in headcount during the same time. Region 9 summer semester paid enrollment was 1145 headcount, up 7%, and 412.27 FTE, up 5.3% compared to same date last year. Fall semester unpaid enrollment as of June 8, 2006, was 589 headcount, up 10.7%, and 323.13 FTE, up 6.5%, compared to July 5, 2005.

Chancellor Steck called on Kim Thurlow, executive director of WED, for an update. An information sheet on the 7th Annual Manufacturing Forum was distributed and Trustees were invited to attend. The Forum, "Putting the Puzzle Pieces Together," will be held on June 16, 8:30 a.m. – 4:30 p.m., at the Connersville Instructional Center. Andrew Penca, Assistant Deputy Director of DWD, and Trevor Lane, Regional Director for IEDC, will be presenters at the forum. This is a popular industry event for networking and making connections with state funding agencies and other industry colleagues.

Kim Thurlow continued by sharing a "draft" flyer on MSSC (Manufacturing Skill Standards Council) launch. Indiana was one of three states to launch this certification. A pilot group of displaced workers (11 students) are in the third week of a seven-week launch program; partnering with AFL-CIO. Amatrol is a vendor provider delivering the pilot.

Chancellor Steck called on Steve Tincher, dean of academic affairs, to announce program updates. Region 9 explored with Region 6 an A.S. in Respiratory Care. Allied Health programs are expensive with limited enrollment so it made sense to partner with Region 6 to create a program proposal to submit for approval. The College received a community based jobs grant for nursing and allied health programs which could be a possible funding resource for this initiative. The program chair would be based in Region 6 and the clinical coordinator housed in Region 9. The initial co-hort is estimated between 15-20 students. Courses would be offered at the Richmond and Muncie campuses with clinicals built in at the different sites.

Another program update is the agriculture initiative and the implementation of the agri-business concentration in the Business program this fall. There is a high level of interest in the community regarding this program. About 15 credit hours of the degree program are Purdue agriculture courses that the Lafayette Region worked closely with Purdue to put into the curriculum. In addition, an A.S. Degree in Crop Production and A.S. Degree in Swine Production are being explored in coordination with Purdue University to ensure transfer. The earliest date to offer these degrees would be spring 2007.

Dean Tincher also reported that the number of statewide distance education programs is accelerating. The regional strategy is to support the College with regards to implementation of statewide distance education programs. One new program offered this fall is the Library Technician program that was taken to the CHE as a statewide proposal and has two concentrations: Library Technology and Children Services. Two other distance education programs with Region 9 enrollment is the Paralegal program with 20-22 students enrolled and the Human Services with 9 FTE enrolled.

Dean Tincher announced that the Double Up / Fast Track to College, HB 1347, that was passed in the last session provides the opportunity for students to acquire college credit that applies to a high school diploma. A new aspect through this legislation is that the high school diploma will be issued through the Department of Education by Ivy Tech. Statewide plans will be developed to implement this program.

Chancellor Steck called on Kara Monroe, executive director of finance, facilities and information technology, for an update on the bookstore and campus projects. A financial statement dated June 5, 2006, for The 9th Edition bookstore reflected total revenue of \$734,893.46 which included a one-time commission from IU East of 77,505.30. A total expense amount of \$632,996.89 which included start-up purchases was deducted leaving a current carry-forward of \$101,896.57. The adjusted carry -forward was \$35,213.96 (a beginning balance of negative \$66,682.61 on this auxiliary fund account was deducted which reflected write offs that had accumulated in the account). The bookstore is an auxiliary service and transactions do not run through the operations budget. Kara reported she was pleased with the bookstore operations so far and that they are working on identifying benchmarks for bookstore reporting.

Kara Monroe continued with an update on campus projects in collaboration with IU East and Reid Hospital. New campus signage contains directions to I-70. The connector road to connect our campus with Reid Hospital campus will go in at the "T" road off the entrance drive. The connector road will have a multi-use path and lighting. The front entrance sign is a monument design. The signage along I-70 will incorporate the same sign identifier as the front entrance with landscaping (tree line) and flags. During a visit to Richmond the President of IU was on campus to meet with Chancellor Steck about the campus projects and was very encouraging that the projects should move forward. At this time the connector road and front entrance signage is scheduled to go to the IU Trustees for approval at their June meeting and the I-70 signage is scheduled to go to the IU Trustees at their September meeting.

Chancellor Steck shared the need to communicate within the community about community colleges in general, as well as Ivy Tech Community College, now that the College is an official community college. Misperceptions about community colleges remain a big challenge, especially with high school counselors/faculty, business leaders, legislators and local constituents. The chancellor made the request for Trustees to help get the message out about community colleges. A list of notable community college graduates was shared. Several suggestions on communicating and changing the view of community colleges were offered by the Trustees: to participate on radio talk shows, information/quotes in the newspaper monthly,

guest view articles in Palladium-Item and Star, better use of internet/webpage, use of WCTV, use of testimonials from students/alumni, word of mouth, create talking points, and communicate to Wayne County school superintendents.

Action Items

Vice Chair Bennett called on Kara Monroe to report on the 2006-2007 Regional Operating Budget. The 2005-2006 fiscal-year closes on June 30, 2006. Consideration of a motion to continue to operate and incur expenses until approval of the 2006-2007 operating budget at the August Board meeting was requested.

Trustee Miles made a motion to allow continuation of the operations budget until the new fiscal-year budget can be approved; Trustee Meyer seconded the motion and the motion carried unanimously.

Vice Chair Bennett called for action on Resolution Number 2006-2, Approval of A.S. in Paramedic Science. Dean Tincher reported that this new degree proposal is a partnership with Fayette Memorial Hospital in Connorsville. Fayette Memorial Hospital has operated a School of Paramedic Science for over five years and is currently seeking accreditation. The new degree allows the student to earn an A.S. in Paramedic Science in addition to the completion of the hospital's certificate program and could transfer on to a Bachelor's degree. Approximately 65 credit hours are required to complete the A.S. degree in Paramedic Science: 40 credits earned from successful completion of Fayette Memorial Hospital Paramedic Science program and remaining credits earned from Ivy Tech general education and professional/technical core courses. There is no additional cost to the Region to offer this degree and it meets community need.

Trustee Miles made a motion to approve Resolution Number 2006-2 as presented to the Board; Trustee Stidham seconded the motion and the motion carried unanimously.

Discussion Items

I-70 signage discussion took place under administrative report.

Information Items

Vice Chair Bennett called on Kara Monroe, facilities director, for an update on the McDaniel Hall construction project. The expanded portion of the building has been complete for a couple of months. The renovation of the existing portion has ceiling grids, dry walls and finish painting progressing well, and flooring in progress. The science lab in McDaniel Hall had gas and water lines installed causing floor leveling issues but all is going well.

Future Meetings and Important Dates

The State Board of Trustees meetings will be held on June 14-15 in Indianapolis.

The next Region 9 Board of Trustees meeting is scheduled for August 3, 2006, at Johnson Hall, Lingle Board Room.

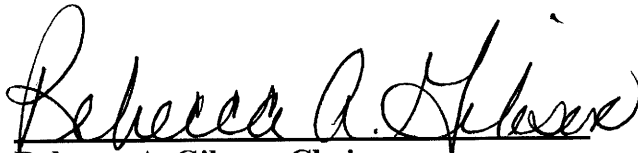
Adjournment

There was a request for employees new phone number extensions and e-mail addresses to be sent to the Regional Trustees.

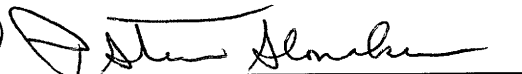
State Trustee Goins shared that Ivy Tech would be losing four State Trustees: Jerry Speidel, Thomas Trauring, Louis Martinez and Francis Lueken.

State Trustee Goins also shared that Trustee Gibson sent her regards and was sorry she would miss the Board meeting.

Vice Chair Bennett adjourned the meeting at 5:55 p.m.



Rebecca A. Gibson, Chairperson



P. Steven Slonaker, Secretary

Approved August 3, 2006

Prepared by Stella Davis CPS/CAP, Recording Secretary