

MINUTES OF MEETING

Ivy Tech Community College of Indiana Region 9 Board of Trustees

August 3, 2006

The August 3, 2006, Board of Trustees meeting was held in the Ivy Tech, Lingle Board Room, 2357 Chester Boulevard, Richmond. Chair Gibson called the meeting to order at 4:30 p.m.

Trustees Roll Call

The following Region 9 Trustees were present: Rebecca Gibson, Joe Meyer, Steven Slonaker and David Stidham.

Trustees unable to attend the meeting: Ellen Bennett and Malcolm Miles.

Also in attendance: State Trustee William Goins, Chancellor James Steck, Gene Ayton, Kara Monroe, Sabrina Pennington, Kim Thurlow, Steve Tincher and Stella Davis

Guests: Darrell Smith, The News-Examiner, Connersville

Notice of Meeting

Formal notice of the meeting was verified.

Meeting Minutes

Chair Gibson called for action on minutes of the June 8, 2006, Board meeting. Trustee Slonaker made a motion to accept the minutes as mailed; Trustee Stidham seconded the motion and the motion carried unanimously.

Business Office Financial Reports

Chair Gibson called for approval of the Business Office Financial Reports. Kara Monroe, executive director of finance, facilities and information technology, reviewed the May 31, 2006 financial report and stated the operations fund balance as \$1,971,199. Other revenue year-to-date actual was \$309,822; revenue was stated as 50.6% received with 91.7% of year passed. Student fees account receivable was \$177,702. Under sponsored programs account summary, Perkins and Apprenticeships programs have an end date of June 30, 2006. The end date on the Lilly-Intellectual programs has been extended to 2009. The Johnson Hall project account had a balance of \$764,275 with a contingency status balance of zero. The McDaniel Hall project account had a balance of \$760,041 with a contingency status balance of \$418,800. Purchase orders over \$5,000 were listed.

The June 30, 2006 financial report, last financial statement for the fiscal year, showed an operations fund ending balance of \$1,181,860. Other revenue year to date actual collected was \$360,168 leaving a negative balance of \$252,332. Student fees accounts receivable was \$167,532. The Johnson Hall project balance was \$749,405 with a contingency status balance of zero; and the McDaniel Hall project balance was \$785,479 with a contingency status balance of \$418,800. Purchase orders over \$5,000 were listed.

Trustee Slonaker made a motion to approve the financial reports as presented to the Board; Trustee Meyer seconded the motion and the motion carried unanimously.

Chairman's Report – Foundation Committee

Trustee Stidham, chair of the foundation committee, reported a tremendously successful year with \$1,138,112.79 received as gifts from 230 different donors. Several activities were held including a golf outing hosted by the Multicultural Advisory Committee that raised \$2,500 for minority student scholarships. The Lilly Endowment Phase II challenge created three new scholarships: Eva Webster Blakemore Scholarship, Paul and Pat Lingle Scholarship and the Stidham Family Scholarship. The Johnson Family picked up the remaining Lilly match amount by increasing the Johnson Family Scholarship fund. The Lilly challenge will be complete by the end of the year.

Chairman's Report – Nominating Committee

Trustee Slonaker, chair of the nominating committee, reported that a possible candidate for the vacated Labor Position on the Board has been recommended by Chair Gibson. John Webb, a Rush County resident, is a retired school teacher who taught math and science. Chancellor Steck and Trustee Slonaker have scheduled a meeting with John Webb to discuss the Board position.

Vote on the slate of officers took place under action items. Approved slate of officers was: Rebecca Gibson, Chair; Ellen Bennett, Vice Chair; and Steven Slonaker, Secretary.

Administrative Report

Chancellor Steck called on Sabrina Pennington, dean of student affairs, for an enrollment update. End-of-term statistics for the past several summer semesters were reported and charted showing a 24% of increase in FTE from 2003 to 2006, and a 32% of increase in headcount during the same time. Region 9 summer semester end-of-term enrollment was 1171 headcount, up 9%, and 418 FTE, up 7% compared to last year. Fall semester unpaid enrollment as of August 2, 2006, was 1694 headcount, up 23%, and 940 FTE, up 20%, compared to same date last year. Regional enrollment looks extremely positive.

Dean Pennington continued by sharing information about the dual admissions agreement with IU East and Ivy Tech statewide. This agreement provides an avenue for students to finish a degree with Ivy Tech and enroll at IU East to continue a bachelor's degree.

Dean Pennington also shared that Ivy Tech Region 9 was presented with an opportunity by IU East to work with them to share or make use of its career services position. The position is currently vacant but could be utilized to work with Ivy Tech's undecided student population.

Chancellor Steck called on Kim Thurlow, executive director of WED, for an update on the Honda announcement and trip to Alabama. After Honda announced a plant location in Greensburg, the College responded by forming an action team with representation from Regions 8, 9, 10 and 11. The team took a tour of an Alabama plant and met with the Chamber of Commerce in Alabama in strategizing a plan for working with Honda. The Department of Workforce Development, in the person of Deputy Commissioner Andrew Penca, participated in the trip. Another group will be visiting a similar Toyota plant in Texas. The action team wanted to become familiar with Honda operations before meeting with the Greensburg plant. There is a positive impact anticipated for the Connersville facility. Part of the training packet that will be laid out for the Honda plant will include MSSC. That is a national certification offered through WED. The MSSC pilot group has completed the first round of the testing. Group two is now beginning the program and the plan is to have four groups rotate through by the end of the year.

Chancellor Steck called on Steve Tincher, dean of academic affairs, for a report on the College's initiative on developing accelerated programs; taking our existing programs and placing them into an accelerated format. The goal is to increase program completion through designing and delivering programs and services that promote timely completion—one of the College's overarching goals. Region 9 is participating in the development of accelerated program formats for accounting, business administration and computer information systems. Programs are formatted in 8-week sessions instead of the traditional 16-week sessions. Offering 8-week sessions will also assist in timely completion of prerequisites and basic skills courses required prior to technical courses. The challenge is that it is the same course content with the same expected outcomes as the 16-week sessions. A pilot of an alternative delivery system is under way in some regions and should be ready for statewide use in January. With the accelerated program completion, there is re-emphasis on PLA (Prior Learning Assessment) and veterans advanced placement.

Dean Tincher also provided an update on the course-to-course transfers with IU East. An additional three courses have been picked up, two anatomy and physiology courses and one math course, which brings the total to 90 course-to-course transfers.

Chancellor Steck provided a presentation as an update and review of 2005-06 on: total enrollment (credit hours taken by Ivy Tech and non-Ivy Tech students), credit hours delivered by Ivy Tech Region 9, minority credit headcount enrollment, annualized FTE (total enrollment), college-wide and regional credit headcount penetration rates, and regional quality index. A dashboard report reflected that four of the six regional high priority objectives (HPOs) were achieved: Number of Students Certified: goal 117, achieved 166; Annual Percentage of Minority Credit-Enrollment: goal 6.5%, achieved 7.9%; Annualized FTE Credit Enrollment: goal 1163, achieved 1276; and Pledges, Endowments and Cash Gifts to the Foundation: goal \$339,213, achieved \$1,136,113. The Region did not achieve the WED Net Financial Position of \$0 and the Regional Quality Index of 4.3.

Chancellor Steck called on Kara Monroe, executive director of finance, facilities and information technology, for an update on campus signage. An illustration was shared regarding the location of the connector road. Locations and designs of the proposed front entrance and I-70 signage were also shown. The front signage design has been agreed upon and will include IU, Ivy Tech and Purdue. The illustration of the I-70 signage was similar in design to the front entrance signage and will include Reid Hospital. The connector road and the main entrance signage projects are out to bid and should be finished by November of this year. The estimated cost of the connector road project is, \$289,000, and the City and County have agreed to pay half of the cost with the remaining half split between IU, Ivy Tech and Reid. Ivy Tech's portion is around \$60,000. The estimated cost of the front entrance signage is \$211,000 and will be divided based on enrollment with Ivy Tech's portion estimated at \$88,000. The I-70 signage project will include flags and low plantings along the roadway at an estimated cost of \$234,000 with Ivy Tech's portion estimated at \$58,000. The I-70 project may bid this year but construction and plantings would likely occur next spring.

Action Items

Chair Gibson called for action on the slate of officers. Trustee Slonaker presented the slate of regional board officers for 2006-2007 as approved at the June Board meeting. Trustee Stidham made a motion to approve the slate of officers as presented; Trustee Meyer seconded the motion and the motion carried unanimously.

Chair Gibson called for action on Resolution Number 2006-3, Approval of the 2006-2007 Regional Operating Budget. Kara Monroe reported the operating revenue estimate, college-wide contribution and estimated expense budget. The general operating budget base allocation was \$8,750,159. A WED/other miscellaneous fee budget of \$397,500 was a component of the general operating base budget. A historical table of the operating budget for the last four years was shared. Trustee Stidham made a motion to approve Resolution Number 2006-3; Trustee Meyer seconded the motion and the motion carried unanimously.

Chair Gibson called for action on Resolution Number 2006-4, Approval of Uncollectible Accounts Receivable. Kara Monroe presented a historical summary of approved write-off amounts for the past five years along with the write-off recommendation for 2006-07 of \$61,521.42: \$42,110.24 operations fund and \$19,411.18 bookstore fund. Kara also provided a five-year accounts receivable write-off history for all regions of Ivy Tech illustrating that Region 9 stands at 1.69% which is below the college average and among the top six regions regarding write-offs. The Region has taken more aggressive steps, including several recommended by the Trustees, with accounts receivable collections. Trustee Meyer made a motion to approve Resolution Number 2006-4; Trustee Slonaker seconded the motion and the motion carried unanimously.

Chair Gibson called for action on Resolution Number 2006-5, Approval for A.S. in Respiratory Care. Steve Tincher reviewed the executive summary which outlined the history of attempts to implement a respiratory care program. A partnership with Ivy Tech Fort Wayne was initiated but determined not successful due to driving distance and program logistics. Ivy Tech Region 6 entered into a similar partnership with Marion General Hospital and experienced the same obstacles. An estimated need between Reid Hospital and Fayette Memorial Hospital is five to six students. Regions 9 and 6 explored the potential of a shared Respiratory Care program with

clinical sites in each region, sharing of program faculty, and utilization of two-way distance technology for program course delivery. Allied Health programs are expensive to run but are in high demand. This program would likely have a negative margin and would require allocation of resources to accommodate. Resolution 2006-5 requested approval to proceed to pursue a new program proposal for the A.S. degree and to pursue a potential partnership with Region 6. Trustee Stidham made a motion to approve Resolution 2006-5; Trustee Slonaker seconded the motion and the motion carried unanimously.

Discussion Items

None

Information Items

Chair Gibson called on Kara Monroe, facilities director, for an update on the McDaniel Hall construction project. The project is progressing very well. Electrical and air conditioning work is a major part of the project and is going well. Drywall work is almost complete and all first coat painting within two weeks. The two parking areas are defined, most sidewalks are in place and the patio has been expanded.

Kara Monroe presented Chair Gibson with a framed picture of her that was published in the Palladium-Item following the Johnson Hall dedication ceremony. Appreciation was expressed to all the Trustees for their work and support of the building projects.

Future Meetings and Important Dates

The State Board of Trustees meetings will be held on August 10, 2006 in Madison. Chair Gibson announced that she would be attending the meeting. She reminded Board members that the annual trustees meeting will take place in October (October 13) and to consider attending.

The next Region 9 Board of Trustees meeting is scheduled for October 5, 2006, at Johnson Hall, Lingle Board Room.

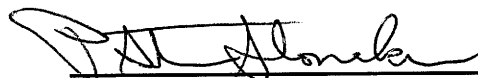
Dean Pennington shared that a "Welcome Week" of activities will be held September 5-9. A carnival for students and families is scheduled for September 9, 10 a.m. – 2 p.m., and trustees were invited to join the festivities.

Adjournment

Trustee Stidham made a motion to adjourn the meeting; Trustee Meyer seconded the motion. Chair Gibson adjourned the meeting at 5:55 p.m.



Rebecca A. Gibson, Chairperson



P. Steven Slonaker, Secretary

Approved October 5, 2006

Prepared by Stella Davis CPS/CAP, Recording Secretary