

MINUTES OF MEETING

Ivy Tech Community College of Indiana
Region 9 Board of Trustees

April 12, 2007

The April 12, 2007, Board of Trustees meeting was held in the Lingle Board Room, at Ivy Tech Johnson Hall, 2357 Chester Boulevard, Richmond. Chair Gibson called the meeting to order at 4:00 p.m.

Trustees Roll Call

The following Region 9 Trustees were present: Rebecca Gibson, Joe Meyer, Malcolm Miles, Steven Slonaker, David Stidham and John Webb.

Trustees unable to attend the meeting: Ellen Bennett

Also in attendance: State Trustee William Goins, Chancellor James Steck, Gene Ayton, Kara Monroe, Diana Pappin, Sabrina Pennington, Kim Thurlow, Steve Tincher and Stella Davis.

Guests in attendance: Rod Brown, President's Award for Excellence in Instruction Recipient, and Tiffany Erk, Student Life Director and Evening Coordinator

Dean Tincher introduced Rod Brown as the Region's recipient of the President's Award for Excellence in Instruction. Mr. Brown is currently not located at Region 9 as he accepted a position at Ivy Tech Central Office but will Marshall this year's graduation ceremony. An excerpt from nomination letter was shared. Mr. Brown shared that he was deeply honored to receive the award. Chair Gibson offered congratulations on behalf of the board and wished him well in his new position.

Notice of Meeting

Formal notice of the meeting was verified.

Meeting Minutes

Chair Gibson called for action on minutes of the February 8, 2007, Board meeting. Trustee Slonaker made a motion to accept the minutes as mailed; Trustee Meyer seconded the motion and the motion carried unanimously.

Business Office Financial Reports

Chair Gibson called for approval of the Business Office Financial Reports. Kara Monroe, executive director of finance, facilities and information technology, share the revised financial statements for

November and December 2006 that were missing the report of requisitions over \$5,000. There were no questions on the revised reports. The January 31, 2007 financial report showed an operations fund balance of \$2,580,172. Other revenue year-to-date actual was \$415,019; revenue was stated as 91.2% received with 58.3% of year passed. Student fee accounts receivable was \$1,378,519. January is a larger month for accounts receivable as we start a new semester and continue to receive fees for that semester. The Johnson Hall project account had a balance of \$450,538 with a contingency status balance of zero. The McDaniel Hall project account had a balance of \$89,289 with a contingency status balance of \$75,762. The remaining construction budget will grow a little as we close out the projects due to contractor allowances that are not used during the projects and interest gained on the accounts.

The February 28, 2007 financial report showed an operations fund balance of \$2,330,927. Other revenue year-to-date actual was \$429,389; revenue was stated as 99.4% received with 66.7% of year passed. Student fee accounts receivable was \$218,676. The Johnson Hall project balance was \$408,302 with a contingency status balance of zero; and the McDaniel Hall project balance was \$157,481 (increased from January statement due to unused contract allowances coming back into the budget) with a contingency status balance of \$75,762. Purchase orders over \$5,000 were listed.

There was a question on the adjusted equipment budget. The equipment budget is where we put carry-forward. It is a “place holder” for funds for miscellaneous expenses, salary adjustments, etc.

Trustee Webb made a motion to approve the financial reports as presented to the Board; Trustee Stidham seconded the motion and the motion carried unanimously.

Chairman’s Report – Nominating Committee

Trustee Slonaker, chair of the nominating committee, announced that there are three board positions with expiring terms on June 30, 2007: Commerce, David Stidham; At-Large, Malcolm Miles; and Agriculture, Steve Slonaker. The trustees holding these positions have agreed to serve another term, and the Nominating Committee is recommending the incumbent trustees as the slate of board nominations. Trustee Meyer made a motion to approve the selection of the incumbent trustees for an additional term on the Board; Trustee Webb seconded the motion and the motion carried unanimously. The nominations will be forwarded to the State Board of Trustees for final action.

Trustee Slonaker continued by sharing that all the current board officers have agreed to continue in their leadership roles for the 2007-2008 year, and the nominating committee is recommending Trustee Gibson, Chair; Trustee Bennett, Vice-Chair; and Trustee Slonaker, Secretary as the slate of regional board officers. Trustee Stidham made a motion to approve the recommended officers as presented; Trustee Miles seconded the nomination and the motion carried unanimously.

Administrative Report

Chancellor Steck called on Sabrina Pennington, dean of student affairs, for an enrollment update. FTE enrollment from spring semester 2003 compared to spring semester 2007 has increased 49.57%; headcount enrollment has increased 38.05% during that same time. Spring semester 2007 total registrations as of April 12, 2007 was 2,409 headcount, up 10.2%, and 1244.63 FTE, up 11.5% compared to end-of-term 2006. Spring semester enrollment in Connersville was 369 headcount, up

13.5%, and 121.93 FTE, up 8.1% compared to end-of-term last year. Summer total registrations as of April 12, 2007 was 615 headcount, up 16.9%, and 237.27 FTE, up 21.6% compared to same date last year.

Dean Pennington introduced Tiffany Erk, student life director and evening coordinator, to share information on the alternative spring break trip. In partnership with IU East and Earlham College, a total of eighteen students (8 from Ivy Tech) participated in an alternative spring break service learning project in New Orleans, at the lower Ninth Ward. Tiffany Erk and Ben Johnson were the Ivy Tech staff participating. The trip was partially funded by a mini-grant from ICC, Indiana Campus Connect. Each student paid \$50. There is a waiting list of seventeen students interested in another trip. Tiffany Erk played a DVD showing the area where they worked and some of the experiences of the group. A total of four houses were gutted while they were there. The students did an outstanding job. Trustee Stidham commented that it was a nice gesture on the part of the students; there is just not the manpower and equipment to get the job done.

Chancellor Steck called on Kara Monroe, executive director of finance, facility and information technology, to share information on the Connersville lease. At its December meeting, the regional board approved the lease for Region 9's portion of the Connersville buildings. IU East has notified us that they do not intend to renew the lease for its portion of the second floor and the first floor of the building which expires on June 30, 2007. Region 9 has been approached about expanding our presence in the building to include the first floor. IU East may be interested in leasing back from Ivy Tech some of that space until they move into another facility. This option is being explored but no decisions have been made yet. The Region is definitely interested in the 1600 square feet that will become available on the second floor but may not need, at least as this time, the first floor. Some plans for the second floor are to expand and relocate the LRC in Connersville plus explore an option of a science lab (through a request to EDC for \$100,000). WED had increased activity with the MSSC launch and anticipates increased training due to Visteon closure. Further discussion with the building owner and exploration of our needs will occur.

Kara Monroe continued with an update on campus projects. The Connersville Center paving project went to bid and a good bid was accepted. This will be a short-term, roughly a month, project. An aerial photo of the Chester Boulevard campus was utilized by Kara Monroe to show the location of the connector road to Reid Hospital. The project will be complete after another top coat is applied, but the barriers will not be removed until Reid Hospital is ready for the road to be opened. Another campus project was the joint entrance signage. The lit signage will receive additional landscaping and bricks will be inserted in the pavement on both sides of the brick structure. Because of the weather the project was moved back a little but the completion date is May 11. The final project is the I-70 signage on the north edge of Ivy Tech's parking lot which is a flag plaza with a brick sign similar to the entrance signage but with a fourth level for Reid Hospital. The project has not gone to bid yet as we are still working with the architect's office on lettering.

Kara Monroe shared a copy of the budget summary of recommendations, scorecard (which shows increased appropriations), of the College's 2007-08 Biennial Budget request. This document is provided to the regions by Vice President/Treasurer Holmes at Central Office. The early prediction is that spending for universities is up.

Discussion Items

State Trustee Goins provided an overview of the selection process for the President’s position.

Trustee Slonaker announced that on May 22 the Learning Corporation will hold its first annual meeting at Fountain City Wesleyan Church at 5:30 p.m. The purpose of the meeting is to share where the county currently stands with regard to learning issues, what is being done to improve and expand learning opportunities and how to move forward. It is open to the public and all were encouraged to attend.

Information Items

Chair Gibson called on Diana Pappin, executive director of resource development and public relations, for an update on the McDaniel Hall building dedication. The celebration is scheduled for April 13, at 2:00 p.m. with an alumni-hosted Open House following at 4:00 p.m. A dedication lunch has been scheduled for 11:30 a.m. at the Olde Richmond Inn. Invitations to the activities have been mailed.

Diana Pappin also shared that the 14th Annual Car Show will be held on April 28, 9:00 a.m., at McDaniel Hall. The Afternoon Tea with Ivy Tech will be May 19 at 1:30 p.m. at Johnson Hall.

Chair Gibson called on Kara Monroe, executive director of facilities, for an update on the steel bracing issue. The Region is nearing resolution of the steel bracing issue for Johnson Hall and the overall outcome has been a positive one. Each month the board has been presented with reports on each of the projects, Johnson Hall and McDaniel Hall. A construction project additional steel bracing summary, total budget for both phases of the project, was presented which identified the costs related to the additional steel bracing and the overall fiscal impact of this issue in terms of the total project. The summary stated:

• Total Project Budget	\$29,044,838
• Total Project Contingency	1,844,165
• Costs Related to Additional Steel Bracing	1,822,928
• Funds Paid from Architect’s Insurance Company	1,557,776
• Net Cost for Additional Steel Bracing	265,152
• Net Cost for Steel Bracing as a Percent of Project Contingency	14.4%
• Net Cost for Additional Steel Bracing as a Percent of Project Budget	<1.0%

Lorenz Williams Clinton effectively responded to, and addressed, the difficulties to the satisfaction of Ivy Tech.

Future Meetings and Important Dates

The State Board of Trustees meeting will be held on April 19, 2007, at French Lick.

The 2007 Region 9 Commencement will be held on May 5, 2007, 1:30 p.m., in the Tiernan Center located on the Richmond High School campus. The Nursing Pinning will be held prior to commencement in Civic Hall at 10:00 a.m.

The next Region 9 Board of Trustees meeting is scheduled for June 7, 2007, at Johnson Hall.

Adjournment

Chancellor Steck shared the proposed agenda for the June 6 visit by President-elect Thomas Snyder. The agenda contains a tour of the facilities, meeting with the media, lunch with the regional board, meeting with the Palladium-Item Editorial Board, all-employee meeting and community reception.

Chair Gibson commended Sabrina Pennington and committee for another great Unity Banquet. She also recognized Trustee Stidham for standing in for the Chancellor with the welcome and State Trustee Goins for presenting the awards.

Chair Gibson thanked Kim Thurlow and Steve Tincher for another good Connersville Advisory Committee meeting. They always do a good job and are open to suggestions from the group.

Trustee Meyer made a motion to adjourn the meeting; Trustee Stidham seconded the motion. Chair Gibson adjourned the meeting at 6:10 p.m.

Ellen T. Bennett, Vice-Chair

P. Steven Slonaker, Secretary

Approved June 7, 2007
Prepared by Stella Davis CPS/CAP, Recording Secretary