

MINUTES OF MEETING

Ivy Tech Community College of Indiana
Region 9 Board of Trustees

June 7, 2007

The June 7, 2007, Board of Trustees meeting was held in the Lingle Board Room, at Ivy Tech Johnson Hall, 2357 Chester Boulevard, Richmond. Vice Chair Ellen Bennett called the meeting to order at 4:00 p.m.

Trustees Roll Call

The Trustees Roll was called and the presence of a quorum was announced.

The following Region 9 Trustees were present: Ellen Bennett, Joe Meyer, Malcolm Miles, David Stidham and John Webb.

Trustees unable to attend the meeting: Rebecca Gibson and Steven Slonaker

Also in attendance: State Trustee William Goins, Chancellor James Steck, Gene Ayton, Kara Monroe, Diana Pappin, Sabrina Pennington, Kim Thurlow, Steve Tincher and Stella Davis.

Notice of Meeting

Formal notice of the meeting was verified.

Meeting Minutes

Vice Chair Bennett called for action on minutes of the April 12, 2007, Board meeting. Trustee Meyer made a motion to accept the minutes as mailed; Trustee Stidham seconded the motion and the motion carried unanimously.

Business Office Financial Reports

Vice Chair Bennett called for approval of the Business Office Financial Reports. Kara Monroe, executive director of finance, facilities and information technology, reviewed the March 31, 2007 financial report and stated the operations fund balance as \$2,456,528. Other revenue year-to-date actual was \$465,010; revenue was stated as 102.2% received with 75% of year passed. Student fee accounts receivable was \$175,144; down from previous month. The budget reserve line is a rename of the previous equipment line to accurately reflect those funds. The sponsored program account balances will go down to near \$0 as end of fiscal year is approaching. The Johnson Hall project account had a balance of \$574,646 with a contingency status balance of \$0. The McDaniel Hall project account had a balance of \$268,320 with a contingency status balance of \$75,762. The construction budget line shows some growth as we bring in change orders for credit from allowances not used by contractors. Purchase orders over \$5,000 were listed.

The April 30, 2007 financial report showed an operations fund balance of \$2,223,638. An adjusted budget decrease occurred due to the eighth-year payment made on the Connersville Center loan in the amount of \$156,215. On the May financial report another decrease will be shown that will reflect that the loan was paid off in its entirety. The summer faculty allocation was moved from the reserve line to the salary line. Other revenue year-to-date actual was \$504,089; revenue was stated as 110.8% received with 83.3% of year passed. Student fee accounts receivable was \$196,222. (A number of steps are being taken to reduce the accounts receivable write-offs that will be presented at the next meeting.) The Johnson Hall project balance was \$534,355 with a contingency status balance of \$0; and the McDaniel Hall project balance was \$268,240 with a contingency status balance of \$75,762. Purchase orders over \$5,000 were listed. The Connersville Parking Lot purchase order has been issued and that amount is lower than originally budgeted.

There was an inquiry on the status of Mosey Hall. The plan is to sell the Mosey Hall building and it should be listed for sale by September 1.

Trustee Stidham made a motion to approve the financial reports as presented to the Board; Trustee Webb seconded the motion and the motion carried unanimously.

Chairman's Report – Nominating Committee

No Reports

Administrative Report

Chancellor Steck called on Sabrina Pennington, dean of student affairs, for an enrollment update. FTE enrollment from spring semester 2003 compared to spring semester 2007 has increased 56.40%; headcount enrollment has increased 43.95% during that same time. Summer semester 2007 total registrations as of June 6, 2007 were 1,188 headcount, down 0.8%, and 413.27 FTE, down 4.8% compared to same date 2006. Two big impacts to the decline in registrations are nursing program statewide changes: (1) permanent change in how nursing students are enrolled into the program, and (2) a one-time adjustment of students that would have started in the summer that are now starting in the fall. In addition, Connersville enrollment is down and that could be attributed to the Visteon situation. Another area affecting registrations is that many students have exhausted their financial aid before summer term. Fall total registrations as of June 6, 2007 were 496 headcount, down 12.5%, and 269.17 FTE, down 14.5% compared to same date last year. Nursing students have not enrolled for fall term yet and fewer student orientations have been held than this time last year. Through the Take a Course on Us initiative, the Region will offer a two-course scholarship for each high school graduate, to be used within two years of graduation.

Dean Pennington also shared that a Backyard Barbeque, student life event, will be held at Johnson Hall on July 12 from 10:00 a.m. to 2:00 p.m. There will be free food from the Barbeque Shop plus activities. Students and their families are invited to participate. The trustees are welcome to join the event.

Chancellor Steck called on Steve Tinchler, dean of academic affairs, for an update on reciprocity. Several years ago an Ohio and Indiana reciprocity agreement was signed by the

Indiana Commission for Higher Education and the Ohio Board of Regents. Part of the agreement was parity of enrollment and that has not occurred as reciprocity enrollment shows 92% of the reciprocity enrollment is Ohio students coming to Indiana with only 8% of the reciprocity enrollment being Indiana students going to Ohio. A need for parity is due to Indiana taxpayers subsidizing Ohio students' education. An interim agreement has been created for one-year which includes enrollment targets and the stated need for University of Cincinnati and Cincinnati State Community and Technical College to become part of the agreement. The Chamber of Commerce is in support of a reciprocity agreement and the Chamber President, Dennis Andrews, wrote a letter regarding its value.

Dean Tincher also reported on College for Working Adults (CWA). This unique program is designed for completion of an Associate degree in two years through a convenient, predictable schedule. CWA students begin and finish as a group and are guaranteed a schedule of classes for the entire degree program over two years. This is an accelerated program offered on weekends including distance education and will launch in the fall. The CWA program at the Richmond campus features the Associate degree programs in Accounting; Business Administration (management concentration); Computer Information Systems (database management concentration); and Early Childhood Education (transfers to Ball State University's Bachelor's Degree program in Early Childhood Education).

Dean Tincher offered a reminder of the organizational structure change that the College will put in place in the fall. The College will no longer have academic Divisions; those will change to Schools (Division of Business will be School of Business). The Region will have a new school, the School of Education. This change aligns the College more with the traditional community college model.

Chancellor Steck called on Kara Monroe, executive director of finance, facility and information technology, for updates. The Connersville Center loan has been satisfied with the pay off of \$288,628 (or the ninth and tenth payments) which will be reflected on the May financial report. Reserve funds were used to pay off the loan.

Kara Monroe continued by reporting that the Finance Committee of the State Board of Trustees approved a 3.9% increase in tuition. That does require full State Board approval at its next meeting. The technology fee will remain the same, \$40 per semester. A \$10 per credit hour fee for distance education will be split between the regions and central office with the regions receiving 60%.

Kara Monroe provided an update on the College's new IIS, Integrated Information System, Banner/Sungard SCT. It is a very useable format and a positive step forward for the College. Banner will go live on July 1 and the new fiscal year will start on the new system; the change over will be a three to four year process. \$30 million was the original budget. Finance is the first piece to go live, followed by admissions, financial aid, student affairs, human resources and development. The College will be operating in a dual system for several years.

Diana Pappin, executive director of resource development and media relations, announced that through the generosity of the Reid Hospital community outreach fund, the nursing program will obtain the first SIMBABY. It is interactive and can be programmed for a variety of illnesses that the student can treat and be evaluated on by the instructor.

Diana Pappin also reported that the second annual Afternoon Tea at Ivy Tech was successful and with sponsorships raised \$11,500 for scholarships. There were twelve tables of participants, and men from the community—which included Bill Goins and Jim Steck—again volunteered to be servers for the tea.

Kim Thurlow, executive director of workforce and economic development, provided information on the \$1.5 million Department of Labor grant for providing affordable, accessible advanced manufacturing training. The grant, part of the Indiana Department of Workforce Development's Strategic Skills Initiative, will fund advanced manufacturing training to more than 500 workers and Ivy Tech will serve as the primary training provider. The MSSC, production certification, will be part of the training and Region 9 will be a lead region in the grant. A roundtable, co-hosted with central office, was held at McDaniel Hall on May 24 with nine manufacturing companies. It was a nice grouping of companies with a healthy discussion, and the result will be changing the curriculum for the training.

Chancellor Steck announced that the connector road to the new Reid Hospital complex now has an official name, Reller Drive. It is an appropriate name for the connector road recognizing William H. Reller who was a member of the Board of Directors of Eastern Indiana Community College, Inc. that established the campus.

Chancellor Steck distributed a "working draft" of the Indiana Commission for Higher Education's (ICHE) proposed plan and coordination of Indiana's state supported system of postsecondary education. Under the section on system design for regional campuses, an observation on effectiveness and efficiency of regional campuses brought forward the suggestion of a joint campus administration for Ivy Tech and IU at the Columbus and Richmond campuses; and if adopted, would have direct implications to this campus. The College made a response to the ICHE of acknowledgement of the plan's observation.

Action Items

Vice Chair Bennett called on Kara Monroe for review of the 2007-2008 Regional Operating Budget. The 2006-2007 fiscal year closes on June 30, 2007 and the Region does not have a new fiscal year budget for approval. Consideration of a motion to continue to operate and incur expenses until approval of the 2007-2008 operating budget at the August Board meeting was requested.

Trustee Miles made a motion to allow continuation of the operations budget until the new fiscal-year budget can be approved; Trustee Stidham seconded the motion and the motion carried unanimously.

Discussion Items

Vice Chair Bennett called on Trustee Stidham for a discussion on the proposed Campus Community Center. A community group formed a committee to move forward in trying to keep the dream alive of a new YMCA. The committee came to the conclusion that they needed community partners and reached out to the campus. The YMCA had a fundamental diagram of a facility but no location. IU East had identified a location on campus for an athletic building

in the future, so the committee approached IU and Ivy Tech to partner in the formulation of a building that could be used by its institutions and the community. Chancellors Steck and Fulton have written a letter of support for approval of the joint partnership to Presidents Lamkin (Ivy Tech) and Herbert (IU) requesting State Boards approval to move forward with the exploration of this project. The YMCA Board has passed a resolution and the IU East Board gave a nod of approval to move forward. The building/facility would be on IU East ground and IU East would be the primary player in taking this to the General Assembly but Ivy Tech would lend its political support to the project. The YMCA is interesting in managing the building.

Trustee Stidham made a motion to the Regional Board for approval of the formal exploration on the part of Chancellor Steck in partnering with the YMCA and IU East on the new campus facility project (a campus community center); Trustees Webb seconded the motion and the motion carried unanimously.

Information Items

Vice Chair Bennett called on Kara Monroe, executive director of facilities, for an update. The Connersville repave project will start on June 11 and if all goes well should complete around July 7. There are several drainage issues that this project will address. R&R funds from central office will be used for the project.

Kara Monroe also shared that the joint signage along I-70 is moving forward. A pre-bid walk through was completed on June 8 and the bid opening is scheduled for June 26. The lettering issue for the signage is still an open question; however, bids included lettering design in the proposals. The IVY on the limestone sign has been illuminated and the name on the building will be illuminated as well.

Negotiations with the Connersville Center owner on moving to the first floor are taking place and also an agreement with IU East on what they would pay for the space they would like to rent. The second floor negotiations have already been made.

Future Meetings and Important Dates

The State Board of Trustees meeting will be held on June 14, 2007, at Indianapolis.

The next Region 9 Board of Trustees meeting is scheduled for August 2, 2007, at Johnson Hall.

Adjournment

Chancellor Steck thanked the Trustees for their attendance and participation in the activities planned for President-elect Snyder's visit.

State Trustee Goins shared that his State Board appointment was up on June 30. He thanked the Region and commented that it had been a pleasure to work with everyone...and reminded the Region to look where we've come from.

Trustee Webb made a motion to adjourn the meeting; Trustee Stidham seconded the motion.
Vice Chair Bennett adjourned the meeting at 6:00 p.m.

Rebecca A. Gibson, Chair

P. Steven Slonaker, Secretary

Approved August 2, 2007
Prepared by Stella Davis CPS/CAP, Recording Secretary