

MINUTES OF MEETING

Ivy Tech Community College of Indiana Region 9 Board of Trustees

June 2, 2005

The June 2, 2005, Board of Trustees meeting was held in the Ivy Tech Annex boardroom, 2230 Chester Boulevard, Richmond. Chair Gibson called the meeting to order at 4:00 p.m.

Trustees Roll Call

Trustees Present: Ellen Bennett, Rebecca Gibson, Malcolm Miles, Steven Slonaker and David Stidham

Trustees Absent: Boyd Huff and James Koons

Also in attendance: State Trustee William Goins, Chancellor James Steck, Kara Monroe, Diana Pappin, Sabrina Pennington, Kim Thurlow, Steve Tincher and Stella Davis

Guests in Attendance: Darrell Smith, Connersville News-Examiner

Notice of Meeting

Formal notice of the meeting was verified.

Meeting Minutes

Chair Gibson called for action on minutes of the April 7, 2005, Board meeting. Trustee Slonaker made a motion to accept the minutes as mailed; Trustee Stidham seconded the motion and the motion carried unanimously.

Business Office Financial Reports

Chair Gibson called for approval of the Business Office Financial Reports. Kara Monroe, executive director of finance, facilities and information technology, referred to the March 31, 2005, report. The key figure at this point is the carryforward amount. At this time it is anticipated that the carryforward will be about \$1 million. Other revenue is still coming in well. Under sponsored programs, the Perkins line shows to be over balance or negative amount which is due to a processing error which will be corrected by central office. The building construction contingency status reflects a zero balance. The zero balance is due to the unaddressed claim in the amount of \$2.1 million submitted to the insurance company of LWC. A response on the claim is due back to Ivy Tech by June 10. The purchase order over \$5,000 is the technology packet for the new building.

Kara Monroe continued with the April 29, 2005, financial report. Good progress was noted on other revenue. Student fees/account receivables have increased which is common close to the start of a new semester. As a result of discussion and suggestion at a previous Board meeting, the business office has implemented the action of two additional letters and one phone call on delinquent accounts before being turned over to collection agency. Some benefit has been noted and the practice will be continued.

Trustee Slonaker made a motion to approve the financial report as presented to the Board; Trustee Bennett seconded the motion and the motion carried unanimously.

Chairman's Report – Foundation Committee

Diana Pappin, director of resource development, reported that the major gifts campaign has seen progress toward the stretch goal. The capital campaign current balance is \$1,497,780 and it is hoped that the campaign will reach \$1.5 million for the ending total in gifts and pledges.

Nominating Committee

Trustee Slonaker, chair of the nominating committee, presented the formal slate of Board officers for the 2005-06 academic year as approved at the April Board meeting: Rebecca Gibson, Chairperson; Ellen Bennett, Vice-Chair; and Steven Slonaker, Secretary. Trustee Slonaker made a motion to vote in the Board officers as presented; Trustee Miles seconded the motion and the motion carried unanimously.

Administrative Report

Chancellor Steck called on Sabrina Pennington, dean of student affairs, for an enrollment update. End-of-term spring semester enrollment was 1874 headcount, up 2.4%, and 944 FTE, up 5.7% from last year. Summer enrollment to-date is 1037 headcount and 381 FTE, which is up 6.4% and 5.1% respectively to end-of-term last summer. This is by far the largest summer enrollment ever. A small increase in enrollment was due to reciprocity agreement. More new students and more courses taken for transfer were noted.

Dean Pennington continued by sharing a cumulative summary report for 2004-05 enrollment on credit hours taken by Region 9 students, credit hours by non-Region 9 students, credit hours by Indiana College Network students, and noncredit hours. Total credit and noncredit hours delivered by Ivy Tech Region 9 for 2004-05 was up 7.8%.

Chancellor Steck called on Steve Tinchler, dean of academic affairs, for a STAC (sponsored by the Department of Education) update. There is a statewide focus on increasing transfer of credit among public institutions in Indiana. The progress report on December 2004 reflected 30 Ivy Tech courses that transfer. Now there is an incentive to have 70 transfer courses and to have 12 articulated programs. A recent Department of Education report showed that of first time bachelor degree graduates in 1999-2000, 59% of the graduates had attended more than one college.

Dean Tincher also reported on a proposed transfer agreement of business administration courses to the organizational leadership and supervision program of the Purdue-Richmond campus. If the agreement is signed an A.S. in Business Administration transfer track will be put in place to the Purdue B.S. in Organizational Leadership and Supervision. Another transfer agreement in progress is the transfer to Purdue's B.S. in Industrial Technology that the regional and state boards previously approved. These transfer agreements are significant steps forward for the Region.

State Trustee Goins brought forward a thank you from Chancellor Helms at the Lawrenceburg campus for the assistance provided through Region 9 with the transfer agreement of business programs to the B.S. in Business at IU East. At the Lawrenceburg campus, an accelerated format of the program with IU East was implemented and the first cohort group completed the program and participated in Lawrenceburg's graduation.

Chancellor Steck called on Kim Thurlow, executive director of CCES, for an update on the manufacturing forum. There were 39 total attendees representing 11 organizations. Bill Konyha, executive director of the economic development group, welcomed the group. Five of the six non-consortium companies attending indicated interest in becoming members of the Gateway Training Partnership. Three companies showed interest in the MSI (Management and Supervisory Institute) program.

Chancellor Steck reported on the Indiana/Ohio reciprocity program that was initiated about one year ago. The program will be extended for another two years. It appears that the problem with the Ohio statute that prohibits marketing by out-of-state institutions will be remedied by signing the consortium agreement and by using the "tag line" stating we are part of the Indiana/Ohio reciprocity agreement.

Chancellor Steck continued by sharing that Dr. Carol D'Amico has been promoted to Executive Vice-President and Region 8 Chancellor. She will assume major responsibility for statewide strategy and programming in workforce development, broader program development, marketing the college and realigning internal operations. The Chancellors and the Vice President of Planning and Education (Bill Kramer) will now report directly to Dr. D'Amico.

Chancellor Steck mentioned that the Wayne County Superintendents and the local higher education CEOs (Earlham President Bennett, IU East Chancellor David Fulton, and himself) met and discussed the lack of preparedness of students coming to higher education institutions. It was agreed to create a small group of people to gather and analyze data on those students not prepared for higher education to identify (demographics) and all work together to address the issues.

Chancellor Steck announced that effective July 1, 2005, the college name will change to Ivy Tech Community College of Indiana. There will be a big push to get the college's name out to the public announcing that it is now the comprehensive community college for the State of Indiana.

Action Items

Chair Gibson called on Steve Tincher to review the executive summary for Resolution No. 2005-3, approval of A.S. in Education. This program proposal adds Region 9 to a new degree proposal for an A.S. in Education for Ivy Tech Region 11. The proposal is based on an articulation agreement between Ivy Tech Region 11 and IU East, and directly links the A.S. in Education to the IU East B.S. in Elementary Education.

Trustee Stidham made a motion to approve Resolution No. 2005-3; Trustee Bennett seconded the motion and the motion carried unanimously.

Chair Gibson called on Kara Monroe to report on the 2005-06 Region 9 Operating Budget. The 2004-05 fiscal year closes on June 30, 2005. Consideration of a motion to continue to incur expenses until approval of the 2005-06 operating budget at the August Board meeting was requested. Trustee Bennett made the motion to allow Region 9 to continue to operate and incur expenses until the 2005-06 regional operating budget is approved; Trustee Stidham seconded the motion and the motion carried unanimously.

Chancellor Steck shared that Ivy Tech capital projects did receive some funding but plant expansion money was not in the budget. The College took money from the enrollment change funding to allocate some funding toward plant expansion.

Discussion Items

There were no discussion agenda items.

Information Items

Chair Gibson called on Kara Monroe, facilities director, for an update on the construction projects. Kara Monroe shared:

Update on Phase 1, Johnson Hall, construction is on schedule to occupy the building in November 2005. The final employee tours before move in are taking place. Masonry work is complete other than minor clean up. Roofers completed their work on May 31. A floor-by-floor update on interior work was presented. Exterior work included the completion of sidewalks on both north and south sides of the building, landscaper is scheduled to begin work on July 15, the fountain will be installed in the retention pond on approximately July 30, and the final details on the site lighting are being worked out with RP&L.

Update on Phase 2, McDaniel Hall, included that foundation and footer caps have been poured, underground plumbing and electrical work are underway, interior walls with door frames have been started, temporary wall in automotive lab has been constructed, re-roof of existing section of the building is complete, and brick parapet wall defining the height of addition in the areas of the construction lab has been completed. The Phase 2 project is still on schedule.

There was an inquiry regarding progress on the "joint signage" for the north side, I-70 view of the building. Chancellor Steck offered an update on the continued dialogue and proposed signage submitted to Indiana University for consideration. To-date no agreement has been

reached on signage design. Ivy Tech still considers this signage to be important for the Richmond community in drawing attention to the presence of an education and health complex and will continue to press forward with this initiative.

Future Meetings and Important Dates

A donor only, by invitation “hard hat picnic” will be held on Sunday, June 5, 1-3 p.m., at Johnson Hall to offer donor recognition and bring closure to the capital campaign.

The State Board of Trustees meeting will be held on June 9, 2005, in Indianapolis.

The next Region 9 Board of Trustees meeting is scheduled for August 4, 2005, at the Ivy Tech Annex boardroom.

Adjournment

Chair Gibson thanked Ivy Tech for sponsoring a table at the Fayette-Henry-Rush NAACP Freedom-Fund Banquet. State Trustee Goins added that Chancellor Steck was presented the President’s Award at the NAACP banquet for his support of its efforts.

Chair Gibson extended congratulations to the Region for a job very well done on the pinning and graduation ceremonies. The student speaker did an excellent job and was a nice added touch.

Chancellor Steck announced that this was the last official meeting of Trustee Huff’s term on the Board. Appreciation for his service will be expressed to him at another function due to his absence at the Board meeting.

Trustee Slonaker made a motion to adjourn the meeting; Trustee Miles seconded the motion. Chair Gibson adjourned the meeting at 5:45 p.m.

Rebecca A. Gibson, Chairperson

P. Steven Slonaker, Secretary

Approved August 4, 2005

Prepared by Stella Davis CPS/CAP, Recording Secretary