

MINUTES OF MEETING

Ivy Tech Community College of Indiana
Region 9 Board of Trustees

February 8, 2007

The February 8, 2007, Board of Trustees meeting was held in the conference room, at Ivy Tech McDaniel Hall, 2357 Chester Boulevard, Richmond. Chair Gibson called the meeting to order at 4:10 p.m.

Trustees Roll Call

The following Region 9 Trustees were present: Ellen Bennett, Rebecca Gibson, Joe Meyer, Malcolm Miles, Steven Slonaker, David Stidham and John Webb.

Also in attendance: State Trustee William Goins, Chancellor James Steck, Gene Ayton, Kara Monroe, Diana Pappin, Sabrina Pennington, Kim Thurlow, Steve Tincher and Stella Davis.

Notice of Meeting

Formal notice of the meeting was verified.

Meeting Minutes

Chair Gibson called for action on minutes of the December 7, 2006, Board meeting. Trustee Bennett made a motion to accept the minutes as mailed; Trustee Slonaker seconded the motion and the motion carried unanimously.

Business Office Financial Reports

Chair Gibson called for approval of the Business Office Financial Reports. Kara Monroe, executive director of finance, facilities and information technology, reviewed the November 30, 2006 financial report and stated the operations fund balance as \$3,104,252. Other revenue year-to-date actual was \$377,200; revenue was stated as 94.9% received with 41.7% of year passed. Student fee accounts receivable was \$1,112,084. It is higher this time of year due to significant increase in student enrollments. Under sponsored programs, apprenticeships line shows no budget. We currently have no apprenticeships but continue to carry a budget line in case they come back into the accounts. The Lilly-Intellectual Capital has an end date of 2009. The Johnson Hall project account had a balance of \$580,939 with a contingency status balance of zero. The Johnson Hall account balance, after project costs are paid, will be used for campus projects such as the front entrance and I-70 signage projects. The McDaniel Hall project account had a balance of \$427,596 with a contingency status balance of \$375,062. Purchase orders over \$5,000 were inadvertently left off and will be reported at the next meeting.

The December 30, 2006 financial report showed an operations fund balance of \$3,331,691. An adjusted budget increase reflects that the fall enrollment increase was received. Other revenue year-to-date actual was \$404,596; this does reflect the budget increase of \$57,500, approved by the Board at its last meeting, bringing the total other revenue budget to \$455,000. Revenue was stated as 88.9% received with 50% of year passed. Student fee accounts receivable was \$340,961. The Johnson Hall project balance was \$450,538 (a payment was made on front entrance and roadway projects) with a contingency status balance of zero; and the McDaniel Hall project balance was \$101,301 with a contingency status balance of \$156,152. Purchase orders over \$5,000 were left off and will be reported at the next meeting.

There was an inquiry regarding the impact of the other revenue account due to Visteon closing. Kim Thurlow responded that revenue from Visteon has been minimal and the bulk of the revenue was from the MSSC initiative. The closing will cause an impact but not as significantly as a few years ago.

Trustee Stidham made a motion to approve the financial reports as presented to the Board; Trustee Webb seconded the motion and the motion carried unanimously.

Chairman's Report – Nominating Committee

Trustee Slonaker, chair of the nominating committee, announced that there are three board positions with expiring terms on June 30, 2007: Commerce, David Stidham; At-Large, Malcolm Miles; and Agriculture, Steve Slonaker. The nominating committee will contact those members to inquire about their interest to continue to serve on the board.

Trustee Slonaker continued by sharing that the nominating committee will identify a slate of officers for next year (2007-2008).

Administrative Report

Chancellor Steck called on Sabrina Pennington, dean of student affairs, for an enrollment update. FTE enrollment from spring semester 2003 compared to fall semester 2007 has increased 58.40%; headcount enrollment has increased 43.04% during that same time. Spring semester 2007 total registrations as of February 8, 2007 was 2317 headcount, up 16.3%, and 1206.97 FTE, up 17.3% compared to same date in 2006. Spring semester "paid" enrollment as of February 8, 2007 was 2279 headcount, up 4.3%, and 1193.03 FTE, up 6.9% compared to end-of-term last year. Dual credit enrollment is not included in this count.

It was noted that parents of students enrolled in the Take a Course on Us Program received 1098T forms that report aid received by the student. The aid received for this program is similar to other aid and scholarships that are reportable financial aid.

Dean Pennington continued by sharing that six students and two chaperones from Ivy Tech Region 9 will be participating in a service learning project in New Orleans, at the lower Ninth Ward, as an alternative spring break trip. The group is collaborating with Earlham College and Indiana University East in submitting a grant for funding from ICC, Indiana Campus Connect, to support the project. Students had to pay \$50 and there were more students interested than slots available.

Chancellor Steck called on Kim Thurlow, executive director of workforce and economic development, for an update on the Visteon initiative. A response plan for plant closures was shared. The first fact-finding meeting for the rapid response team was held with Visteon, DWD, and the local Work One agency. Ivy Tech was invited to the meeting as a choice provider of skills training. There are a lot of unknowns, such as funding and how things will unfold. Visteon does not have, right now, a complete closure plan with time line. Visteon is working on their downsizing plan, the phasing of layoffs throughout the summer and full closure in September. The immediate need for Ivy Tech is to identify in matrix format the skill paths of those who will be impacted and the quickest path to skills/credentials needed. Visteon has complete records of all training of employees. Some pre-layoff services are also being provided. Jim Stokes, MIT program chair, will be working on PLAs (prior learning assessments) with Visteon employees. WED will temporarily up-staff its department, if needed, to partner with the response team and contribute our resources to the cause. Chancellor Steck reminded the Board that in the late 90s the Region made an investment, commitment to assist Visteon and to sustain the economy of Connersville by developing the training center.

Chancellor Steck called on Steve Tincher, dean of academic affairs, for an update. The TransferIN.net website was shared. This website is being developed as the State of Indiana's official source for course transfer information across campuses and institutions. The objectives of TransferIN.net are to develop statewide transfer-of-credit agreements for courses that are most frequently taken by undergraduates, to develop statewide agreements whereby Associate of Arts and Associate of Science programs will articulate fully with relation to baccalaureate degree programs, and to publicize a Core Transfer List (CTL) of course transfer-of-credit and program articulation agreements. CTL courses will meet the general or free elective requirements of undergraduate degree programs and most CTL courses will also count towards degree program requirements, if an equivalent course is taught at the new campus. Legislation passed during the last session requires that a minimum of 70 statewide courses (48 currently established) and 12 statewide programs be identified on the list. This initiative is coming from the CHE, Commission for Higher Education, which gives it more validity.

Dean Tincher provided an update on Fast Track-Double Up, the opportunity for students to earn a high school diploma and college credits via enrollment at Ivy Tech. The high school diplomas will be issued through the Department of Education. The curriculum has been endorsed by the Indiana Department of Education. This initiative is starting to take more focus in regards to implementation. At a recent meeting with high school and higher-education representatives along with David Shane, a member of the State Board of the Department of Education, a number of technical questions were discussed. No needed changes in the legislation regarding implementation were identified; however, tactical questions from high schools on implementation were answered with the charge to work out issues with the higher education partners. ADM funding allocated to high schools for Fast Track students would be a source of revenue to pay the Ivy Tech tuition. High school Fast Track students would be treated as transfer students for the high school.

Dean Tincher continued by sharing that Ivy Tech will be well represented at the awards ceremony for recipients of the 2007 Indiana Career and Technical Education Award for Excellence from the Indiana Commission on Vocational and Technical Education. Of the eleven post-secondary student awardees, eight are from Ivy Tech and four of them from Region 9. Region 9 recipients are: Timothy Baker, Nursing; Mary Gentry-Adams, Business Administration; Christy Mosey, Accounting; and Morris Stevens, Nursing. Over the past ten years, fifteen students from Ivy Tech

Region 9 have received this award which represents 14.8% of the post-secondary student awards presented across the state. The Region is very proud of these students and the faculty that take the time to prepare the nomination packets.

Dean Tincher also shared that the Commission for Higher Education approved the college's request for a statewide distance education A.S. in Criminal Justice program. Region 9 will offer this program in the fall 2007. One of the region's strategies to bring programs into our region with limited resources is to leverage distance education courses.

Chancellor Steck called on Kara Monroe, executive director of finance, facility and information technology, for an update on the Higher Learning Commission or HLC (NCA) visit. The HLC has adopted a new set of criteria for accreditation effective January 1, 2005. The criteria are: Mission and Integrity; Preparing for the Future; Student Learning and Effective Teaching; Acquisition, Discovery, and Application of Knowledge; and Engagement and Service. The development of the new criteria was in response largely to a community college population that indicated that the old criteria addressed more specifically the four-year institutions. The commission reviewed its criteria and revised and realigned them so they could be more easily addressed across all sizes and types of institutions rather than just four-year institutions. The college has organized its self-study committee structured around these five criteria. In addition, there are two committees, Diversity and Technology, which have been formed to review themes that cut across all five of the criteria. There is a tentative date of spring 2009 for the NCA visit. After the last NCA visit, the college received a ten-year accreditation with one focus visit.

Chancellor Steck shared that there is still community worry and concerns about IU East with its enrollment declines and budget issues, and many are linking these to the increased enrollment experienced by Region 9. Chancellor Steck provided talking points on the Richmond campus enrollment which included data and charts on the two institutions' enrollments netted together and enrollment comparisons during the times of new IU East facilities built on the campus. In 2001, with the CHE as the driving force, Purdue and IU signed an agreement where the four-year institutions committed to getting out of the community college business—leaving that mission to Ivy Tech. Also, the enrollment changes occurring were predicted by the 2002 NCHEMS report and explicitly prescribed to the community as the direction it needed to go. IU East is needed and is important to the community and to our students, but it needs to get into its four-year mission. The Board, after further discussion, encouraged the sharing of the Chancellor's presentation on campus enrollment talking points as a method of educating the community on the issues.

Action Items

Chair Gibson called for action on Resolution Number 2007-1, Expression of Support for Hoosier Hope Scholarship Plan. Chancellor Steck asked for Board support of the plan that was designed to help address the state's "brain drain" and would provide merit-based scholarships for those Hoosiers who attend an in-state college or university and work in the state for at least three year after graduation. The Governor has proposed that the lottery be franchised as a source of funding for the plan. The State Board of Trustees passed a resolution to endorse the plan. Trustee Stidham made a motion to approve Resolution Number 2007-1; Trustee Webb seconded the motion and the motion carried unanimously.

Discussion Items

None

Information Items

Dean Tincher provided a metrics dashboard update. Of the eight metrics on the dashboard, five are the overarching goals from Strategic Plan 2010 and three are regionally determined high priority objectives. At this time, it looks like four of the eight metrics will be achieved.

The status summary was:

- Number of Technical Certificates awarded – target of 94, actual 113. Status: goal has been achieved.
- Number of Associate Degrees awarded – target 150, actual 135. Status: goal is very close to being met.
- Unduplicated credit and noncredit headcount enrollment – target is 3872, actual has not been calculated. Annualized credit FTE goal is 1215 and the actual is 1410. Status: Noncredit enrollment yet to be figured in total.
- Unduplicated minority headcount credit enrollment – target 173, actual 242. Status: goal has been achieved.
- Number of transfers to four-year institutions – base line data has not been confirmed through central office.
- Quality Index – target 4.3. Status: data such as student surveys and faculty outcomes is collected throughout the year for year-end calculation.
- Number of industry-recognized certifications awarded – target 127, actual 163. Status: goal has been exceeded.
- Total dollars raised through pledge payments, endowments and cash gifts – target \$294,594, actual 102,462. Status: money received to-date falls short of goal.

Chair Gibson called on Kara Monroe, executive director of facilities, for an update on campus projects. The McDaniel Hall construction project, in general, is done. Work continues on minor tasks such as installing cabinetry and machinery. The building opened on January 8 for spring classes.

The front entry sign and connector road projects are primarily complete. The front entry brick structure has been completed and they are waiting for the weather to break to install letters. We are waiting on Reid Hospital for approval to open up the connector road. A meeting has been scheduled to complete the construction documents for the I-70 signage so the project can go to bid with the hope of an early spring start date.

Future Meetings and Important Dates

McDaniel Hall building dedication ceremony will be held on Friday, April 13, 2007, at 2:00 p.m.; an open house will follow from 4:00-6:00 p.m.

The State Board of Trustees meeting will be held on February 15, 2007, at the Conrad in Indianapolis.

The next Region 9 Board of Trustees meeting is scheduled for April 12, 2007, at Johnson Hall.

The 2007 Region 9 Commencement will be held on May 5, 2007, 1:30 p.m., in the Tiernan Center located on the Richmond High School campus.

Adjournment

Chancellor Steck thanked Trustees Gibson, Meyer and Stidham for attending the college's Pig and Ox Roast in Indianapolis on January 23.

Chair Gibson recognized State Trustee Goins for his outstanding efforts in working with and for Visteon in trying to keep it open.

Trustee Miles made a motion to adjourn the meeting; Trustee Slonaker seconded the motion. Chair Gibson adjourned the meeting at 6:10 p.m.

A tour of McDaniel Hall was provided.

Rebecca A. Gibson, Chairperson

P. Steven Slonaker, Secretary

Approved April 12, 2007
Prepared by Stella Davis CPS/CAP, Recording Secretary