

MINUTES OF MEETING

Ivy Tech State College Region 9 Board of Trustees

December 2, 2004

The December 2, 2004, Board of Trustees meeting was held in the Ivy Tech Annex boardroom, 2230 Chester Boulevard, Richmond. Chair Gibson called the meeting to order at 4:00 p.m.

Trustees Roll Call

Trustees Present: Rebecca Gibson, Boyd Huff, Steven Slonaker and David Stidham.
Trustees Absent: Ellen Bennett, James Koons and Malcolm Miles

Also in attendance: Chancellor James Steck, Gene Ayton, Kara Monroe, Diana Pappin, Sabrina Pennington, Steve Tincher and Stella Davis

Notice of Meeting

Formal notice of the meeting was verified.

Meeting Minutes

Chair Gibson called for action on minutes of the October 7, 2004, Board meeting. Trustee Slonaker made a motion to accept the minutes as mailed; Trustee Huff seconded the motion and the motion carried unanimously.

There was a follow-up report by Kara Monroe, finance executive director, on the RP&L rate increase. Kara contacted RP&L and learned that a total increase of 14-16% is expected in the next six to eight months: 7% planned rate increase and approximate 7% increase for material costs.

Business Office Financial Reports

Chair Gibson called for approval of the Business Office Financial Reports. Kara Monroe, Executive Director of Finance, Facilities and Information Technology, reviewed the regional financial board reports for September and October that were included in the trustees' packet.

The September financial report reflected that 29% of the operations fund remains. The year-to-date revenue was \$94,991 or 15.6% of revenue received with 25% of the year passed which calculated to a negative 9.36% variance. Richmond planning and construction funds not included in operations fund reflected expenses experienced due to the bracing issue. A question regarding student fees accounts receivable in comparison to the account last year led to the decision to show annual comparative information on the report.

The October financial report reflected that 29% of the operations fund remains. (As this was the same percentage shown for September report, Kara will verify numbers and report back at next Board meeting.) Additions on the October report under sponsored programs were DNR Working Trees (landscaping grant through Indiana Department of Natural Resources) and Lilly Grant. Expenses will soon be reported on these and shown on the financial report. Richmond planning and construction not included in operations fund had a balance of \$3,160,210 and included \$198,009 received from Indiana University East (amount agreed upon that IU East would put back into the project through the land purchase agreement). The amount of \$576,794 listed under the contingency status reflected costs incurred on change orders due to bracing issue and expected reimbursement from LW Clinton. Overall building expenses are in line with construction progress (after taking out bracing issue costs).

Trustee Stidham made a motion to approve the financial report as presented to the Board; Trustee Huff seconded the motion and the motion carried unanimously.

Chairman's Report – Foundation Committee

Trustee Huff, chair of the Foundation committee, reported on a visit with Bruce Bowden. The proposed recreational center in Connersville failed. Contributors to that campaign may redirect their money that is being held by the Fayette County Foundation to a variety of different funds. Bruce indicated he would work with the donors to create scholarship funds for Ivy Tech within the Fayette County Foundation.

In response to an inquiry regarding Ivy Tech's relationship with the Wayne County Foundation, Diana Pappin stated that a very good working relationship exists. A designated or restricted fund for Ivy Tech is not in place but a joint scholarship fund is available to any of the local colleges, and the Region received an impact grant from the foundation. In working with the current director, the Region recently hosted several members of the State Planning Council on campus for a workshop.

Nominating Committee

Trustee Slonaker, chair of the Nominating committee, reported that there are three positions on the Board with terms that will expire on June 30, 2005. Those positions are: At-Large position held by Rebecca Gibson, Education position held by Ellen Bennett and Manufacturing position held by Boyd Huff. Trustee Gibson accepted the nomination to serve another term if appointed, and Trustee Huff declined re-nomination having served 12 years on the Board. Trustee Slonaker will contact Trustee Bennett to inquire about her interest to continue to serve on the Board. A partial list of possible nominees for the manufacturing position was identified and briefly discussed. Trustee Slonaker will conduct inquiries as appropriate and continue this discussion at the February Board meeting. A slate of nominations will need to be identified, approved and forwarded to the State Board for action at its June meeting.

Administrative Report

Chancellor Steck called on Sabrina Pennington, Dean of Student Affairs, for an enrollment update. Fall semester enrollment as of December 1, 2004, was 1917 HC, up 8.6%, and 948.23 FTE, up 9.8%, compared to end-of-term fall 2003. Fall enrollment for Connersville is 101.2 FTE, up 4.0%. Spring semester 2005 enrollment as of December 1, 2004, compared to same date 2003, is 1069 HC, up 8.1%, and 601.07 FTE, up 9.4%.

Chancellor Steck called on Steve Tincher, Dean of Academic Affairs, to report on the Purdue transfer agreement. An articulation agreement for a Bachelor of Science Degree in Industrial Technology (General Option) between Purdue University-Richmond and Ivy Tech State College Region 9 was developed to provide a basis for a cooperative relationship between the two institutions and to benefit prospective students. Under the agreement about 16 program-level courses from the Ivy Tech manufacturing/industrial technology program (or 52 of the 64 credits of the AAS degree) will transfer to the Purdue bachelor of science degree in industrial technology.

Dean Tincher also reported that five additional courses (second-level courses) now transfer to IU East; making a total of 47 courses that transfer. The transfer of these second-level courses is positioning Region 9 in line for the Associate of Arts degree that is a part of the community college initiative.

Action Items

There were no items for consideration.

Discussion Items

Chancellor Steck presented information from and led a discussion on the Report of the Subcommittee on Higher Education of the Indiana Government Efficiency Commission. The Higher Education Subcommittee, chaired by Thomas Reilly, was assisted by an outside consultant, NCHEMS, in assembling information and formulating observations. Steve Tincher provided a review of the Regional Campus Agreement referenced in the document and an update on the progress made on the Region 9/IU East campus toward compliance with the agreement. Steve Tincher estimated that the local campus is about one-third of the way to fully reaching the agreement. After a brief review of the summary of conclusions from the subcommittee report (including pertinent observations and findings), Jim Steck solicited questions for Mr. Reilly from the Board.

Information Items

Chair Gibson called on Kara Monroe, facilities director, for an update on the construction projects. Kara Monroe shared:

Update on Phase 1, Johnson Hall, included the report that the third floor general construction work is nearly done and that the second floor is 80% complete. The first floor is still waiting on roof completion. A plan for a temporary enclosure of the first floor will keep construction work going during the bad weather.

Update on Phase 2, McDaniel Hall, included that a successful pre-bid meeting was held where vendors were able to ask questions. There was a great deal of interest in the project. Bids are due by December 15. Groundbreaking is scheduled for March 2005, and it has been determined as an 18-19 month project.

Future Meetings and Important Dates

The State Board of Trustees meeting will be held on December 9, 2004, in Indianapolis.

The next Region 9 Board of Trustees meeting is scheduled for February 3, 2005.

Chair Gibson announced that the PAC (President's Advisory Council) will meet on January 12, 2005, in Rushville followed by a reception/dinner for State Trustee Bill Goins (as chair of the State Board). Trustee Gibson invited the regional trustees and the chancellor's cabinet members to attend. The location is the Elks Lodge. The PAC meeting is tentatively scheduled for 3:00 p.m., a reception at 5:30-6:00 p.m. and a dinner to follow.

Dean Pennington invited the regional trustees to the Annual Holiday Banquet on December 8, 11:30 a.m. – 1:00 p.m. at McDaniel Hall. The banquet is sponsored by the Student Government Association and the cost is \$2 or 2 cans of food.

Chair Gibson reminded the trustees of the invitations to be the Region's guests at the Martin Luther King Jr. breakfast on January 17 and at the Annual Chamber Dinner on January 22. Please RSVP for both to Stella Davis.

Adjournment

Chair Gibson presented trustee reappointment letter/certificate to Trustee Slonaker.

Trustee Slonaker thanked the Region for the Trustees Appreciation Dinner on November 12. It was a nice occasion.

Trustee Stidham made a motion to adjourn the meeting; Trustee Huff seconded the motion. Chair Gibson adjourned the meeting at 5:50 p.m.

Rebecca Gibson, Chairperson

P. Steven Slonaker, Secretary

Dated February 3, 2005

Prepared by Stella Davis CPS/CAP, Recording Secretary