

# MINUTES OF MEETING

## Ivy Tech Community College of Indiana Region 9 Board of Trustees

October 5, 2006

The October 5, 2006, Board of Trustees meeting was held in the Ivy Tech, Lingle Board Room, 2357 Chester Boulevard, Richmond. Chair Gibson called the meeting to order at 4:00 p.m.

### **Trustees Roll Call**

The following Region 9 Trustees were present: Ellen Bennett, Rebecca Gibson, Malcolm Miles, Steven Slonaker and David Stidham.

Trustees unable to attend the meeting: Joe Meyer.

Also in attendance: State Trustee William Goins, Chancellor James Steck, Gene Ayton, Kara Monroe, Diana Pappin, Sabrina Pennington, Kim Thurlow, Steve Tincher and Stella Davis

Guests: Dr. Carol D'Amico, Ivy Tech Executive Vice President; and Darrell Smith, The News-Examiner, Connersville

### **Notice of Meeting**

Formal notice of the meeting was verified.

### **Discussion with Dr. D'Amico**

Chair Gibson introduced Dr. Carol D'Amico, executive vice president. Dr. D'Amico was conducting fall tours to each Region where she talked with students, faculty and staff on the progress and challenges of the strategic plan.

A PowerPoint presentation provided information on Strategic Plan 2010: consistent, measurable goals statewide to increase successful program completions by 50% by 2010 across-the-board on a statewide basis—50% increase in technical certificates awarded, 50% increase in associate degrees awarded, 50% increase in industry-recognized certifications granted, 50% increase in successful transfers to four-year institutions of pre-baccalaureate students, and increase in enrollment (credit and non-credit) to 175,000 statewide. Statewide strategic successes were identified as the nearly \$6 million in SSI grant monies from the Indiana Department of Workforce Development, the \$1.6 million from Lilly Endowment for remediation, the nine on-line degree programs now offered statewide in one consistent format, the twelve degree programs that are transferable to all like programs at all other public institutions in the State (Liberal Arts, Business Administration, Computer Information Systems, Education, Criminal Justice, Manufacturing & Industrial Technology, Nursing), and the fall enrollment increase.

Some challenges in obtaining the targeted outcomes of the strategic plan are the creation of more accelerated, compact programming; retention; continued enrollment growth both credit and non-credit; elimination of enrollment barriers for our students; and development of more new funding sources. There was a brief discussion on bringing diversity into the strategic plan.

### **Meeting Minutes**

Chair Gibson called for action on minutes of the August 3, 2006, Board meeting. Trustee Slonaker made a motion to accept the minutes as mailed; Trustee Bennett seconded the motion and the motion carried unanimously.

### **Business Office Financial Reports**

Chair Gibson called for approval of the Business Office Financial Reports. Kara Monroe, executive director of finance, facilities and information technology, reviewed the July 31, 2006 financial report and stated the adjusted operations fund balance as \$6,139,287. The budget fluctuates the first of the fiscal year due to budget not completely entered in the FRS system and carry forward added into the budget. Other revenue year-to-date actual was \$128,023; revenue was stated as 32.2% received with 8.3% of year passed. Student fees account receivable was \$137,532. Under sponsored programs account summary, Workforce Certification is new on the financial report (but not new to Region 9). The Johnson Hall project account had a balance of \$711,526 with a contingency status balance of zero. The McDaniel Hall project account had a balance of \$780,417 with a contingency status balance of \$418,800. Purchase orders over \$5,000 were listed; several due to encumbrances for 2006-2007 fiscal year.

The August 31, 2006 financial report showed an operations fund adjusted balance of \$10,471,771 due to carry forward entered on equipment line. Other revenue year to date actual collected was \$203,272; revenue was stated as 51.1% received with 16.7% of year passed. Student fees accounts receivable was \$385,866. The Johnson Hall project balance was \$694,226 with a contingency status balance of zero; and the McDaniel Hall project balance was \$775,355 with a contingency status balance of \$418,800. Attention was drawn to the Connersville Parking Lot-Purchase Orders over \$5,000 (short-term auxiliary account); vendor is Lorenz Williams-Clinton for design and administration services. Operations fund purchase orders over \$5,000 were listed.

Trustee Slonaker made a motion to approve the financial reports as presented to the Board; Trustee Stidham seconded the motion and the motion carried unanimously.

### **Chairman's Report – Foundation Committee**

Trustee Stidham, chair of the foundation committee, announced that there was no new information to report.

## **Chairman's Report – Nominating Committee**

Trustee Slonaker, chair of the nominating committee, brought forward the nomination of John C. Webb for the Labor position on the Regional Board. John Webb, a Rush County resident, is a retired school teacher who taught 30-plus years in math and science and is a state staff representative/negotiator with Indiana Federation of Teachers. Chair Gibson stated that she met with John Webb, and he is very interested in serving on the Board. Board members were in support of the nomination.

Vote on the nomination took place under action items.

## **Administrative Report**

Chancellor Steck called on Sabrina Pennington, dean of student affairs, for an enrollment update. End-of-term statistics for the past several fall semesters were reported and charted showing an 85.41% of increase in FTE from 2000 to 2006, and a 54.65% of increase in headcount during the same time. Fall semester enrollment as of October 4, 2006, was 2329 headcount, up 23.4%, and 1215.60 FTE, up 20.2%, compared to same date last year. Fall semester enrollment as of October 4, 2006 compared to end-of-term enrollment 2005 was up 16.0% in headcount and 16.2% in FTE. Regional FTE enrollment looks extremely positive, and the Region led Ivy Tech statewide with a 20% increase in enrollment.

Dean Pennington also shared that in February 2004 Ivy Tech was invited to participate in a project called IPAS (Indiana Project in Academic Success) through a Lumina grant. The program helped colleges look at themselves, identify student challenges and develop interventions for student success and measures of success. Region 9 was one of twenty-four colleges selected to participate. The new student orientation program was an outcome of this process in the effort to retain first-year students. Preliminary numbers show that the cohort group of new students identified at the beginning of the process progressed at the same rate as continuing students—when historically it is the first year that you lose the most students. The new student orientation is proving to be a great retention tool and benefit to the students. Region 9 campus was the only campus that followed through the whole process of the IPAS program.

Chancellor Steck called on Diana Pappin, executive director of Resource Development, for an update on the Benefactor of the Year Award. Last year the Foundation began the process of presenting the Benefactor of the Year award, and the first year's recipient was arbitrarily chosen. This year the Regions submitted nominations for the award, and Region 9 submitted the Johnson Family. The family nomination represents the generational giving of the Johnson Family. The Johnson Family, along with co-benefactor Ralph and Margaret Seifert from Region 11, was a recipient of this recognition. Both of recipients will be considered for the National Benefactor of the Year Award to be presented by the Council on Resource Development in Washington D.C. on November 3.

Diana Pappin also announced that the annual Trustee Appreciation Dinner that will be held on November 16 will be expanded a little this year with special recognition for President Lamkin that evening. Formal invitations will be mailed but Diana expressed her sincere hope that all the trustees would attend. Before that event, President and Mrs. Lamkin will be recognized by the faculty and staff on campus for his many years of leadership with the College.

Chancellor Steck called on Kim Thurlow, executive director of WED, for an update on workforce and economic development. There are changes in Workforce Development structure in the State, and Region 9 is working diligently with Indiana Economic Development. There are strategies in place to take that to the local levels such as the Honda initiative. Kim Thurlow announced that on November 3 WED will host a mini-conference, *Good to Grow*, to help employers find grant information.

Chancellor Steck called on Steve Tinchler, dean of academic affairs, for a report on STAC (the statewide transfer committee). The focus is on the legislation that states by June 2007 there will be 70 course-to-course transfers and 12 program transfers between the State public institutions of higher education.

Dean Tinchler also shared that an application to the Department of Education for an Early College grant was co-signed by Allen Bourff, Richmond Community Schools, and Chancellor Steck. It is a \$50,000 planning grant for an Early College initiative between Ivy Tech-Richmond and Richmond Community Colleges. A decision may be known by November or December if approved.

Dean Tinchler continued with an update on the Fast Track legislation that was passed where students could come to Ivy Tech to earn a high school diploma. The initial curriculum that Ivy Tech would be required to follow has now been approved. There are still a lot of details to be worked out. An overview of the structure now is that students have to qualify with their credits earned to be at the 12<sup>th</sup> grade level of high school. They come to Ivy Tech and take the Compass assessment test to assess the level of courses they would take. There are approximately 40-48 Ivy Tech credits that a student would earn to complete their high school diploma. These are part of the details that are being worked out for Phase 1 of the project. This is the phase that uses current Ivy Tech resources. Phase 2 is the creation of additional courses but also creates student life activities as part of the budget proposal.

### **Action Items**

Chair Gibson called for action on the nomination of John C. Webb for the board member position. Trustee Slonaker made a motion to approve the nomination of John C. Webb to fill the Labor position on the Board; Trustee Miles seconded the motion and the motion carried unanimously.

Chair Gibson called for action on Resolution Number 2006-6, Approval of Connersville Instructional and Technology Centers lease cost over \$200,000. Ivy Tech entered into a lease for the space on March 1, 1999. The lease was for six years and granted four, two-year options of which the first two-year option began on March 1, 2005 and will end on February 28, 2007. Region 9 desires to remain in this location for another two years. The rent for the two-year option is greater than \$200,000 (lease over the two-year period would be \$304,000) and requires State Board of Trustees approval. Therefore, the resolution requests the Region 9 Board of Trustees to recommend to the State Trustees the renewal of the lease for the second of the four two-year options be approved. Trustee Stidham made a motion to approve Resolution Number 2006-6; Trustee Slonaker seconded the motion and the motion carried unanimously.

Chair Gibson called for action on Resolution Number 2006-7, Approval of Association of Science and Association of Applied Science in Agriculture. This request incorporates Region 9 in the College's new program proposal to the Commission for Higher Education for an A.S. and A.A.S. in Agriculture. The A.A.S. includes concentrations in Swine Production and Crop Production. The coordination of the College's proposal has been through Ivy Tech Lafayette in partnership with Purdue's School of Agriculture. The A.S. would be implemented first and then the A.A.S. in subsequent years as demographic needs are identified. Trustee Slonaker made a motion to approve Resolution Number 2006-7; Trustee Miles seconded the motion and the motion carried unanimously.

### **Discussion Items**

None

### **Information Items**

Chair Gibson called on Kara Monroe, facilities director, for an update on the McDaniel Hall construction and campus projects. The McDaniel Hall project is on schedule and on budget. The move in is planned for Christmas break. The front entrance signage project and connector road project are scheduled to occur the first half of November. A bid opening for the Connersville parking lot will occur in November. The I-70 signage project is moving forward with Purdue to contribute its portion of the cost and with IU Trustees making a commitment to the project. This will probably be an early spring project. All four entities of the campus will be listed on the I-70 signage: IU East, Ivy Tech, Purdue, and Reid Hospital.

### **Future Meetings and Important Dates**

The State Board of Trustees meetings will be held on October 12, 2006 at the Marriott North in Indianapolis. The Annual Trustees and Directors Conference will be held on October 13 following the State Trustees meetings. Regional trustees were encouraged to attend.

The next Region 9 Board of Trustees meeting is scheduled for December 7, 2006 at Johnson Hall, Lingle Board Room.

### **Adjournment**

Chair Gibson offered congratulations for another productive Connersville Advisory Committee meeting.

Chair Gibson also recognized the regional PTK chapter and those that assisted with the PTK Leadership Conference hosted at Johnson Hall. Chair Gibson appreciated the opportunity to participate in one of the activities.

Chair Gibson continued by recognizing the Region for the successful RWC Chamber Network Night at Johnson Hall sponsored by Ivy Tech and Hometown Deli.

Chair Gibson expressed how much she enjoyed the History Train hosted at the Ivy Tech Connersville site.

A reminder was shared about the series of presentations, “Bridges Out of Poverty,” by Phil DeVol on October 6. The presentation at 7:30 a.m. will be open to the community and co-sponsored by the RWC Chamber. The 9:30 a.m. presentation is targeted for Ivy Tech and IU East students. The final presentation that afternoon will be part of the Region 9 all-employee in-service.

Trustee Stidham made a motion to adjourn the meeting; Trustee Miles seconded the motion. Chair Gibson adjourned the meeting at 6:15 p.m.

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**Rebecca A. Gibson, Chairperson**

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**P. Steven Slonaker, Secretary**

**Approved December 7, 2006**  
**Prepared by Stella Davis CPS/CAP, Recording Secretary**