

MINUTES OF MEETING

Ivy Tech State College Region 9 Board of Trustees

June 3, 2004

The June 3, 2004, Board of Trustees meeting was held in Room 105 at the Ivy Tech Annex, 2230 Chester Boulevard, Richmond. Chair Gibson called the meeting to order at 4:00 p.m.

Trustees Roll Call

Trustees Present: Ellen Bennett, Rebecca Gibson, James Koons, Malcolm Miles, P. Steven Slonaker and David Stidham. Trustees Absent: Boyd Huff.

Also in attendance: State Trustee William Goins, Chancellor James Steck, Gene Ayton, Brenda McLane, Kara Monroe, Diana Pappin, Valerie Ray, Kim Thurlow, Steve Tincher and Stella Davis.

Guests in attendance: Robert Rogers, Ed Soots, Gary Turner with Lorenz Williams Clinton; Tom Weis with Skillman Corporation; Ravenn Moore with The Palladium-Item and Darrell Smith with Connersville News-Examiner.

Notice of Meeting

Formal notice of the meeting was verified.

Introduction of Guests

Chair Gibson asked Kara Monroe, Executive Director of Finance, Facilities and Information Technology, to introduce the guests from Lorenz Williams Clinton and Skillman Corporation who were invited to provide an update on the building lateral support steel correction and building construction schedule and Diana Pappin, Executive Director of Resource Development and Public Relations, to introduce the guests from the media.

Meeting Minutes

Chair Gibson called for action on minutes of the April 1, 2004, Board meeting. Trustee Slonaker made a motion to accept the minutes as mailed; Trustee Stidham seconded the motion and the motion carried unanimously.

Business Office Financial Reports

Chair Gibson called for approval of the Business Office Financial Reports. Kara Monroe, Executive Director of Finance, Facilities and Information Technology, reviewed the Regional Financial Board Reports for March and April that were included in the trustees' packet. The

March financial report shows the estimated encumbrance adjustments for benefits, the operating budget carry forward at approximately \$1.3 million, other revenue below projection, and purchase orders over \$5,000 from operational funds and grant funds. The April financial report also shows the benefits estimated encumbrance adjustments, other revenue still below projection, student fees account receivables increased due to summer semester, and one purchase order of grant funds over \$5,000.

Trustee Koons made a motion to approve the financial report as presented to the Board; Trustee Miles seconded the motion and the motion carried unanimously.

Chairman's Report – Foundation Committee

Diana Pappin, Executive Director of Resource Development, reported that several small pledges toward the capital campaign have been received bringing the campaign total to \$1,471, 288. An additional \$230,000 is needed to meet the stretch goal of \$1.7 million.

Administrative Report

Chancellor Steck called on Valerie Ray, Registrar, for an enrollment update in the absence of Sabrina Pennington. Spring semester 2004 end-of-term enrollment was 1830 HC, up 4.9%, and 893.2 FTE, up 7.3%, compared to spring 2003 end-of-term. Summer semester enrollment as of June 2 was 935 HC, up 5.4%, and 361.73 FTE, update 7.4%, compared to summer 2003 end-of-term.

Chancellor Steck called on Kim Thurlow, Executive Director of CCES, for an update on the Manufacturing Forum. A total of 34 attendees representing 20 organizations and 9 different manufacturers participated in the forum. The forum format was changed to include more sharing among industry and smaller breakouts. Interaction within the group during the day's discussions was high, and there was a suggestion to call the attendees back in about six months to do a best practice meeting.

Kim Thurlow introduced Brenda McLane, CCES Training Services and Client Development Manager, who shared information about the Management & Supervisory Institute (MSI). MSI was developed from a revamped certificate program that was too broad making classes hard to fill. The DISC profile is used and reinforced throughout the program. Key attributes of MSI include adults learning from adults, small classes, skills immediately applicable to the job, networking, emphasis on communication skills, high quality trainers and plant tours. To-date three cohort groups, 20 students, have completed the program with 10% of those graduates enrolling in higher education after the program. There is the potential for the MSI program to roll out statewide.

Chancellor Steck presented a regional enrollment profile. Overall enrollment in the College has increased. Total 2003-04 credit hours delivered by Region 9—taken by Region 9 students, taken by students from other Ivy Tech campuses, and taken by Indiana College Network students—compared to 2002-03 enrollment has increased by 11.1%. Non-credit courses delivered through CCES have declined and are down 33.3%. However, total credit and noncredit hours delivered by Region 9 has increased by 9.9% compared to last year.

Approximately 20% of the Region's enrollment, credit hours taken by non-Region 9 students, does not show up in the official count.

Chancellor Steck continued with an update on the proposed reciprocity agreement. The Indiana Commission for Higher Education approved the Indiana-Ohio reciprocity agreement last week. If Ohio's Board of Regents approves the measure in June, as it is expected to, students of participating institutions in west central Ohio and east central Indiana could pay in-state fee rates at out-of-state participating institutions. The reason for the agreement is to expand access to higher education. The goals are to promote efficient use of existing facilities and resources, avoid duplication, and maintain rough parity in number of people participating in each state. Ohio counties in the agreement are Butler, Darke, Mercer, Preble, Shelby and Van Wert; Indiana counties are Adams, Blackford, Delaware, Fayette, Franklin, Henry, Jay, Randolph, Rush, Union, Wayne and Wells. Participating Indiana institutions include Ball State University, IU East, Ivy Tech State College in Muncie and Richmond, Purdue Statewide Technology in Muncie and Richmond, and Vincennes University as a CCI partner with Ivy Tech Muncie. The participating Ohio institutions include Clark State Community College, Edison Community College, Hamilton and Middletown campuses of Miami University, Rhodes State College, Sinclair Community College, and the main campus and Lake campus of Wright State Community College. Some programs will be excluded from the agreement, mostly allied health programs. The Region will lose the out-of-state premium but will gain additional count in FTE. Currently about 2% of the Region 9 enrollment comes from out-of-state. The initial agreement term is for one-year starting July 1, 2004, with expected two-year renewals to coincide with biennial budget cycles.

Chancellor Steck reported that Region 9 worked with IU East on a building for Safety Village, a community-service project. Ramona Martin, Construction Program Chair, contributed a tremendous amount of time and work to the project along with other Region 9 employees.

Action Items

Chair Gibson called on Kara Monroe, Executive Director of Finance, Facilities and Information Technology, to cover the 2004-05 Region 9 operating budget. The 2003-04 fiscal year closes on June 30, 2004. Consideration of a motion to continue to incur expenses until approval of the 2004-05 operating budget at the August board meeting and was requested. Trustee Slonaker made the motion to allow Region 9 to continue to operate and incur expenses until the 2004-05 Operating Budget is approved; Trustee Bennett seconded the motion and the motion carried unanimously.

Kara Monroe continued by reviewing the executive summary for Resolution Number 2004-1, Approval of Connersville Instructional and Technology Centers Lease Cost Over \$200,000. The end of the initial six-year lease is February 28, 2005. This lease requires a 90-day notice of intent to stay and because the lease is over \$200,000 requires State Board approval. In order to obtain State Board approval in time to give notice of intent to stay, Regional Board approval was requested at this meeting. All terms of the lease remain unchanged. Trustee Slonaker made a motion to approve Resolution Number 2004-1; Trustee Stidham seconded the motion and the motion carried unanimously.

Discussion Items

Chancellor Steck shared that with construction of Johnson Hall and the overall growth of the campus, more roadways and paths are being developed. Discussions with IU East and Purdue have taken place to identify how to name the roads/paths to simplify way finding. The recommended option for naming considerations is to look at the history of the campus and who has made major contributions in its initial development. There is a proposal to name the main campus drive, because it is a common drive, Horizon(s) Drive, Horizon(s) Boulevard or Horizon(s) Parkway; and to name the drive from Cart Road to Hayes Hall Stidham Drive in honor of Wayne Stidham, a member of the Eastern Indiana Community College, Inc. Board of Directors. There are several other approval steps to be taken by the institutions before official naming of the roads.

Information Items

Chair Gibson called on Kara Monroe, facilities director, to address the building update. Kara Monroe indicated that the guests from LW Clinton would be providing information on what happened with the building design and how it will be addressed. Gary Turner, president of LW Clinton, shared the regret of the company for the design flaw and expressed his appreciation for the spirit of cooperation in addressing the issue.

Robert Rogers, structural engineer, was charged with providing understanding of why the type of structure used was chosen, what went wrong and why do we have to fix it, and how it will be fixed. The structural system chosen was a lateral steel bracing system that is cost effective and allows other contractual work to begin without a great deal of contractor coordination between trades. The load bracing is constructed with diagonal members for floor-to-floor-to-ground support through steel bracing in the walls. It was determined that the design of the lateral bracing of the building as designed was inadequate and not sufficient to meet the code requirements for seismic and wind loading in the lateral direction. Cross bracing diagonally placed from floor to floor is being installed at appropriate locations on each floor to resolve the issue.

Gary Turner reviewed the types of costs directly attributable to effecting repairs to the structure. There are potential contractor consequential costs and potential owner consequential cost attributable to the disrupted schedule. LW Clinton is liable for direct and consequential costs with the exception of value added items. Value added items are additional steel bracing as well as studs and drywall used to conceal lateral bracing. Mr. Turner stated that those would be the only items paid for by the College. Consequential costs having to do with the delay in construction for the contractors and the College will be covered by LW Clinton.

Ed Soots, project architect, addressed questions on visual evidence of the correction. No difference inside will be noticed but some walls may be thicker or constructed differently than originally designed. There will be a loss of approximately 400 square feet attributed to the corrections needed.

Tom Weis, project manager for Skillman Corporation, indicated that a project schedule will be released to the contractors by June 28, 2004, to determine if they can meet the proposed new schedule. The original completion date was May 2005 but now the date could be November 2005. Chancellor Steck stated that this new completion date is tentative and is based only on the information available at this time.

Chancellor Steck stated that the overall project budget will change and might require the need to go back to the State Budget Committee for review. With the delay in construction, the Region will have the cost of extending the leases for its leased facilities. Also for fall 2005 there is an expected influx of students as IU East is doing away with one of its remedial programs and it may be that many of those students will take classes at Ivy Tech. There may be a need to lease additional space until the building project is completed.

Future Meetings and Important Dates

The State Board of Trustees meeting will be held on June 10, 2004, in Indianapolis.

The next Region 9 Board of Trustees meeting is scheduled for August 5, 2004.

Adjournment

Chancellor Steck expressed his appreciation to the Board for its participation at graduation.

Trustee Koons made a motion to adjourn the meeting; Trustee Stidham seconded the motion. There being no further business, Chair Gibson adjourned the meeting at 5:40 p.m.

Rebecca Gibson, Chairperson

P. Steven Slonaker, Secretary

Dated August 5, 2004

Prepared by Stella Davis CPS/CAP, Recording Secretary