

MINUTES OF MEETING

Ivy Tech State College Region 9 Board of Trustees

February 3, 2005

In an informal gathering immediately before the Region 9 Board of Trustees meeting, Ivy Tech Region 9 and Indiana University East announced that the road between Hayes Hall and Cart Road on the shared campus will be named Stidham Drive. The naming of the campus road is to honor F. Wayne Stidham for his leadership as fund raising chairman in the effort to raise money for the purchase of the property that has become the joint campus of Ivy Tech State College, Indiana University East and Purdue University College of Technology. An award recognizing the tribute to Wayne Stidham was received by David Stidham on behalf of his father and his family. Region 9 Board Chair Gibson presented the award with comments from Chancellor Steck and IU East Chancellor David Fulton. Two IU East advisory board members, Larry Simkin and Paul Lingle, participated in the presentation. It was also announced that the primary entrance road to the campus would be named Horizons Parkway.

Region 9 Board of Trustees Meeting Called to Order

The February 3, 2005, Board of Trustees meeting was held in the Ivy Tech Annex boardroom, 2230 Chester Boulevard, Richmond. Chair Gibson called the meeting to order at 4:20 p.m.

Trustees Roll Call

Trustees Present: Rebecca Gibson, Ellen Bennett, James Koons, Malcolm Miles, Steven Slonaker and David Stidham

Trustees Absent: Boyd Huff

Also in attendance: Chancellor James Steck, Gene Ayton, Kara Monroe, Diana Pappin, Sabrina Pennington, Kim Thurlow, Steve Tincher and Stella Davis

Guests in Attendance: Ed Soots, LW Clinton; Tom Weis, Skillman Corporation; and Darrell Smith, Connersville News-Examiner

Notice of Meeting

Formal notice of the meeting was verified.

Meeting Minutes

Chair Gibson called for action on minutes of the December 2, 2004, Board meeting. Trustee Slonaker made a motion to accept the minutes as mailed; Trustee Koons seconded the motion and the motion carried unanimously.

Business Office Financial Reports

Chair Gibson called for approval of the Business Office Financial Reports. Kara Monroe, executive director of finance, facilities and information technology, presented a corrected version of the September 30, 2004, financial report. The operations fund adjusted S&E line was incorrect due to a failure to carry forward a number from another report.

The November 30, 2004, financial report under other revenue includes revenue under investigation of \$25,414. This collected revenue was a journal entry through central office for Tech Prep funds, and the Region is still awaiting documentation on the transaction. The student fees account receivables section now provides comparison information from previous year as requested by the Board. The Region will be expensing on the Lilly-Intellectual Capital for Faculty and for Student accounts next month. The Richmond Planning and Construction financial transactions shown are for Phase 1 of the building project.

The December 30, 2004, financial report under other revenue shows an additional amount of \$53,763.93 under investigation. This amount was also a journal entry by central office and the business office is awaiting documentation. Also reflected is the bookstore payment of \$19,482 which is the Region's portion of the bookstore revenue.

Trustee Koons made a motion to approve the financial report as presented to the Board; Trustee Stidham seconded the motion and the motion carried unanimously.

Chairman's Report – Foundation Committee

Trustee Huff, chair of the Foundation committee, was absent. Diana Pappin, executive director of development, indicated she had nothing to report.

Nominating Committee

Trustee Slonaker, chair of the nominating committee, reported that Trustee Huff has declined re-nomination having served 12 years on the Board. The Nominating Committee (Trustee Bennett and Trustee Miles) recommended the nomination of Joe Meyer, retired from Western-Cullen-Hayes, Inc., to the manufacturing position of the Board that will be vacated by Trustee Huff as of June 30, 2005. Joe Meyer is a major donor to the College and has brought in other donors. He is also an alumnus of Ivy Tech Region 9. A slate of nominations to the Board for terms expiring on June 30, 2005, will be presented at the April meeting for approval and forwarded to the State Board for action at its June meeting.

Trustee Slonaker continued by stating that the Region 9 Board officers have agreed to serve another year in current leadership roles. An official slate of officers will be presented at the April meeting. Chair Gibson thanked Trustee Slonaker and the Nominating Committee for their work on all the nominations.

Administrative Report

Chancellor Steck called on Sabrina Pennington, Dean of Student Affairs, for an enrollment update. Region 9 spring enrollment FTE statistics from 2000 through 2005 show an increase of

48.62% (and an increase in headcount of 39.55%). Regional ten-day count for spring 2005 was 1722 HC (up 6.8% from 1613 last spring) and 886.07 FTE (up 10.3% from 803.67 last spring). Ten-day count college-wide was up 5%.

Chancellor Steck called on Steve Tincher, dean of academic affairs, for an update. Dean Tincher announced that three Ivy Tech Region 9 students will receive an Indiana Career and Technical Education Award for Excellence: Courtney Fullmer, Early Childhood Education; Billie Joy, A.S. Nursing; and Jason Marcum, Automotive Technology. The award recipients will be recognized at a public ceremony on February 8, 2005, at the Indiana Government Center. Region 9 students represent 27% of the total award recipients, and 50% of the Ivy Tech students receiving awards. Over the last eight years, a total of eleven Region 9 students have received 13.7% of the total post secondary awards. Courtney Fullmer has also been chosen as a member of the All-USA Academic Teams of Indiana.

Dean Tincher also reported that two additional courses now transfer to IU East, BIO 201-General Microbiology and SOC 202-Cultural Diversity in the United States, making a total of 49 courses that transfer.

Chancellor Steck announced the passing of Frank Pumerville, the first executive dean of Region 9 (1968-74). Mr. Pumerville was very instrumental in procuring the land for Ivy Tech's first building on the joint campus.

Chancellor Steck continued by sharing the "scorecard" of the 2005-07 biennial budget request. A discussion focused on two major items. The enrollment change figure of \$30 million dollars requested by the College had a recommendation of a little over \$29 million from the CHE but the State Budget Committee recommended no funds. The other item of great importance to the Region is the plant expansion funds that typically come along with new buildings. The College's request of a little over \$2 million included Region 9's Phase 1 and Phase 2. The CHE recommended a reduced amount and, again, the State Budget Committee recommended no funds. The Region will need to put a contingency plan in place to address any reduced or lack of funding.

Chancellor Steck distributed a copy of Senate Bill 296 introduced by Senator Meeks that broadens the mission of the College to include serving as the sole community college system in Indiana.

Action Items

Kara Monroe, executive director of finance, facilities and information technology, presented the executive summary for Resolution No. 2005-1, Recommendation to Approve Richmond Phase 2 Renovation and Expansion Construction Bids. A copy of the revised and detailed resolution with listing of lowest and best bidders was presented to board members. Phase 2 construction is scheduled to begin March 2005 and conclude November 2006—this will mark completion of all phases of the Richmond construction project. Questions and discussion from the Board included the number of local contractors utilized, the number of Phase 1 contractors on the list for Phase 2, and the price inflation in the bids.

Trustee Slonaker made a motion to approve Resolution No. 2005-1; Trustee Koons seconded the motion and the motion carried unanimously.

Discussion Items

There were no discussion agenda items.

Information Items

Chancellor Steck presented comments on the regional Annual Plan which contains the mission, vision, values and objectives (annual plan was mailed to Trustees with the board packet). From the operational objectives, six were identified as high priority objectives (HPOs). A brief update was given on each HPO. The rest of the report contained information on the progress of tactical objectives with those completed marked with a red checkmark.

Chair Gibson called on Kara Monroe, facilities director, for an update on the construction projects. Kara Monroe shared:

Update on Phase 1, Johnson Hall, began with the comment that we will be moving into Johnson Hall this year. Work on the second and third floors is going well, completing work on dry wall and ceiling grids. Technology will begin next week, floor finishes in March, and cabinetry in April. Roof on first floor has been a concern but with good weather roof could be done in four to five days.

An **estimated cost** allocation summary sheet was reviewed for the remedial design work for Johnson Hall. Total **estimated cost as of February 2** was \$1,847,000. The cost estimates come from essentially three sources: change orders already written, RFP information back from contractors, and extension of college's facility lease information (cost above and beyond what the college would have incurred). The institutions have not come to resolution on cost allocation yet. The next step is for Ivy Tech to submit a formal claim with LW Clinton.

Update on Phase 2, McDaniel Hall, was that construction is scheduled to begin in March 2005 and it has been determined as an 18-19 month project.

Chair Gibson called on Sabrina Pennington, dean of student affairs, to announce graduation and nursing pinning information. Commencement will be held on Saturday, May 7, at 1:30 p.m. at the Tiernan Center on Richmond High School campus. The pinning ceremony will occur during the morning of the same date, May 7, at Civic Hall on the high school campus. The actual time has not yet been confirmed. All trustees were invited to participate in the graduation activities.

Dean Pennington also invited the regional trustees to the African American Unity Banquet on March 3, 6:30 p.m., at the Townsend Center. Fredrick H.L. McClure, a graduate of Earlham College and partner in the law firm of DLA Piper, will be the guest speaker. State Trustee Goins will be the emcee.

Future Meetings and Important Dates

The State Board of Trustees meeting will be held on February 10, 2005, at the Marriott North Keystone Crossing in Indianapolis.

The next Region 9 Board of Trustees meeting is scheduled for April 7, 2005.

Adjournment

On behalf of State Trustee Goins, Chair Gibson conveyed the message that the union at Visteon is thankful to and appreciative of the response from Ivy Tech for its cost-saving training.

Trustee Miles made a motion to adjourn the meeting; Trustee Bennett seconded the motion. Chair Gibson adjourned the meeting at 5:30 p.m.

Rebecca Gibson, Chairperson

P. Steven Slonaker, Secretary

Dated April 7, 2005

Prepared by Stella Davis CPS/CAP, Recording Secretary