

MINUTES OF MEETING

Ivy Tech State College Region 9 Board of Trustees

April 7, 2005

The April 7, 2005, Board of Trustees meeting was held in the Ivy Tech Annex boardroom, 2230 Chester Boulevard, Richmond. Chair Gibson called the meeting to order at 4:10 p.m.

Trustees Roll Call

Trustees Present: Ellen Bennett, Rebecca Gibson, Boyd Huff, Malcolm Miles, Steven Slonaker and David Stidham

Trustees Absent: James Koons

Also in attendance: State Trustee William Goins, Chancellor James Steck, Kara Monroe, Diana Pappin, Sabrina Pennington, Kim Thurlow, Steve Tincher and Stella Davis

Guests in Attendance: Joshua Jones, SGA President, and Darrell Smith, Connersville News-Examiner

Notice of Meeting

Formal notice of the meeting was verified.

Meeting Minutes

Chair Gibson called for action on minutes of the February 3, 2005, Board meeting. Trustee Bennett made a motion to accept the minutes as mailed; Trustee Miles seconded the motion and the motion carried unanimously.

Business Office Financial Reports

Chair Gibson called for approval of the Business Office Financial Reports. Kara Monroe, executive director of finance, facilities and information technology, referred to the January 31, 2005, report. There were no significant changes in the operations fund. Other revenue shows 72.5% revenue received with 58.3% of the year passed resulting in a 14.15% variance. Under sponsored programs, Lilly-Intellectual, there will be a correction on the March report. The student life director expense was charged to the wrong account and will be corrected. The planning and construction expenses reported are for Phase 1 only, will probably begin reporting Phase 2 expenses in April. Payment from LW Clinton is still expected (costs incurred on change orders relevant to correction issue that have been paid by the College).

Kara Monroe continued with the February 28, 2005, financial report. There is nothing significant to report in the operations fund and other revenue. Student fees/account receivables

has decreased as student loans have been placed on the system. Annual student fees are roughly 3 million dollars and it is assumed that 92% of the fees will be collected. There was not a tremendous change in the construction account from January to February. Contract payments will be made in March.

Trustee Slonaker made a motion to approve the financial report as presented to the Board; Trustee Bennett seconded the motion and the motion carried unanimously.

Chairman's Report – Foundation Committee

Trustee Huff, chair of the Foundation committee, stated there was nothing new to report.

Nominating Committee

Trustee Slonaker, chair of the nominating committee, presented the formal slate of nominations for the Board positions with expiring terms on June 30, 2005. The Nominating Committee is recommending the nomination of (Jerry) Joe Meyer, retired from Western-Cullen-Hayes, Inc., to the manufacturing position of the Board that will be vacated by Trustee Boyd Huff, and the re-nomination of trustees Ellen Bennett and Rebecca Gibson. Trustee Slonaker proposed to the Board Chair a call for a motion to accept the nominations. Chancellor Steck stated that should the Regional Board accept the slate, the nominations still need to be ratified by the State Board (at its June meeting).

Trustee Slonaker continued by presenting a formal slate of Board officers for the 2005-2006 academic year. The current Board officers have agreed to serve another year: Rebecca Gibson, Chairperson; Ellen Bennett, Vice-Chair; and Steve Slonaker, Secretary. An official vote will occur at the June meeting.

Trustee Stidham made a motion to adopt Board nominations and slate of Board officers as presented; Trustee Huff seconded the motion and the motion carried unanimously. Chair Gibson thanked Trustee Slonaker and the Nominating Committee for their work on all the nominations.

Administrative Report

Chancellor Steck called on Sabrina Pennington, Dean of Student Affairs, for an enrollment update. At this time of year there's not a lot of change. Spring semester enrollment as of April 6, 2005, was 886 HC, down 1.7%, and 1798 FTE, down 0.8%, compared to spring 2004 end-of-term enrollment. There is still some enrollment to come in and Dean Pennington is projecting a 5% increase in spring semester enrollment.

Dean Pennington continued by reporting on the director of student life position that was hired through the Lilly grant funding (position's salary is half funded through Lilly grant and half through operations funds for three years). The position also serves as the evening coordinator. The coordinator was hired in January and is busy getting to know what is going on, the rules, meeting the students and making plans for next year. This is an important initiative as the college grows into the role of a comprehensive community college. Working with the student leadership academy and the student government association is also part of this position's responsibilities.

Chancellor Steck called on Steve Tincher, dean of academic affairs, for an update. A list of Region 9 linkages (current and selected prior initiatives) with secondary schools was distributed. As part of the discussion on the P-16 initiatives within the State, this list was created in an assessment of the Region's activities with regard to those initiatives. Chancellor Steck reminded the trustees that a part of the NCHEMS report addressed concerns with education in central Indiana in not having strong linkages between higher education and secondary schools. Dean Tincher shared that one of the challenges has been looking at curriculum in the high schools and how it meets the expectations of local public higher education institutions.

Dean Tincher also reported on the NAIT (National Association of Industrial Technology) reaccreditation visit at Region 9 for the technology division. The recommendation from the visiting team was that Region 9 specialties be reaccredited for a period of six years (the maximum). It was also recommended that the new specialties, up for initial accreditation, also be accredited for six years to fall in sync with that time line. There were no non-compliant findings. There were ten partial-compliant findings, and the Region was asked to write a focus report in two years in regards to progress on those areas. This recommendation will go to the NAIT Board in November. Dean Tincher recognized the program chairs, division chair and support staff for their work during this process. The current accreditation was an essential element for the Region in achieving a transfer agreement with Purdue Statewide Technology Richmond.

Dean Tincher continued with an update on the plans for implementation of the Associate of Science and Associate of Arts in Liberal Arts for the College. An NCA college-wide site visit occurred in regards to the college seeking authorization from the NCA accreditation body to offer liberal arts degrees. After a very positive visit, the focus visit team is recommending that the College be approved to offer the new liberal arts degrees. The College plans to implement this in the fall with the general education courses of the degree to be offered at each site. Region 9 plans to implement the Associate of Arts and Associate of Science in Liberal Arts with a concentration in Liberal Studies. Initial new regional courses include lifetime fitness and wellness, American literature and world literature, chemistry, and a few other general education courses. This is the element on the academic side needed as the College assumes the role of a community college.

Dean Tincher shared that the A.S. in Radiologic Technology is now through the complete approval process with the recent approval from the Commission for Higher Education. Reid Hospital is in the process of reviewing its program curriculum for necessary changes with the hopes of offering this degree in the fall.

Chancellor Steck called on Kara Monroe, executive director of facilities, for a bookstore update. The Campus Bookstore at IU East has been asked to provide service to Ivy Tech students for one additional semester, fall semester. It is planned to open the new bookstore, The 9th Edition, in Johnson Hall in November. It will be a counter service bookstore. A special service for students called the "Lines End" will allow students to turn in schedules at the bookstore and the book order would be filled within 24 hours.

Chancellor Steck called on Kim Thurlow, executive director of CCES, for an update. General information was shared on the Gateway Training Partnership, a regional manufacturing training consortium or employer learning network. The group's mission statement and statement of

need was shared. This partnership will provide the platform or keynote presentation at the May 13th manufacturing forum.

Chancellor Steck called on Stella Davis, alumni chapter advisor, for an announcement on the distinguished alumni award. The Region's eighth distinguished alumni award will be presented at graduation. The 2005 recipient is Kelly Cline RN. Kelly graduated from the LPN program in 1984 and from the ASN program in 2003. She is currently employed at Friends Fellowship Community as director of the Courtyard, Alzheimer's Unit.

Chancellor Steck called on Diana Pappin, executive director of resource development, for a report on the annual car show. The car show will be held on April 30, 9 a.m. – 2 p.m., in the McDaniel Hall parking lot. There is the need to be flexible this year with the set up due to the construction projects. Money raised is used for scholarships for the automotive program.

Action Items

Dean Tincher was called on to review the executive summary for Resolution No. 2005-2, approval of A.S. in Manufacturing and Industrial Technology for the Richmond and Connersville campuses. The degree proposal was developed from an articulation agreement for Purdue University's B.S. in Industrial Technology between Purdue University Richmond and Ivy Tech Region 9 (A.A.S. in Manufacturing and Industrial Technology). The focus of the new degree is transfer to the Purdue University B.S. in Industrial Technology and increased employment opportunities. For the most part, it is a "repackaging" of courses we currently offer.

Trustee Slonaker made a motion to approve Resolution No. 2005-2; Trustee Stidham seconded the motion and the motion carried unanimously.

Discussion Items

There were no discussion agenda items.

Information Items

Chair Gibson called on Dean Pennington to introduce Joshua Jones, President of SGA. Joshua Jones thanked the Board for allowing him to attend the meeting. Region 9 SGA accomplishments for the year were shared: monthly newsletter (also on website), club clique week, teacher of the month award and a proposed by-law change for election process of SGA officers by the student body. SGA is also working with the new student life director. Joshua Jones said that as the college grows, SGA will grow; and he was impressed with this year's members. State Trustee Goins shared that Joshua has represented the Region at several state-wide events. SGA President Jones was thanked for his leadership and for his time to update the Board on SGA activities.

Chair Gibson called on Kara Monroe, facilities director, for an update on the construction projects. Kara Monroe shared:

Update on Phase 1, Johnson Hall, construction is on schedule to occupy the building in November 2005. The furnishings bid recommendation will be presented for approval at the

next Board meeting. A floor-by-floor update was presented which included that the Fountain of Opportunity had been completed.

Update on Phase 2, McDaniel Hall, work on grubbing or tearing out of trees is complete. A waste tank removed was found to be clean which was good news. Some lime stabilization may be needed but should not exceed allowance in contract. The Phase 2 project is still on schedule.

Chancellor Steck shared that he and Kara Monroe had a teleconference with Bob Holmes, vice president of finance, regarding plant expansion funds. The College has identified a tentative plan and a calculation formula to provide some plant expansion funds for Region 9.

Chair Gibson called on Sabrina Pennington, dean of student affairs, to confirm graduation and nursing pinning information. Commencement will be held on Saturday, May 7, at 1:30 p.m. at the Tiernan Center on Richmond High School campus. The pinning ceremony will occur at 9:30 a.m. on May 7 at Civic Hall on the RCS high school campus.

Future Meetings and Important Dates

The State Board of Trustees meeting will be held on April 14, 2005, at the Ivy Tech Terre Haute campus.

The next Region 9 Board of Trustees meeting is scheduled for June 2, 2005.

Adjournment

State Trustee Goins recognized Chancellor Steck and Kara Monroe for the excellent presentation at the region's budget hearing.

Trustee Slonaker spoke of the Governor's meeting where summit leaders targeted high school education and the change requirements for high school diplomas. It was reported that of 100 graduates, 68 graduate on time. Dean Tincher shared that 90% of the students entering Ivy Tech take remediation courses in math, reading or both (about double the national average).

Trustee Stidham made a motion to adjourn the meeting; Trustee Slonaker seconded the motion. Chair Gibson adjourned the meeting at 5:45 p.m.

Rebecca Gibson, Chairperson

P. Steven Slonaker, Secretary

Approved June 2, 2005

Prepared by Stella Davis CPS/CAP, Recording Secretary