

## MINUTES OF MEETING

### IVY TECH STATE COLLEGE – WHITEWATER RICHMOND/CONNERSVILLE REGION 9 BOARD OF TRUSTEES

June 7, 2001

The June 7, 2001, Board of Trustees meeting was held in the boardroom at the Ivy Tech Annex, Richmond. Board Chair Rebecca Gibson called the meeting to order at 4:00 p.m.

#### **Trustees Roll Call**

Present: Trustee Rebecca Gibson, Trustee Ellen Bennett, Trustee Kelvin Graham, Trustee Boyd Huff, Trustee James Koons, and Trustee David Stidham. Absent: Trustee Brad Starr.

Also in attendance were State Trustee William Goins, Chancellor James Steck, Roger Bingham, Idris Bond, Robert Carlisle, Kara Monroe, Diana Pappin, Sabrina Pennington, Kim Thurlow, Steve Tincher, and Stella Davis.

Chair Gibson reported that Trustee Brad Starr could not attend due to his daughter receiving a Lilly Scholarship at another function this evening. A message from Trustee Starr to the Board was read; his term expires June 30, 2001 and he has elected not to remain on the Board. Chancellor Steck noted that Trustee Starr's initial term on the Board was June 16, 1992 – June 30, 1995. He served a total of nine years and held the position of Board Chair in 1996-97. Trustee Starr also served on the Nominating Committee as Chair and the Community Support and Image Development Committee. He was also involved with the NCA Evaluation Team visits, attended the first Connersville Advisory Committee meeting, attended several Pinning ceremonies and participated in most of the Commencement ceremonies. A lunch for Trustee Starr with the Chancellor and his cabinet will be arranged where he will be presented with a framed certification of appreciation.

#### **Notice of Meeting**

Formal notice of the meeting was verified.

#### **Meeting Minutes**

Chair Gibson called for action on minutes of the April 5, 2001 Board meeting. Trustee Huff made a motion to accept the minutes as mailed; Trustee Stidham seconded the motion and the motion carried unanimously.

#### **Business Office Financial Reports**

Chair Gibson called for approval of the Business Office Financial Reports. Roger Bingham reviewed the April Financial Report and CCS summary report that indicate a 1% remaining on the operational budget. A revised budget will be brought before the Board for approval that indicates 5% remaining due to other revenue. Trustee Koons made a motion to approve the financial reports as presented to the Board; Trustee Graham seconded the motion and the motion carried unanimously.

## **Chairman's Report - Foundation Committee**

Trustee Huff reported that a statewide capital campaign will be kicked off in October. The campaign will focus on contacting large statewide donors; bringing regional campaigns into one and targeting a larger goal.

Diana Pappin continued that as a recommendation of the feasibility study and due to other community campaigns in progress, the regional goal will be \$600,000. Even though the statewide campaign will be kicked off in October, Region 9 will not necessarily start the regional campaign at that time as the Region is still working on some of the recommendations from the feasibility study. Some suggested theme ideas for the regional campaign are the continued growth and demand on allied health and the need for technology for the new building project.

## **Chancellor's Report**

Chancellor Steck called on Kim Thurlow, Director of Corporate and Community Services (CCS), to provide an update on business and industry training. During the last 11-months, CCS has served over 5,000 people; up 45%. The number of companies served was up 25%, program offerings were 495 up 38%, gross revenue was over \$1 million, and net revenue was \$255,000.

Chancellor Steck called on Peg Terrell, Division Chair for Business and Technology, to report on the NAIT (National Accreditation of Industrial Technology) accreditation. Last fall the Region applied for NAIT accreditation for the Technology Division programs—Automotive, Construction, Electronics and Industrial Manufacturing; and the on-site visit took place in April. Of the 62 standards reviewed, the technology programs were in compliance with 55, partial compliance with 7, and no areas of non-compliance were reported. The evaluation team recommendation to the NAIT Board of Accreditation is accreditation with a report in two years to address partial compliance areas. The Board of Accreditation meets in October to review the recommendations at the National Conference in Dearborn, Michigan, and accreditations will be announced at that time.

Chancellor Steck called on Sabrina Pennington, Dean of Student Affairs, to report on spring and summer enrollments. Spring 2001 enrollment end of term was 1705 HC (headcount), up 28.2%; 714 FTE (full-time equivalency), up 18.5% from last spring. Summer enrollment to date is 918 HC, up 35%; and 314.93 FTE, up 27%. Enrollment increase can be attributed to TACOU program for high school students, transfer of general education courses, dual enrollment program, senior scholars program, and the changing economy.

Chair Gibson reported that the TACOU students were recognized at the Connersville graduation along with the scholarship recipients.

## **Action Items**

Roger Bingham brought Resolution No. 01-06-07-02 for approval by the Board to authorize the Request to Proceed for Phase 1 of the Richmond building project. Phase 1 is the \$1,708,000 approved by the Indiana General Assembly for architectural and design fees for the new building but does not address the renovation and expansion of the current building. The Region 9 Request to Proceed is on the agenda for the State Board of Trustees meeting on June 14; and if approved, will go on to the CHE and then to the State Budget Committee. If problems arise, it would most likely occur at the State Budget Committee level. Trustee Huff made a motion to adopt Resolution No. 01-06-07-02, Request to Proceed; Trustee Bennett seconded the motion and the motion carried unanimously.

Roger Bingham brought Resolution No. 01-06-07-03 for approval by the Board to revise the 2000-01 operating and other revenue and expenditure budgets due to distance education revenue and earnings by Corporate and Community Services that have exceeded prior estimates. In order to generate this income, CCS has incurred expenses greater than originally projected. Trustee Graham made a motion to adopt Resolution No. 01-06-07-03; Trustee Koons seconded the motion and the motion carried unanimously.

Chancellor Steck reported that the State Trustees have not made a final recommendation on the 2001-2 Budget. Therefore, a motion was requested to continue to incur expenses until the next Regional Board of Trustees' meeting in August where a regional operating budget will be presented for approval. Known factors to date of the operating budget were shared. Trustee Stidham made a motion to allow Region 9 to continue to incur expenses until budget approval at the State Trustees meeting; Trustee Huff seconded the motion and the motion carried unanimously.

### **Information Items**

Chancellor Steck presented an update on the workforce demand driven post secondary education study initiated by the Chamber of Commerce. The community has committed \$35,000 to fund Phase II, and Aims McGuinness of NCHEMS has been contracted to conduct this phase of the study. An agreement between the Commission for Higher Education, IU, PU and IUPUI that redefines the mission of these institutions of higher education has been signed and could provide rather significant implications to Phase II of the Chamber study.

Idris Bond, Division Chair of Health Service and Public Service, announced that the PN Pinning ceremony will be held on July 25, 2001, 7 p.m., in Robert Wise Auditorium in Connersville. The Board was invited to attend.

### **Future Meetings and Important Dates**

A visit to the Richmond campus has been scheduled by the CHE for September 13. At this time it is not sure if the CHE will be holding a two-day meeting or just conduct a brief visit to the campus.

The Annual Trustees and Foundation Directors Conference will be held on October 12, 2001, in Indianapolis. State Trustee Goins encouraged the regional trustees to attend.

### **Adjournment**

Chair Trustee Gibson thanked Chancellor Steck for providing the greeting at the State NAACP Meeting held at the Connersville Instructional and Training Center and thanked Robert Carlisle and the Connersville personnel for their assistance.

There being no further business, Chair Gibson adjourned the meeting at 5:10 p.m.

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Rebecca Gibson, Chairperson

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Kelvin Graham, Secretary

Dated August 2, 2001  
Prepared by Stella Davis CPS, Recording Secretary