

# **MINUTES OF MEETING**

## **IVY TECH STATE COLLEGE – WHITEWATER RICHMOND/CONNERSVILLE REGION 9 BOARD OF TRUSTEES**

**June 6, 2002**

The June 6, 2002, Board of Trustees meeting was held in the boardroom at the Ivy Tech Annex, 2230 Chester Boulevard, Richmond. Board Chair Gibson called the meeting to order at 4:05 p.m.

### **Trustees Roll Call**

Present: Trustee Rebecca Gibson, Trustee Ellen Bennett, Trustee Boyd Huff, Trustee James Koons, Trustee Malcolm Miles, Trustee Steven Slonaker, and Trustee David Stidham.

Also in attendance were State Trustee William Goins, Chancellor James Steck, Gene Ayton, Roger Bingham, Idris Bond, Kara Monroe, Diana Pappin, Sabrina Pennington, Peg Terrell, Kim Thurlow, Steve Tincher, and Stella Davis.

### **Notice of Meeting**

Formal notice of the meeting was verified.

### **Meeting Minutes**

Chair Gibson called for action on minutes of the April 4, 2002, Board meeting. Trustee Koons made a motion to accept the minutes as mailed; Trustee Stidham seconded the motion and the motion carried unanimously.

### **Business Office Financial Reports**

Chair Gibson called for approval of the Business Office Financial Reports. The April Financial Report was mailed prior to the meeting and the May Financial Report was distributed at the meeting for review. Roger Bingham reported that the balance of \$852,000 in the operations fund was a good indicator that the carry-forward will be positive. The balances in S&E and travel are a direct result of the Region purposely spending less as a budget precaution. Other revenue is about 10% off in variance, or \$126,000, which will probably carry through fiscal year-end impacting the CCS net position to be not as strong as originally estimated. Fiscal year 2002-03 blanket purchase orders will be reflected on the July 2002 report. Trustee Huff made a motion to approve the financial reports as presented to the Board; Trustee Bennett seconded the motion and the motion carried unanimously.

### **Chairman's Report - Foundation Committee**

Trustee Huff reported that he, Trustee Gibson, and Trustee Stidham are working on the Major Gifts Campaign committee along with three regional staff members. The campaign will focus on instructional and technology equipment for the new and renovated buildings. Trustee Huff stressed that the campaign is not only good for the College but also for the community as Ivy Tech is positioned to impact economic development. Trustee Stidham is working on securing a chair for the campaign and commented that the final plans and strategy for the campaign should be wrapped up within the next two weeks.

Trustee Huff continued by sharing additional information on a Lilly Endowment initiative that is providing \$1 million to Ivy Tech in a “matching gifts” program for the 136 Regional, State, and Foundation Trustees for gifts completed by the end of the year. Trustee Huff reviewed the gift request letter and information that he sent to the Trustees and asked them to complete the pledge form either at this meeting or for the August meeting. Diana Pappin shared that a similar Lilly initiative will provide the same opportunity of matching gifts for employees, alumni, students, and students’ parents. The time frame will be longer for this program ending in December 2003.

### **Chairman’s Report – Nominating Committee**

Trustee Slonaker, Chair of the Nominating Committee, reviewed the slate of nominees for the three appointments to the Board due to expire on June 30, 2002: At-large, Trustee Gibson; Education, Trustee Bennett; and Manufacturing, Trustee Huff. All three Trustees expressed a desire to be re-nominated for their positions and the Board accepted their nominations for final vote. Trustee Stidham made a motion to finalize the approval on the nominations of Trustee Gibson, Trustee Bennett and Trustee Huff to the Board for an additional three-year term each; Trustee Koons seconded the motion and the motion carried unanimously. Re-nomination forms will be sent to the State Board of Trustees for action at its June meeting.

### **Administrative Report**

Chancellor Steck called on Kim Thurlow, Executive Director of Corporate and Community Services, to give an update on CCS items.

- Brenda McLane will serve as acting director of CCS during Kim Thurlow’s maternity leave and will be present at the August 8 Board meeting.
- A Connersville Advisory Board meeting was held on May 22. Items discussed include new curriculum, enrollment numbers, dual credit, CDC ideas, outreach, OH/IN reciprocity agreement exploration, State Budget impact, and an open discussion. The next Connersville Advisory Committee meeting was scheduled for August 28.
- Kim Thurlow made a presentation on the positive impact of Ivy Tech in Connersville to McBride Dale, a firm contracted by Connersville to assist with the development of their community/county's comprehensive plan.

Chancellor Steck distributed a copy of the revised mission statement for the College. It is believed to be a fairly strong mission statement that includes the phrases “community college” and “strengthens Indiana’s economy.” Regional Board members were asked to direct any input to State Trustee Goins.

Chancellor Steck called on Sabrina Pennington, Dean of Student Affairs, to report on summer enrollments and graduation. Dean Pennington thanked the Regional Board members for their participation in commencement. Dean Tincher was recognized for filling in for Chancellor Steck during the graduation ceremony, and Dean Tincher recognized the Graduation Committee for its work in organizing the event. State Trustee Goins commented that the Gary Region Trustees wore a different color gown (green) than the graduates—this may become a statewide practice.

Dean Pennington continued by reporting that summer enrollment is 968 headcount and 395.8 FTE, up 4% and 27% respectively over end of term summer 2001. A comparison of enrollments in 2000 to 2002 reflect an increase of 43.7% headcount and 46% FTE.

Chancellor Steck called on Roger Bingham, Executive Director of Finance/Facilities, to report on Phase II of the building project. Continued planning for Phase II has changed the cost of the project from \$7.686 million to \$8.78 million.

Chancellor Steck reported on an inquiry from the Ohio Board of Regents regarding possible reciprocity agreement between Indiana and Ohio. Edison Community College and Sinclair Community College were on the list of the institutions in Ohio who are willing to participate in reciprocity discussions. Although it is still in the information gathering stage, there is interest to proceed with a face-to-face meeting.

### **Action Items**

Chair Gibson brought forward the slate of Trustee Slonaker for Region 9 Board Secretary as approved at the April Region 9 Board meeting. Trustee Huff made a motion to officially vote in Trustee Slonaker as Secretary of the Region 9 Board of Trustees; Trustee Stidham seconded and the motion and the motion carried unanimously.

Roger Bingham reported on the College Budget and areas impacted by the State Budget reduction. Due to the condition of the State Budget with regards to budget reductions and possibly more cuts, the Region is not ready to move forward with a budget for the 2002-03 fiscal year. The Board was asked to pass a motion for the Region to continue to operate and incur expenses until the 2002-03 Budget can be presented and approved. Trustee Slonaker made a motion to allow Ivy Tech State College Region 9 to continue to operate and incur expenses until the 2002-03 Regional Budget is approved; Trustee Stidham seconded the motion and the motion carried unanimously.

Dean Tincher reminded the Board that every two years the Region brings before them a Campus Strategic Plan for approval. The Commission has not provided a formal structure for the development of the plan at this time; but the Region has developed an interim Academic Program Status and Plan for approval by the Board (reference Executive Summary on page 5 of the Board Packet). Dean Tincher reviewed the contents of the plan that included a summary of degree programs and specialties along with recommendations and exploration of new programs and related initiatives. The program with largest enrollment is the TC in General Technical Studies—allowing undecided or pre-nursing students to be enrolled in a program for financial aid purposes. One noted strategy was the hold placed on the ELT Program admissions for a year due to declining enrollment. The Region requested a motion from the Board to continue with the hold on admissions into the program but not delete the program from regional offerings. Trustee Miles made a motion to endorse the Academic Program Plan as presented; Trustee Stidham seconded the motion and the motion carried unanimously.

### **Discussion Items**

Chancellor Steck reported on the NCHEMS study. In reviewing the final report, regional administration felt it was incredibly insightful but had identified a handful of factual errors; these findings were shared with the members of the Board. General approval of the four recommendations outlined in the report was stated (with additional discussion on #2). After feedback from administration and trustees, it was decided that a direct response from the Chancellor and two or three Board members would be the best course of action. Chancellor Steck, Trustee Stidham and Trustee Slonaker will arrange a meeting with the appropriate Chamber group to communicate the Region's response to the report.

### **Information Items**

Dean Tincher announced that the LPN Pinning will be held on July 31, 2002, 7 p.m., at Robert Wise Auditorium in Connersville. All Trustees were invited to attend.

State Trustee Goins distributed the credit presentation prepared for the New York financial group meeting regarding bonding authority. The report contains a good statewide review of the College that was well received at the meeting. Participants were impressed with the College's enrollment, position as a large institution, and strong debt service coverage.

State Trustee Goins continued with an update on the CCI, Community College of Indiana. Meeting with T. K. Olson indicated that his proposal agrees with a lot of Ivy Tech's recommendations. He will present to the State Board of Trustees on a financial model and administrative structure.

**Future Meetings and Important Dates**

The next Region 9 Board of Trustees meeting is scheduled for August 8, 2002, 4 p.m., in the boardroom at the Ivy Tech Annex (please note change in date from August 1).

The State Board of Trustees meeting will be held on June 13 with the President's Awards Dinner on the evening of June 12. Board Chair Gibson reported that she will not be able to attend.

There was a reminder that the Annual Trustees and Foundation Directors Conference will be held on October 11, 2002, in Indianapolis. Trustees were encouraged to attend.

**Adjournment**

Board Chair Gibson thanked Dean Pennington for attending the NAACP meeting and providing the welcome.

Board Chair Gibson reminded the Board that each member should be selecting their month for hosting an Ivy Tech Story presentation. The following schedule was identified: Trustee Slonaker in July, Trustee Huff and Trustee Miles in September, Trustee Stidham in October, Trustee Gibson in November, and State Trustee Goins in December.

Trustee Slonaker made a motion to adjourn the meeting; Trustee Stidham seconded the motion. There being no further business, Chair Gibson adjourned the meeting at 6:20 p.m.

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Rebecca Gibson, Chairperson

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Steve Slonaker, Secretary

Dated August 8, 2002  
Prepared by Stella Davis CPS, Recording Secretary