

# MINUTES OF MEETING

## IVY TECH STATE COLLEGE – WHITEWATER RICHMOND/CONNERSVILLE REGION 9 BOARD OF TRUSTEES

February 7, 2002

The February 7, 2002, Board of Trustees meeting was held in the boardroom at the Ivy Tech Annex, 2230 Chester Boulevard, Richmond. Board Chair Gibson called the meeting to order at 4:00 p.m.

### **Trustees Roll Call**

Present: Trustee Rebecca Gibson, Trustee Boyd Huff, Trustee James Koons, Trustee Steven Slonaker, and Trustee David Stidham. Absent: Trustee Ellen Bennett.

Also in attendance were State Trustee William Goins, Chancellor James Steck, Gene Ayton, Idris Bond, Roger Bingham, Diana Pappin, Sabrina Pennington, Peg Terrell, Kim Thurlow, Steve Tincher, and Stella Davis.

### **Notice of Meeting**

Formal notice of the meeting was verified.

### **Meeting Minutes**

Chair Gibson called for action on minutes of the December 13, 2001, Board meeting. Trustee Stidham made a motion to accept the minutes as mailed; Trustee Slonaker seconded the motion and the motion carried unanimously.

### **Business Office Financial Reports**

Chair Gibson called for approval of the Business Office Financial Reports. Roger Bingham referenced the December 2001 financial report included in the mailed Board packet and distributed the January 2002 report for discussion. Roger Bingham reported the business status of the Region as good. Referencing the other revenue forecast on the financial report, the business office recently received \$64,000 in invoices from CCS that puts the Region at a revised percent of revenue received of a little over 51 percent and cuts back the negative variance. Trustee Koons made a motion to approve the financial reports as presented to the Board; Trustee Stidham seconded the motion and the motion carried unanimously.

### **Chairman's Report - Foundation Committee**

Diana Pappin, Executive Director of Resource Development, reported that the Region has received a gift of \$10,134 from Harold and Mary Ann Hanes to endow the Clella Garrison Hanes scholarship fund that was created from an initial contact made in 1992.

In December the Foundation received \$261,000 in transfer of stock from the Norman Johnson family bringing total contributions to the Region from the Johnson family to over \$1 million.

### **Chairman's Report – Nominating Committee**

Trustee Slonaker, Chair of the Nominating Committee, brought forward the nomination of Malcolm Miles to fill the vacant at-large position on the Board. The term of this position, left vacant due to the resignation of Kelvin Graham, will expire on June 30, 2004.

### **Chancellor's Report**

Chancellor Steck called on Roger Bingham, Executive Director of Finance/Facilities, to report on the building construction project. Construction documents for phase I, new building, of the project have been completed and forwarded to the construction management firm for cost estimate to determine that the building is within budget. Phase II documents have not been updated or detailed. The Skillman Corporation is the firm working with RW Clinton and Associates for this phase of the project. A revised set of the site plan and floor plans were distributed to the Trustees. A phase II presentation to the State Board of Trustees is scheduled to occur on February 13 for internal ranking of this portion of the project then the ranked projects go forward to the General Assembly in 2003.

Chancellor Steck called on Idris Bond, Health and Human Services Division Chair, to report on the on-site accreditation visit from AAMA, American Association of Medical Assistants. The site visit will occur on February 20-21, 2002.

Chancellor Steck called on Steve Tincher, Dean of Instructional Affairs, to report on the status of Allied Health initiatives. Steve Tincher, Idris Bond, and Cathy Woodward from Region 6 met with Reid Hospital administration and medical staff regarding the need for surgical technicians. This is an expensive program to run but through a partnership arrangement Region 9 could offer the general education courses, Region 6 could offer the technical courses (through distance education), and Reid Hospital could provide the clinical portion. A Respiratory Therapy Program is conducted with Fort Wayne through a similar arrangement, and there is a possibility of providing a Radiology Program with Reid Hospital under this model. Reid Hospital is willing to work with the college in providing these programs due to the need for these positions. Allied Health nationally is struggling due to the low student interest and high cost of running these programs.

Chancellor Steck called on Kim Thurlow, Executive Director of Corporate and Community Services, to give an update. CCS will sponsor the 3<sup>rd</sup> Annual Manufacturing Forum, "Working Smart to Survive in Today's Marketplace," on March 14 & 15 at the Connersville Technology Center. The first CCS newsletter, *Ivy Tech Connect*, has been mailed and will be produced every three months. A mid-year report was distributed containing information on CCS activity, revenue, client contact, Visteon training, and non-Visteon training. Gross revenues generated in noncredit activity were \$493,103 on December 31, 2001, resulting in a net operating position of \$69,182. Based on mid-year revenues, it is estimated that the net operating position at year-end will be between \$150,000 and \$170,000. It was also reported that Beth Fields has resigned effective February 15.

Chancellor Steck called on Sabrina Pennington, Dean of Student Affairs, to report on spring enrollments. Spring 2002 compared to end-of-term spring 2001: total headcount on February 6, 2002, is down 0.5% compared to EOT spring 2001 but total FTE is up 10.2% for spring 2002 compared to EOT spring 2001. Dual credit enrollment has not been processed yet. Chancellor Steck distributed two pie charts reflecting the recently released SIS data for headcount and FTE enrollments for the seven public institutions in Indiana. It was noted that Ivy Tech's headcount now ranks second, though still third in FTE, among the seven institutions; and that Ivy Tech's headcount is larger than the combined headcount of University of Southern Indiana, Indiana State University, Ball State University, and Vincennes University. Chancellor Steck also distributed two bar charts reflecting the rapid enrollment growth of Ivy Tech in comparison to the other seven institutions of higher education for 1999-2000 and 2000-2001.

Sabrina Pennington continued her report on enrollment with an update on distance education. A diagram of the United States illustrating distance education service provided by count was distributed. Total distance education FTE for spring term 2002 is 253.8: 144.2 is Region 9 FTE and 111.6 is non-Region 9 FTE. Total revenue generated spring term was \$90,084.96; total for the year is \$155,000. Sixty percent of revenue generated by distance education courses goes back into instructional affairs to cover costs of offering this service. Dean Tincher recognized the Region 9 faculty for stepping forward to embrace and excel in offering distance education courses and to Kara Monroe and her staff for their outstanding support of this initiative.

Chancellor Steck shared that a draft of the NCHEMS report had been received by the Chamber, and the Chamber had offered limited distribution for feedback on error of fact before wider distribution in the community. The report contained very pointed comments. The charge was to offer input on higher education but the report contains a lot of focus on K-12. Upon receiving the final copy of the report, it will be copied to Board members. The NCHEMS report will conclude the study, but it is not know what direction will be taken next with the findings.

### **Action Items**

Chair Gibson called for action on the Nominating Committee's nomination of Malcolm Miles to fill the vacant position on the Board. Trustee Slonaker made a motion to approve the nomination of Malcolm Miles for the vacant at-large position on the Board; Trustee Huff seconded the motion and the motion carried unanimously. Action on this nomination by the State Board of Trustees will occur at its February 14, 2002, meeting.

### **Discussion Items**

Chancellor Steck reported that at its December 6 meeting the State Board of Trustees approved a motion to table action on the Community College of Indiana (CCI) twelve critical issues. At a special meeting of the State Trustees on December 28, the State Board voted to accept the compromises proposed by the CHE on the critical issues. State Trustee Goins gave a review of discussions and actions of the December 6 meeting and the December 28 special meeting of the State Board. Trustee Goins also shared information regarding a retreat and growth experience for the State Board provided to assist them in building a more effective relationship in addressing issues brought before them.

Chancellor Steck reviewed Senate Bill 33 and its two major parts: to diminish authority of the Commission for Higher Education and to identify one institution (Ivy Tech) to be in charge of the campus and CCI courses offerings. Senate Bill 33 contained language to remove the requirement that general education courses be taught through Vincennes University and to remove the tuition freeze. The third reading of SB 33 added four legislators as non-voting members to the Commission for Higher Education and allowed both Ivy Tech and Vincennes University to offer any course unless limited by agreement between the institutions. Senate Bill 33, as it stands, does not change the original statute on CCI. Senate Bill 33 was approved by the Senate and is waiting to see if it will go before the House. The Region 9 Board of Trustees expressed support of the third reading of Senate Bill 33 with regard to the removal of tuition freeze and offering of general education courses. State Trustee Goins stated that he has faith in the staff of the institutions in working out the remaining issues.

### **Future Meetings and Important Dates**

The 2002 Commencement Ceremony will be held on Saturday, May 11, 1:30 p.m., in the Tiernan Center on the Richmond High School campus. All trustees were invited to participate in graduation.

The next Region 9 Board of Trustees meeting is scheduled for April 4, 2002, 4 p.m., in the boardroom of the Annex.

### **Adjournment**

Trustee Koons made a motion to adjourn the meeting; Trustee Stidham seconded the motion. There being no further business, Chair Gibson adjourned the meeting at 6:10 p.m.

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Rebecca Gibson, Chairperson

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Ellen Bennett, Vice Chair

Dated April 4, 2002  
Prepared by Stella Davis CPS, Recording Secretary