

MINUTES OF MEETING

IVY TECH STATE COLLEGE – REGION 9 BOARD OF TRUSTEES

February 5, 2004

The February 5, 2004, Board of Trustees meeting was held in the boardroom at the Ivy Tech Annex, 2230 Chester Boulevard, Richmond. Board Chair Gibson called the meeting to order at 4:00 p.m.

Trustees Roll Call

Trustees Present: Rebecca Gibson, Ellen Bennett, Boyd Huff, James Koons, Malcolm Miles, Steven Slonaker, and David Stidham.

Guest Present: Perry Hammock, Executive Director of Ivy Tech Foundation.

Also in attendance were: State Trustee William Goins, Chancellor James Steck, Diana Pappin, Sabrina Pennington, Becky Smith, Kim Thurlow, Steve Tincher and Stella Davis.

Chair Gibson welcomed Perry Hammock, Executive Director of Ivy Tech Foundation, and thanked him for joining the group to make a presentation on Foundation strategic plans and activities.

Notice of Meeting

Formal notice of the meeting was verified.

Meeting Minutes

Chair Gibson called for action on minutes of the December 4, 2003, Board meeting. Trustee Stidham made a motion to accept the minutes as mailed; Trustee Koons seconded the motion and the motion carried unanimously.

Business Office Financial Reports

Board Chair Gibson called for approval of the Business Office Financial Report. Steve Tincher, serving as interim executive director of finance/facilities, provided copies of the January business office financial report. Under operations funds, a new column for estimated encumbrance adjustments has been added to the report. Benefits have not been encumbered by the system, the report now reflects a more accurate projection of amount available. The other revenue report with about 58% of year passed is a little off track of budgeted amount. As the Region goes through year-end close, non-Region 9 distance education revenue will be a positive impact on this number. Another new addition to the report is Richmond planning & construction not included in operations fund, which reflects the adjusted budget,

encumbrances/expenditures, and balance remaining of construction fund. Also included in the report are change orders for construction bids over \$5,000 for the construction project over a period of time. Trustee Koons made a motion to approve the financial report as presented to the Board; Trustee Huff seconded the motion and the motion carried unanimously.

Chairman's Report - Foundation Committee

Trustee Huff, Chair of the Foundation Committee, reported that the capital campaign stands at about \$1,429,780. The committee is continuing its work, but there was nothing new to report.

Chairman's Report - Nominating Committee

Trustee Slonaker, Chair of the Nominating Committee, reported that current board members serving in the three positions with terms expiring on June 30, 2004, have agreed to continue to serve on the Board if elected to do so. Those positions and members are: Agriculture position, Steven Slonaker; At-Large position, Malcolm Miles; and Commerce position, David Stidham. Trustee Bennett made a motion to approve the slate of nominations as presented for those positions with expiring terms; Trustee Huff seconded the motion and the motion carried unanimously. Official vote on the slate of nominations will occur at the April Regional Board meeting and forwarded to the State Board of Trustees for action at its June meeting.

Administrative Report

Chancellor Steck called on Sabrina Pennington, Dean of Student Affairs, to report on enrollment. Spring semester enrollment, ten-day count, was 1613 HC, up 3.9%, and 803.67 FTE, up 7.5 %, compared to ten-day count spring 2003. Approximately 100 FTE of dual-credit enrollment had not been entered yet for spring term, making a positive projection for end-of-term enrollment.

Dean Pennington briefed the Board members on concerns encountered spring semester with the campus bookstore. The primary issues involved book orders for Internet classes and communications with students on availability of books (students told books were not in when they were and some books sent back to publishers when they were actually needed for a class). The end result was that some students dropped classes and bad public relations for the college. Steps are being taken so these problems are not repeated and so the Region is taking responsibility for our students. The Region will be exploring options such as taking over the book orders for Internet classes. IU East students also had problems but not to the magnitude of Ivy Tech students. Under a signed bookstore agreement, profit/loss is shared by both the institutions but Ivy Tech does not participate in management of the bookstore.

Dean Pennington continued with information on an African American History event with Dr. Charlie Nelms on February 10. Ivy Tech invited Dr. Nelms to address the community on improving education. His address, "Improving Education: A Collaborative Effort," will be presented in Wallace Auditorium at Reid Hospital at 7:00 p.m. Board members were invited to attend.

Chancellor Steck called on Steve Tincher, Dean of Academic Affairs, for a report on a potential Radiologic Technology degree partnership with Reid Hospital. From initial discussions, the potential arrangement with Reid's Radiologic Technology program would provide students with prerequisite course work at Ivy Tech Region 9; the student would complete the tech core course work at Reid, then complete the degree requirements at Region 9. Discussions to further define the partnership will continue this spring with a degree proposal anticipated late spring or summer.

Chancellor Steck called on Kim Thurlow, Executive Director of Corporate and Continuing Education Services, for an update. A packet of materials was distributed that included information on WorkKeys, an instrument used to profile jobs and assess individual skills, and a summary sheet with updates on continuing education and Parapro initiatives.

Chancellor Steck thanked State Trustee Goins for speaking at the banquet co-sponsored by Ivy Tech Region 9 and the local NAACP chapter. His address on "renewing the commitment," held on January 29 at the Townsend Community Center in Richmond, was another successful African American history month event.

Chancellor Steck reported on the proposed Indiana – Ohio reciprocity agreement. Agreement approval will be through the Ohio Board of Regents, Indiana Commission for Higher Education, and the presidents of participating institutions. A map reflecting the counties in Indiana and Ohio, and the Ivy Tech Regions that would be included, was presented. Resident of participating counties would pay in-state fee rates at participating institutions except for excluded programs such as Region 9's LPN and ASN programs and senior scholars program. The agreement would become effective fall term 2004 and end July 30, 2005, unless renewed by mutual consent. Indiana institutions' FTE from participating Ohio counties will be included in FTE "count" by CHE. Region 9 would lose out-of-state fees but would receive an increase in count for enrollment funding. The reciprocity agreement goal is to increase access to higher education for residents of both states while maintaining rough parity in number of people participating in each state.

Chancellor Steck continued by sharing the nursing pass rates. Region 9 LPN and ASN nursing students continue to surpass the national average pass rate on State Board Licensure exams. He also shared an article from the *Indy Star* with comments by Carol D'Amico, Chancellor of Region 8, on the concerns among some educators about the quality of Ivy Tech instruction and faculty, most of whom work part time and are paid well below their peers at other colleges.

Chancellor Steck shared that Senate Bill 262 written to impose caps on tuition increases at universities and colleges did not have the support needed to pass the Senate. For Ivy Tech this would have had a double impact as we are still the lowest funded of public institutions; the problem is state appropriations not the tuition. General sense is that this issue is not going to die and that the Bill will be back.

Discussion Items

Chancellor Steck commented on the HPOs (High Priority Objectives) update that was mailed to Board members with the Board packet. These are the strategic objectives chosen for major focus by the Region as a whole. State Trustee Goins commented on the personal touch given, getting the market's attention, with regard to increase in minority enrollment. CCES goal was not met. Although there was a lot of activity in CCES, but not enough to off set the loss of service from Visteon.

Information Items

Diana Pappin introduced Perry Hammock, Executive Director of Ivy Tech Foundation. Mr. Hammock shared his presentation from the annual directors and trustees conference. The overview provided information on the Foundation's elements of success – strategic plan, development directors, leadership, volunteer support, and basic Fundraising 101. The new strategic plan is going forward with more capital campaigns, development of regional strategic plans (dovetailing with overall strategic plan), restructure initiative, and new measures of success. The Foundation Annual Report featured the contribution of the edit grant toward the new building construction along with a picture of Trustee Stidham leaning on the architect's rendering of the new building. Mr. Hammock presented Trustee Stidham with a framed print of the photo used in the annual report. He also recognized Diana Pappin for her successful completion of the CFRE, Certified Fund Raising Executive, exam.

Sabrina Pennington, Dean of Student Affairs, announced that the 2004 graduation ceremony will be held on Saturday, May 8, 1:30 p.m., in Tiernan Center on the Richmond High School campus. Trustees were invited to participate. The ASN Pinning ceremony will be held on that same date but the time and location have not been confirmed.

Steve Tincher, as interim executive director of facilities/finance, reported that the critical issue for the construction project remains the roof which is about one-third complete. It would take five to eight good working days to complete the roof. Work on the building has all but come to a halt until the roof can be completed. The project is about one month behind schedule.

Trustee Slonaker shared information on the Learning Corporation, a group that came about through the two study reports on public education (NCHEMS reports). The Learning Corporation focus is not only K-12 but birth through adult. There are a lot of initiatives in place with overlapping goals. Five leakage points in the education pipeline have been identified: preschool, grade 3, grades 9 and 10, transition to higher education, and adult literacy. In prioritizing the leakage points, there is a need to apply resources at the lower end of the spectrum with coordination of the resources with other initiatives addressing these issues in the community. A marketing effort to get this information out to the public and educate the community on the leakages is important.

Future Meetings and Important Dates

The State Board of Trustees meeting will be held on February 19, in Indianapolis.

The next Region 9 Board of Trustees meeting is scheduled for 4 p.m. on April 1, 2004, at the Ivy Tech Annex.

Adjournment

Chair Gibson recognized the Region for its outstanding job on the NAACP Banquet and State Trustee Goins for his participation in this event.

Chair Gibson continued by recognizing the Richmond Wayne-County Chamber honors for Steve Tincher and Marianne Schulze at the Annual Chamber Dinner.

Trustee Huff made a motion to adjourn the meeting; Trustee Stidham seconded the motion. There being no further business, Chair Gibson adjourned the meeting at 6:10 p.m.

Rebecca Gibson, Chairperson

P. Steven Slonaker, Secretary

Dated April 1, 2004

Prepared by Stella Davis CPS/CAP, Recording Secretary