

MINUTES OF MEETING

IVY TECH STATE COLLEGE – WHITEWATER RICHMOND/CONNERSVILLE REGION 9 BOARD OF TRUSTEES

December 13, 2001

The December 13, 2001, Board of Trustees meeting was held in the boardroom at the Ivy Tech Annex, Richmond. Board Chair Gibson called the meeting to order at 4:00 p.m.

Trustees Roll Call

Present: Trustee Rebecca Gibson, Trustee Ellen Bennett, Trustee Steven Slonaker, and Trustee David Stidham. Absent: Trustee James Koons and Trustee Boyd Huff.

Also in attendance were State Trustee William Goins, Chancellor James Steck, Gene Ayton, Roger Bingham, Diana Pappin, Sabrina Pennington, Peg Terrell, Kim Thurlow, Steve Tincher, and Stella Davis.

Guests in Attendance: Technology Division Personnel—Robert Frantz, Automotive Technology Program Chair; Ken Friend, Industrial Technology and Manufacturing Technology Programs Chair; Ramona Martin, Construction Technology Program Chair; and Ron Oler, Electronics and Office Administration Programs Chair.

Notice of Meeting

Formal notice of the meeting was verified.

Meeting Minutes

Chair Gibson called for action on minutes of the September 26, 2001, Board meeting. Trustee Slonaker made a motion to accept the minutes as mailed; Trustee Stidham seconded the motion and the motion carried unanimously.

Business Office Financial Reports

Chair Gibson called for approval of the Business Office Financial Reports. Roger Bingham stated that three financial report documents were in the packet, but his remarks would address the November report. The report now contains a CCS section to reflect their activity in forecasted numbers. A review of the accounting of CCS activity took place. Roger Bingham shared a copy of two pages from the State Board packet. The first was a summary of the accounts receivable write-offs approved by the State Board. The College allows a 2% write-off, the report indicated Region 9 at 0.67% and how the Region compared to other regional write-offs. The second was a chart comparing some of the 2000-01 financial report with reports from five and ten years ago. Trustee Stidham made a motion to approve the financial reports as presented to the Board; Trustee Slonaker seconded the motion and the motion carried unanimously.

Chairman's Report - Foundation Committee

In Trustee Huff's absence Diana Pappin, Executive Director of Resource Development, reminded the Board that there is still time to give to the Ivy Tech Foundation to claim the Indiana Tax credit—until December 31.

Chairman's Report – Nominating Committee

Trustee Slonaker reported that the Nominating Committee met with Chancellor Steck to narrow the pool of identified candidates for the vacancy on the Board to two. The two potential candidates were contacted regarding their interest in serving on the Board. The Committee is pursuing Malcolm Miles, business owner of Miles Richmond, Inc. from Union County. Informational Board materials and a nomination form have been forwarded to Mr. Miles for completion upon continued interest in serving on the Board. The nomination packet should be completed and brought before the Board at the February 2002 meeting.

Chancellor's Report

Chancellor Steck called on Roger Bingham, Executive Director of Finance, to report on the custodial contract. Less than stellar performance regarding the level of cleanliness by the contracted firm, Clean-All, has been reported. Personnel issues have also been addressed. The service has not been what the Region had hoped for, but the contractor has shown a willingness to work with the Region on these issues. The contractor also handles the daily mail runs to Connersville. A one-year contract was signed, but the agreement can be severed with a 30-day notice. An official, verbal warning of dissatisfaction has been given to the firm. If services are discontinued, the Region may try to fill individual employee positions again (only one other vendor, not from Connersville, submitted a bid for contractual services).

Chancellor Steck called on Sabrina Pennington, Dean of Student Affairs, to report on fall and spring enrollments. Fall 2001 enrollment is 1676 HC (Headcount) compared to 1453 HC last year, an increase of 15.3%; and 732.53 FTE compared to 639.4 FTE last year, an increase of 14.5%. Spring 2002 enrollment, as of this date, is up 6.9%; 1140 HC compared to 1066 HC last year and 580.33 FTE compared to 543 FTE last year.

Chancellor Steck called on Steve Tincher, Dean of Academic Affairs, to report on the National Association of Industrial Technology (NAIT) accreditation. On October 31 at its national conference, the NAIT Board of Accreditation approved accreditation for all five of the Ivy Tech Richmond/Connersville Technology Division programs. The five programs receiving accreditation include Automotive Technology, Robert Frantz, Program Chair; Construction Technology, Ramona Martin, Program Chair; Electronics Technology, Ron Oler, Program Chair; and Industrial Technology / Manufacturing Technology, Ken Friend, Program Chair. Dean Tincher recognized Peg Terrell, Technology Division Chair, for providing leadership to this initiative. Also recognized for their outstanding support were Melissa Kircher-Schwab, Administrative Assistant, and Randall Roettger, Connersville Industrial Technology Program Chair. The initial accreditation is for a period of four years effective November 1, 2001 (which is the standard accreditation period for an initial NAIT accreditation).

Chancellor Steck distributed a packet of information that contained:

- State of Indiana Fiscal Situation that included information on the Governor's Budget Plan and the College's recommendation on steps to take as a result. College is not in a strong position for a budget cut.
- Memo to Region 9 Employees from Chancellor Steck regarding the budget status and plan for fiscal year 2001-02. The increase in healthcare is estimated to be about \$5 million to the College. The State Trustees will likely address the healthcare plan at their next meeting. HMOs may be a component of the insurance plan proposal, but HMOs are not available in the Region 9 area.
- A "Digest" page to the General Assembly as a proposal to alter the language in the legislature outlining the tuition freeze at Ivy Tech State College and Vincennes University. The proposed language would allow a tuition increase.
- A descriptive outline of the IUPUI Model that is being suggested as an alternative format for the Community College of Indiana model. Critical issues still remain but the predominate issues deal with funding and single administrative authority on campuses. Newspaper articles were shared along with the President's response to those articles. The President is asking policy makers to look at other models for the community college system—such as the IUPUI model. The joint meeting of the Ivy Tech State Board and Vincennes University Board was cancelled at the last minute due to unresolved issues.
- Capital project information was shared. The Region is still awaiting Commission for Higher Education approval. The Ivy Tech Richmond capital project was listed in the CHE report under "Capital Improvement Projects Awaiting Action." The Region will be going through the State Board capital project process for Phase II after the first of the year.

Chancellor Steck closed his report by summarizing some of the Region's "good news" or successes in 2001: increase in enrollment, growth in noncredit enrollment, leader in distance education—ranked third of the 14 regions, strong penetration rate, awards for the Automotive and VITA programs, SUMMA evaluations—17 out of 20 semesters were above average, and nursing pass rates exceed national average.

Discussion Items

Roger Bingham, Executive Director of Finance/Facilities, reported that the construction document phase of the new building project was almost complete, and the whole process should be completed by the end of the year. He also reported that IU East approval on the water feature was received and that discussion on the campus signage and satellite structure have begun. The best-case scenario would be construction of the new building in April 2004; possible locations are being explored to accommodate space needs until building becomes available. Phase II of the building project is not expected to be re-scoped or re-scaled except for inflation costs.

Chancellor Steck reported that the NCHEMS Phase II Study (by Aim McGuinness) through the Chamber of Commerce is not available yet but should be completed by mid December.

Information Items

Chancellor Steck shared that two Region 9 students will receive Awards for Excellence in Vocational Education this year. The need to market these success stories, and similar stories, to legislators was discussed.

Future Meetings and Important Dates

The next Region 9 Board of Trustees meeting is scheduled for February 7, 2002, 4 p.m., in the boardroom of the Annex.

Adjournment

Trustee Slonaker made a motion to adjourn the meeting; Trustee Bennett seconded the motion. There being no further business, Chair Gibson adjourned the meeting at 6:15 p.m.

Rebecca Gibson, Chairperson

Ellen Bennett, Vice Chair

Dated February 7, 2002

Prepared by Stella Davis CPS, Recording Secretary