

# **MINUTES OF MEETING**

## **IVY TECH STATE COLLEGE – WHITEWATER RICHMOND/CONNERSVILLE REGION 9 BOARD OF TRUSTEES**

**August 8, 2002**

The August 8, 2002, Board of Trustees meeting was held in the boardroom at the Ivy Tech Annex, 2230 Chester Boulevard, Richmond. Board Chair Gibson called the meeting to order at 4:00 p.m.

### **Trustees Roll Call**

Present: Trustee Rebecca Gibson, Trustee Malcolm Miles, Trustee Steven Slonaker, and Trustee David Stidham.

Also in attendance were Chancellor James Steck, Jill Anderson, Roger Bingham, Brenda McLane, Diana Pappin, Sabrina Pennington, and Steve Tincher.

### **Notice of Meeting**

Formal notice of the meeting was verified.

### **Meeting Minutes**

Chair Gibson called for action on minutes of the June 6, 2002, Board meeting. Trustee Slonaker made a motion to accept the minutes as mailed; Trustee Stidham seconded the motion and the motion carried unanimously.

### **Business Office Financial Reports**

Chair Gibson called for approval of the Business Office Financial Reports. The May Financial Report was mailed prior to the meeting. The June Phase 3 Report and estimated July Financial Report were distributed at the meeting for review. Roger Bingham reported that the June Phase 3 report was not the fiscal year close report but will be very close. At close there should be \$500,000 carryforward due to decreased spending by limited purchases and travel and vacant positions not filled. Also due to a change in the revenue accounting process by the government account standard boards, about half or \$250,000 of summer revenue has been picked up in last fiscal year. Under other revenue section, the year-to-date figure has not yet been updated for the June reporting period. CCS reporting is actual figures but the Grant funding could fluctuate some before year-end closing. The large balance on S&E line is attributed to the reduced spending plus all adjustments and student revenue go into S&E line. Chancellor Steck reminded the Board that HB101 will delay the budget crisis but education, in general, may still be hit with cuts and it is important to have a healthy carryforward. Therefore, the Region will continue to be frugal with spending. Trustee Miles made a motion to approve the financial reports as presented to the Board; Trustee Stidham seconded the motion and the motion carried unanimously.

### **Chairman's Report - Foundation Committee**

Trustee Stidham reported on the Foundation Committee agenda items. The capital campaign, Workforce Education—Building Our Future Now, leadership has been identified. Pete Wickman, Belden Corporation, will be the campaign chair. David Osburn, Richmond Power & Light, and Tony

Gillam, Gillam and Zetzl Accountants, will be the campaign co-chairs. They have enthusiastically accepted their roles as leaders for this campaign. The centerpiece for the one million dollar campaign is an EDIT grant for \$500,000. The EDIT grant application has been officially submitted to the Economic Development Council and will hopefully be on its agenda in September. The other \$500,000 will focus on private donors. The campaign kick off is planned for September 2002 and will end in December 2003. It was suggested going to other counties and/or Foundations for future EDIT funds.

Diana Pappin, Executive Director of Development, reported on the Lilly I and Lilly II challenge grants. Lilly I initiative is a challenge grant on “matching gifts” of a total of \$1 million from regional and state trustees before the end of the year (2002). The Lilly II initiative is a challenge grant on “matching gifts” totaling up to \$3.5 million directed toward employees, alumni, students and students’ families, and other interested parties with a deadline of January 1, 2004. The alumni portion of the matching gifts grant is the largest portion at \$2.75 million and this will be the category of greatest challenge. The Richmond/Connersville region has established an alumni goal of \$20,000. In working with a couple of our faculty approaching retirement, there is also the opportunity to create endowed scholarships in their names.

The Region has been awarded a grant from the Verizon Foundation in the amount of \$25,000 for a wireless computer lab.

The Wayne County Foundation has provided the organizations in the Wayne County area the opportunity to submit applications for Impact Grants. Ivy Tech Richmond/Connersville is working on two initiatives: (1) working with the Chamber of Commerce on a Work Keys investigation (to explore its use throughout educators as recommended by the NCHEMS report) and (2) a computer literacy grant of \$26,000 to assist the adult student who has never worked with computers before (non-traditional student) to pay for tuition for computer classes.

### **Chairman’s Report – Nominating Committee**

Trustee Slonaker, Chair of the Nominating Committee, discussed the nomination of a slate of officers for the Regional Board. The State Board of Trustees is still working on by-laws to provide consistency throughout the State on the timing of election of officers. Trustee Slonaker opened the discussion by inquiring on the willingness of the current officers—Trustee Gibson, Chair; Trustee Bennett, Vice-Chair; and Trustee Slonaker, Secretary—to continue in their leadership roles for an additional one year or until new guidelines are established by the State Board. The officers in attendance agreed to this recommendation. Trustee Miles made a motion to move forward with current officers as nominees for election at the next Board meeting with their terms to be adjusted as needed to conform to newly established by-laws by the State Board of Trustees; Trustee Stidham seconded the motion and the motion carried unanimously.

### **Administrative Report**

Chancellor Steck distributed copies of the recent series of articles printed in the Palladium-Item on the NCHEMS report. The series is an attempt to enhance community awareness of the NCHEMS report.

Chancellor Steck called on Jillene Anderson, Program Chair of Nursing, to report on nursing pass rates (on state board licensure exam). Charts illustrating Ivy Tech student LPN and RN pass rates; and the RN pass rates compared to national norms, IU East student and Ball State student pass rates were distributed.

Chancellor Steck called on Roger Bingham, Executive Director of Finance/Facilities, to provide an update on facilities. Air conditioning problems have continued at the main campus. Contract has been signed for the repair and the parts have been ordered.

Roger Bingham distributed copies of the Phase II Capital Request from the College to the General Assembly.

Chancellor Steck called on Sabrina Pennington, Dean of Student Affairs, to report on summer enrollments. Dean Pennington thanked Board members for their participation in the radio promotional ads. Dean Pennington continued by reporting enrollment figures for summer term: 966 HC compared to 931 last year, up 3.8%, and 390.13 FTE compared to 311.6 last year, up 25.2%. The trend continues for increased enrollment. Open registration for fall semester begins next week. Fall semester to date is 277 FTE compared to 198.5 FTE last year or an increase of 39.6%.

Chancellor Steck reported on the inquiry from the Ohio Board of Regents regarding a possible reciprocity agreement between Indiana and Ohio. Edison Community College, Wright State, Bowling Green and Sinclair Community College are institutions in Ohio who are willing to participate in reciprocity. Some Ohio institutions have already moved forward with charging in-state fees for certain (out-of-state) counties. Their in-state fee rates are comparable with Ivy Tech out-state fees; therefore, our in-state fees would be very competitive if agreement is approved.

Chancellor Steck called on Brenda McLane, Corporate and Community Services, to provide an update on CCS. CCS revenue is down 65%, but this down time was used to focus on open enrollment items. An annual report of activity was distributed to the Board.

Chancellor Steck informed the Board on the redesign and update of the Ivy Tech Richmond/Connersville website. The Chancellor is recommending the creation of a Regional Board web page with board member pictures and information regarding role on the Board. It was approved to move forward with the creation of the Trustees web page.

Chancellor Steck extended an invitation to the Board members to attend the "What is a Community College" presentation at the All Employee Fall Inservice on September 20. David Ponitz, President Emeritus of Sinclair Community College, will present this program at 10:45 a.m. at the Holiday Inn. Key community leaders have also been invited to attend. Trustees should RSVP to Stella Davis.

### **Action Items**

Roger Bingham brought forward Resolution No. 02-08-08-01 for Board approval. A revised executive summary was distributed with the correction that the write-off is approximately 0.6% of the 01-02 student revenue (the College utilizes 2% for budgeting uncollectable accounts). A discussion was held on the regional number compared to other regions, how other regions are doing in the child care area, the change of collection agency, how to protect ourselves from this being a problem (system vs. non system write-offs), and how to keep from this recurring. Trustee Slonaker made a motion to approve Resolution No. 02-08-08-01; Trustee Stidham seconded the motion and the motion carried unanimously.

Roger Bingham brought forward Resolution No. 02-08-08-02 for Board approval. A chart on fiscal 2001-02 to 2002-03 comparison was distributed. A discussion was held on original operating, adjusted, other revenue and expenditure budgets. The executive summary was reviewed that outlined base budget amount, other revenue and total operating budget. Trustee Stidham made a motion to approve Resolution No. 02-08-08-02; Trustee Miles seconded the motion and the motion carried unanimously.

### **Information Items**

Trustee Slonaker shared that Morton Marcus wrote an article on what relates to why economic development council should change and support this endeavor.

Trustee Slonaker shared the outcome of the Ivy Tech Story presentation he hosted. The meeting was held at the library in Centerville. Good turnout and good interest by participants. A cross-section of key community people was invited, and it was discovered that they had limited knowledge of Ivy Tech.

Trustee Stidham shared that he read an announcement that Valpariso will be receiving a \$36 million facility. Perhaps this should be checked out due to Ivy Tech's position in line for receiving funds.

Trustee Miles commented on the announcement that the new building was named Johnson Hall. The Johnson's were from the Union County area and there is great appreciation for Ivy Tech recognizing the family's generosity.

### **Future Meetings and Important Dates**

The next Region 9 Board of Trustees meeting is scheduled for October 3, 2002, 4 p.m., location to be announced.

The State Board of Trustees meeting will be held on August 14-15 in Bloomington with the dedication of the new building.

### **Adjournment**

Trustee Miles made a motion to adjourn the meeting. There being no further business, Chair Gibson adjourned the meeting at 6:05 p.m.

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Rebecca Gibson, Chairperson

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Steve Slonaker, Secretary

Dated October 3, 2002

Prepared by Stella Davis CPS/CAP, Recording Secretary