

MINUTES OF MEETING

IVY TECH STATE COLLEGE – WHITEWATER RICHMOND/CONNERSVILLE REGION 9 BOARD OF TRUSTEES

April 4, 2002

The April 4, 2002, Board of Trustees meeting was held in the boardroom at the Ivy Tech Annex, 2230 Chester Boulevard, Richmond. Board Chair Gibson called the meeting to order at 4:00 p.m.

Trustees Roll Call

Present: Trustee Rebecca Gibson, Trustee Ellen Bennett, Trustee James Koons, Trustee Malcolm Miles, Trustee Steven Slonaker, and Trustee David Stidham. Absent: Trustee Boyd Huff.

Also in attendance were State Trustee William Goins, Chancellor James Steck, Roger Bingham, Lindy Covalt, Diana Pappin, Valerie Ray, Kim Thurlow, Steve Tincher, and Stella Davis.

Guests in Attendance: Vice President of Development Charles Harris and Maureen Brustkern.

Board Chair Gibson welcomed Trustee Malcolm Miles as a new member of the Region 9 Board of Trustees and thanked Vice President Harris for his attendance at the meeting. Chancellor Steck welcomed Trustee Miles to the Board and presented him with a framed certificate of appointment.

Notice of Meeting

Formal notice of the meeting was verified.

Meeting Minutes

Chair Gibson called for action on minutes of the February 7, 2002, Board meeting. Trustee Slonaker made a motion to accept the minutes as mailed; Trustee Koons seconded the motion and the motion carried unanimously.

Business Office Financial Reports

Chair Gibson called for approval of the Business Office Financial Reports. The February Financial Report had been mailed to the Board prior to the meeting and the March Financial Report was distributed at the meeting. Roger Bingham reported that the Region is maintaining a positive position this year in preparation for proposed cuts next year. The

positive carry forward was achieved through reduced discretionary spending on travel and conference attendance and the eliminating or limited filling of vacant positions. The Region as a whole has made a tremendous effort to reduce spending. Chancellor Steck and Roger Bingham made a presentation to the State Trustees last week regarding the 2002-03 Budget. Trustee Slonaker made a motion to approve the financial reports as presented to the Board; Trustee Koons seconded the motion and the motion carried unanimously.

Chairman's Report - Foundation Committee

Diana Pappin, Executive Director of Resource Development, reported that the Foundation Major Gift Campaign subcommittee has met and decided that the Region is going forward with a major gift campaign this year. The subcommittee consists of Trustee Huff (chair), Trustee Gibson, Trustee Stidham, Chancellor Steck and Diana Pappin.

Diana Pappin also reported that in a cooperative effort with Jim Hizer of the Economic Development Council, Region 9 is developing a CD focusing on what Ivy Tech can do for economic development. Mr. Hizer will utilize the CD when making contacts with prospects.

Chairman's Report – Nominating Committee

Trustee Slonaker, Chair of the Nominating Committee, reported that three appointments to the Board are due to expire on June 30, 2002: At-large position held by Trustee Gibson, Education position held by Trustee Bennett, and Manufacturing position held by Trustee Huff. All three Trustees have expressed a desire to be renominated for their positions. Trustee Koons made a motion to approve the renomination of Trustee Gibson, Trustee Bennett and Trustee Huff to the Board for an additional three-year term each; Trustee Slonaker seconded the motion and the motion carried unanimously. Official vote on the slate of Trustees will be an action item at the June Region 9 Board meeting before forwarding to the State Board of Trustees.

Trustee Slonaker continued by recognizing that the Region 9 Board has been without the officer of secretary since Trustee Graham resigned from the Board and that he would volunteer to act in that capacity. Trustee Koons made a motion to approve Trustee Slonaker as the slate for office of secretary on the Region 9 Board; Trustee Bennett seconded the motion and the motion carried unanimously. Official vote on this motion will be an action item at the June Region 9 Board meeting.

Chancellor's Report

Chancellor Steck called on Kim Thurlow, Executive Director of Corporate and Community Services, to give an update on CCS items. CCS hosted the 3rd Annual Manufacturing Forum, "Working Smart to Survive in Today's Marketplace," on March 14 & 15 at the Connersville Technology Center. The preview evening drew in 6 external visitors; and 40 people, or a total of 22 companies and organizations, were represented at the all day event on Friday, March 15. A summary sheet and two news articles were distributed to Trustees.

Kim Thurlow continued by sharing that Hane Training, a CCS partner from Terre Haute that usually works outside of Indiana, is working with CCS through a grant. Hane has agreed to let CCS use their curriculum and equipment and will house that training in Connersville.

Chancellor Steck called on Stella Davis, Alumni Chapter Advisor, to report on the Distinguished Alumni Award. Wilma Dickerson, RN, B.S.N. has been selected to receive the 2002 Distinguished Alumni Award from Region 9. Wilma is a 1974 graduate of the LPN program who continued her education by obtaining an ASN degree in 1983 from IU East and a BSN degree from Indiana Wesleyan University in 1997. She also has a Certificate of Parish Nursing from Marian College.

Stella Davis continued by informing the Trustees that the Region has to date identified five Distinguished Alumni Award recipients; and in order to maintain their recognition over time, the Alumni Chapter has created a Distinguished Alumni wall on the main campus which holds a bronze plaque and the portraits of the distinguished alumni.

Chancellor Steck called on Roger Bingham, Executive Director of Finance/Facilities, to report on contract custodial services. Due to unsatisfactory performance by the contracted firm, a 30-day termination notice was filed. Last date for service by the contracted firm will be April 11. A full-time custodial position will be filled for the Connersville site, and the remaining locations will be serviced by current maintenance staff.

Roger Bingham continued with an update on the Building Project. The construction document phase has been completed and a summary of the final design probable costs was presented to the Trustees. Items in italics were added back into the project after being removed by the architect in an effort to lower overall project costs. Currently the project appears on budget but the technology, loose equipment and fixed assets amounts can be adjusted as needed. Chancellor Steck reported that the building project is still at the Commission for Higher Education for approval to proceed. If the project remains in a holding pattern, we can anticipate an inflation rate of \$1 million for a two-year hold.

Chancellor Steck called on Valerie Ray, Registrar, to report on spring enrollments. Spring 2002 brings another record enrollment. As of March 27, total headcount was 1802 and FTE was 810.87; up 5.7% and 13.4% from end of term spring 2001.

Chancellor Steck asked Vice President Harris to report on the CCI, Community College of Indiana, initiative. There are still a number of tough issues to be resolved with most hinging on monetary needs. Ivy Tech has presented documentation to and met with the Governor's appointee, T.K. Olson, who will assist in the negotiations on the unresolved issues. Mr. Olson will first, in the short term, find a funding model then continue to work on long term initiatives. Short-term deadline is the first of June with end of September for long term. Additional CCI sites will probably not be identified until the issues are resolved. Vice President Harris also commented on SB 501 by section (section 2 addressed the CCI statue, section 3 addressed Columbus Learning Center-bonding authority received, section 5 removes tuition freeze for Ivy Tech and Vincennes, section 6 addresses the land transfer in Fort Wayne).

Chancellor Steck, with the assistance of Human Resources Director Lindy Covalt, shared that the State Board of Trustees may be again looking into health care and insurance issues. Information on employee health care choices, the financial implications of the options being explored and a scenario of pay increases needed to offset increased health care expense for each option (charted for an actual employee with an N-2 classification) were distributed and discussed. The use of HMOs or in-network providers does not fit well for the Region 9 area and it needs to be allowed to continue with the traditional option as previously approved by the State Board of Trustees.

Chancellor Steck continued by distributing an EPF (Employment Policy Foundation) News Release containing a break down of earnings and education data. For each educational level obtained, the average annual earnings and annual gain over earnings with no high school diploma were compared.

Discussion Items

Roger Bingham announced that the State Board of Trustees has requested input from the Regions and Regional Boards on increasing student tuition fees and technology fees. A document outlining the Governor's budget reduction plan and other potential cuts was shared with the Trustees. A suggestion to share information on the increase in terms of dollar amount instead of percent of increase would illustrate that Ivy Tech still has an affordable tuition rate. A technology fee of \$20 per student/semester would generate approximately \$2.7 millions. Also need to look at a small fee for senior scholars. The Region 9 Board expressed that the College should increase student fees by 10-15% or whatever is needed to continue operating at a quality level.

Chancellor Steck reported that the final report of the NCHEMS study has been received by the Chamber of Commerce. A public forum where Aims McGuinnis will present the NCHEMS study to the community has been scheduled for April 25, 7:00 p.m., at Earlham College, Dennis Hall in Room 110.

Information Items

Vice President of Development Harris made a presentation to Board members on Lilly Endowments "Initiative to Strengthen Board Commitment." Lilly will match up to \$1 million of contributions from select groups within their educational institutions. For Ivy Tech that includes the State Board of Trustees and Regional Boards of Trustees. Contributions made from March 1 through December 31, 2002, qualify for the match program. The maximum contribution that Lilly will match is \$250,000--and includes gifts of cash, securities and property.

Chancellor Steck shared that Reid Hospital & Healthcare Services will be holding a "neighborhood meeting" on April 16, 6:30 p.m., in Wallace Auditorium to share information on planned moves and new building project.

Steve Tincher announced that Maureen Brustkern, Child Development Division Chair, has been selected as Region 9's recipient of the President's Award for Excellence in Instruction.

Maureen will be the grand marshal at graduation and will have professional development opportunities such as participation in the Ivy Tech Instructional Academy.

Future Meetings and Important Dates

The 2002 Commencement Ceremony will be held on Saturday, May 11, 1:30 p.m., in the Tiernan Center on the Richmond High School campus. Trustees should arrive at 1:00 p.m.

The annual Car Show will be held on Saturday, April 27, 9 a.m. – 2 p.m., on the main campus.

The next Region 9 Board of Trustees meeting is scheduled for June 6, 2002, 4 p.m., location to be announced.

Adjournment

Board Chair Gibson brought a proposal before the Board charging them to assist in the process of information sharing through the Ivy Tech Story. Each Region 9 Board member would coordinate, with assistance from the Development office, one event (breakfast, lunch) each calendar year. The Trustee would ensure that five “guests” would attend a presentation of the Ivy Tech Story made by Chancellor Steck, and the Trustee would attend and participate as “host.” The Development office would assist with food and location arrangements. The Trustees were asked to pick just one month between now and next April in which they would like to “host” their program. Trustees approved this proposal.

Trustee Slonaker made a motion to adjourn the meeting; Trustee Stidham seconded the motion. There being no further business, Chair Gibson adjourned the meeting at 6:15 p.m.

Rebecca Gibson, Chairperson

Steve Slonaker, Secretary

Dated June 6, 2002

Prepared by Stella Davis CPS, Recording Secretary