

# **MINUTES OF MEETING**

## **IVY TECH STATE COLLEGE – WHITEWATER RICHMOND/CONNERSVILLE REGION 9 BOARD OF TRUSTEES**

**December 4, 2003**

The December 4, 2003, Board of Trustees meeting was held in the boardroom at the Ivy Tech Annex, 2230 Chester Boulevard, Richmond. Board Chair Gibson called the meeting to order at 4:00 p.m.

### **Trustees Roll Call**

Trustees Present: Rebecca Gibson, James Koons, Malcolm Miles, Steven Slonaker, and David Stidham.  
Trustees Absent: Ellen Bennett and Boyd Huff.

Also in attendance were: State Trustee William Goins, Chancellor James Steck, Gene Ayton, Roger Bingham, Sabrina Pennington, Kim Thurlow, Steve Tincher and Stella Davis.

### **Notice of Meeting**

Formal notice of the meeting was verified.

### **Meeting Minutes**

Chair Gibson called for action on minutes of the October 2, 2003, Board meeting. Trustee Koons made a motion to accept the minutes as mailed; Trustee Slonaker seconded the motion and the motion carried unanimously.

### **Business Office Financial Reports**

Board Chair Gibson called for approval of the Business Office Financial Report. Roger Bingham, Executive Director of Finance/Facilities, directed his comments to the October Financial Report included in the board packet. Under Operations Fund, the Benefits line shows a large balance which includes some encumbrances. An adjustment entry will be made to correct this line. Also, the Facility Leases line still shows an incorrect amount. Exploration of this accounting error continues. Under Sponsored Programs, the Stant line has logged expenses before the funding has been recorded. The funding has been approved and an account number issued but funding has not been recorded through central office yet. Trustee Miles made a motion to approve the financial report as presented to the Board; Trustee Koons seconded the motion and the motion carried unanimously.

### **Chairman's Report - Foundation Committee**

In the absence of Diana Pappin, Executive Director of Resource Development, and Trustee Huff, Chair of the Foundation Committee, Chancellor Steck reported that no major changes have occurred in the capital campaign which stands at about \$1.4 million.

## **Chairman's Report - Nominating Committee**

Trustee Slonaker, Chair of the Nominating Committee, reported that three positions on the Regional Board have terms that will expire on June 30, 2004: Agriculture position, Steven Slonaker; At-Large position, Malcolm Miles; and Commerce position, David Stidham. Trustee Slonaker inquired as to the interest of each to continue to serve on the Board and to let him know before the Board's February 5, 2004, meeting. In addition, Trustee Slonaker announced that he would like to continue his service on the Board if elected to do so. A slate of nominees will be established at the February meeting, voted on at the April meeting, and forwarded to the State Board for action at its June meeting.

## **Administrative Report**

Chancellor Steck called on Sabrina Pennington, Dean of Student Affairs, to report on enrollment. Fall semester enrollment as of December 1, 2003, was 1764 HC, up 5.7% compared to end-of-term fall 2002; and 863.97 FTE, up 11.0% compared to end-of-term fall 2002. Spring semester 2004 enrollment is 989 HC, up 7.0%, and 549.37 FTE, up 9.3%, compared to December 2, 2002. Two enrollment drivers were identified: general technical studies (liberal arts type degree, basically used for transfer) and distance education. Plus the TACO U program is still very popular and dual credit has increased. Recruitment efforts include college fairs, two visits yearly to high schools in the area, communications to guidance counselors, minority enrollment recruitment, and radio ads.

Chancellor Steck called on Steve Tincher, Dean of Academic Affairs, for a report. Dean Tincher shared a Transfer Summary document directing his comments specifically to transfers with IU East. The Region now has 40 course-to-course transfers, 10 of which have just been added over the last couple of weeks in the areas of computer information systems, accounting, and business. Dean Tincher recognized Peg Terrell, Gene Ayton, and Curtis Blakely for their work toward this effort. Chancellor Steck stated the significance of this accomplishment as the Region has been working on transfers with IU East for years. Chancellor Steck recognized Dean Tincher for building this positive relationship. Discussions are continuing on additional transfer initiatives in general education, basic skills, and specific program-to-program.

Dean Tincher continued by sharing a communication regarding the possibility of a Culinary Arts Certificate/Program linked to the development of the depot facility. In spring 2004, Ivy Tech Richmond will be offering an AAS in Business Administration with a Restaurant Management Specialty option. This option could be implemented quickly if lab, resources, and credentialed instructors are available. The Region could respond very quickly on partnering with the depot initiative at a low risk.

Chancellor Steck called on Roger Bingham, Executive Director of Finance and Facilities, for an update. Roger Bingham reported that Misty Hollis of the Wayne County Vision and Step Ahead functions has moved into the Ivy Tech Annex building. This partnering with her office to provide space is a no cost to them arrangement.

Chancellor Steck acknowledged that Trustee Bennett hosted an Ivy Tech Story presentation. It was another very successful presentation making new friends and furthering the education of the community on Ivy Tech.

## **Action Items**

Chancellor Steck presented a brief history on the Regional By-Laws and Charter stating that the original by-laws were entwined with the charter. The by-laws and charter for each Region have been revised and distributed for feedback and endorsement by the Regional Trustees. In the old charter, Ivy Tech Richmond/ Connersville was referred to as Whitewater Technical Institute. There is now a small window of opportunity to look at that and the administration is proposing to the Board that the

Region's legal name be changed to Whitewater Valley. After a brief discussion, the Board agreed with the name change recommendation. At the request of Bill Goins, the Board held brief dialogue on the consideration of changing the number of Board members but felt that the two at-large positions provided the flexibility needed for the opportunity to place specific representation on the Boards as appropriate for each Region. Trustee Stidham made a motion to endorse the revised version of the Regional By-Laws and Charter as mailed to the Board with an inclusion of approval on the recommendation to change the Region's legal name to Whitewater Valley; Trustee Slonaker seconded the motion and the motion carried unanimously.

### **Information Items**

Roger Bingham, Executive Director of Finance and Facilities, presented an update on the building project. In addition to enclosures constructed for the first floor, spray-on fireproofing on outer walls, roof decking, and electrical boxes installed on second floor; color selection has begun. During a roofing meeting, it was reported that materials will be ordered with roofers to begin on December 15 (weather permitting). Due to the roofing concerns, precautions have been put in place for the Region and for the vendor of bid. The building project is still on target.

Trustee Slonaker asked to share and discuss information on the Learning Corporation, a group that came about through the two study reports on public education (NCHEMS reports). The Learning Corporation will look at not only K-12 but birth through adult. There are a lot of initiatives in place that will continue whatever this group does but there is the need to look at coordination and additional resources. Three leakage points in the education pipeline have been identified as the end of 2<sup>nd</sup> and 3<sup>rd</sup> grades, 9<sup>th</sup> grade, and after graduation. There was discussion on the need to educate the community on these leakage points, focus on culture change, and apply resources at the lower end of spectrum with coordination of these resources. Early childhood literacy was discussed.

### **Future Meetings and Important Dates**

The State Board of Trustees meeting will be held on December 11, 2003, in Indianapolis. Trustee Gibson will not be able to attend.

The next Region 9 Board of Trustees meeting is scheduled for 4 p.m. on February 5, 2004, at the Ivy Tech Annex.

### **Adjournment**

Trustee Slonaker made a motion to adjourn the meeting; Trustee Miles seconded the motion. There being no further business, Chair Gibson adjourned the meeting at 5:50 p.m.

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Rebecca Gibson, Chairperson

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P. Steven Slonaker, Secretary

Dated February 5, 2004  
Prepared by Stella Davis CPS/CAP, Recording Secretary