

Jennifer Lawrence

6285 Vorlage Drive
Orléans, ON K1C 2E4
H: 613 837-3407
C: 613 261-7381
jen_nifer@gurImail.com

SUMMARY

Enthusiastic, reliable team-player who is looking to use and expand upon her current IT knowledge in the areas of database administration & design, web site development, and network administration.

TECHNICAL SKILLS

Databases:

- Database design in Oracle, Microsoft Access97 and MySQL.
- Oracle Developer/2000 Forms and Reports.
- SQL and PL/SQL
- Windows and Linux-based MySQL clients.

Network Administration:

- Basic UNIX system administration
- NT Server, Workstation Administration
- Networking Essentials
- TCP/IP

Software Development:

- Visual C++
- Visual Basic
- Java

Other:

- HTML
- JavaScript
- Active Server Pages
- Paint Shop Pro 4, 5 & 6

WORK EXPERIENCE

Sympatico-Lycos Inc. – Web Solution Developer 2000 – Present

- Technical lead on implementation of new content-management application for Sympatico content.
- Engineering lead on YellowPages/PagesJaunes.ca release 1.2.
- Member of the Product Development team involved in development of technical solution for creation of micro-site development.
- Creator of entity relationship diagrams for development of a MySQL database. Revision of diagram, and database itself, as programmer's requirements expanded throughout project development.

Compaq – Technical Support Specialist 1999 – 2000

- Provide software and hardware support for North American users of the Presario models.

Cineplex Odeon St. Laurent Cinemas – Service Supervisor 1992 – 1999

- Supervise all aspects of concession operation from inventory control and merchandising to coordinating staff breaks and adherence to cleaning guidelines.
- Charged with tracking employee sales for promotional contest to increase revenue per patron.

Carmichael's Haberdashery - Assistant Manager 1994 – 1997

VOLUNTEER WORK

Girl Guides of Canada – Leader of 195th Sparks Unit

1998 – 1999

- Plan meetings and excursions; ensure mission of the Girl Guides of Canada are re-enforced through activities.

ACCOMPLISHMENTS/PROJECTS

Content Management Application Implementation:

Worked with designers and producers of content to create an implementation of the Dynabase content-management application to suit their needs. Revised plan throughout implementation to take advantage of possibilities afforded by the applicatoin.

The Canadian Celebrities Site:

Developed through conception to current day. Majority of pages created with use of a text editor. Created April 1997, 5 awards, over 60 000 hits.
<http://www.geocities.com/canadiancelebs/>

Video Store Point of Sale Application:

Worked in a team of three to create a point of sale application for a video store using Visual C++ and Microsoft Access97.

Oracle Database Design:

Worked in a team of six to create a database solution using various forms and reports for a simulated service-based business to facilitate easy entry and retrieval of information on projects, contractors, clients and invoices.

Wide Area Network:

In a team of six developed a plan to provide interconnectivity of four local area networks to facilitate efficiencies in shipping and manufacturing and establish an Internet presence for a simulated wholesale business.

Special Dates Reminder:

An application written in Visual Basic which stores event dates in an Access 97 database and allows for insertion, deletion and categorization of such events. Tri-lingual language support.

EDUCATION

Algonquin Technology Institute

Graduated July 1999

Technology Developer Program

Algonquin College

Sept. 1997 – April 1998

Business-Accounting, G.P.A. 3.84/4, Dean's List

University of Ottawa

Sept. 1994 – Dec. 1996

Economics

LANGUAGES

Completely fluent in English.

Reading and writing skills at a basic level in French. Good French oral communication skills.