

April 10, 2008

Dear whomever this may concern,

I am interested in working as a Civil Engineer for your organization. I am an expert at math, physics, and science and I have taken many courses in which these subjects are taught. I enclose my resume as a first step in exploring the possibilities of employment with you.

My most recent experience has been designing and building projects for school. I am also involved in many extra curricular activities, including two seasons of sports at Radnor High School.

As a Civil Engineer at your organization, I would focus on safety and time management to help your company. Furthermore, I work well with others, and I am an experienced leader.

I would appreciate your keeping this inquiry confidential. I will call you in a few days to arrange an interview at a convenient time for you. Thank you for your consideration.

Sincerely,

Jason Weingarten