

IUSWA

Irish Universities Swimming and Water-polo Association

Mission Statement & Brief

October 2004

Mission Statement of the Irish Universities Swimming and Water-polo Association (IUSWA)

To promote, develop, represent and govern swimming, water polo and associated water disciplines at third level and in third level institutions in Ireland

IUSWA Brief

1. Introduction

This document describes how the IUSWA is constituted and the roles and responsibilities of the IUSWA. It also details some operational procedures as to how the IUSWA should conduct its business.

2. Composition of the Committee

All third level swimming, water polo, lifesaving and diving clubs shall, on payment of an affiliation fee become full members of the IUSWA. In order for any member of an affiliated club to compete in the IUSWA they must be registered as current students with their respective colleges or have graduated from their respective colleges in the previous 12 months.

3. Governance Structure

The IUSWA currently consists of a Chairperson, a Vice-Chairperson, a Secretary and a Treasurer. It is proposed that a representative from Swim Ireland (SI) and a sports leader from one of the third level institutions shall also be entitled to sit on the Executive. The IUSWA Executive with the exception of the SI representative, who shall be appointed by SI, shall be elected at the Annual General Meeting of the IUSWA and in accordance with the constitution.

4. Communication Structure

An annual general meeting of the IUSWA shall be held once in every college year. This meeting shall generally take place directly after the Swimming Intervarsity Championships in February of the relevant year. The IUSWA Executive shall report on the events of the year, the finances and any other matters at this meeting.

The members of the IUSWA through their club representatives shall be entitled to raise any issue at any point during the college year and the IUSWA Executive Committee shall deal with any such issues in accordance with the level of urgency/importance attributed by the Committee to them.

The Executive Committee shall liaise with CUSAI, Swim Ireland and the Irish Water polo Association by submitting reports after each Intervarsity Championship, and at the end of the college year. The Committee shall also provide information to the above associations on request.

5. Role

The role of the IUSWA is to promote, develop and govern swimming, waterpolo and associated water disciplines in Irish universities and third level colleges. The IUSWA works closely with Swim Ireland, the Irish Waterpolo Association and the Council of University Sports Administrators in Ireland in achieving its aims.

6. Specific Responsibilities

- The IUSWA shall act as the recognised body for affiliated clubs and their interests in respect to swimming, waterpolo and associated water disciplines.
- The IUSWA shall govern the running of third level swimming, waterpolo and other swimming competitions.
- The IUSWA shall advise and aid their members clubs in the hosting of the annual Intervarsity Swimming and Waterpolo Championships.
- The IUSWA shall organise the Irish representative side that competes in the annual Celtic Nations competition including the appointment of the Celtic Nations selectors and coaches and the hosting of the Celtic Nations on its turn.
- The IUSWA shall liaise with CUSAI, Swim Ireland and the Irish Waterpolo Association with respect to airing issues, upcoming events and organisation of International Competitions.

7. Operational Matters

The Executive Committee shall meet twice in the college year to initially set yearly objectives and then to review progress of these objectives on an ongoing basis.

7.1 1st Meeting

- The Committee shall agree a specific set of yearly objectives for the upcoming year that will support and progress the overall roles and objectives of the IUSWA.
- **A sample agenda is to follow here...**

7.2 Subsequent Meetings

- The agenda for all Executive Committee meetings shall include as a primary agenda item a progress review of the agreed yearly objectives.
- This agenda will be sent at least one week prior to the meeting.