

September 5, 2006

To Whom It May Concern:

I am writing to recommend to you Miss Heather Turner, who has been my primary assistant in the Reference, Database Searching, and Interlibrary Loan Office of Wells College Library for the past four semesters.

I have found Miss Turner to be reliable, competent, enthusiastic, eager to learn, and always willing to assist our library users with their information needs. She successfully has helped and taught many patrons to use the reference collection, formulate online search strategies, and select appropriate databases for information retrieval.

She has also mastered the OCLC FirstSearch Databases / Interlibrary Loan (Passport) system; and performs bibliographic verification, loan ordering and processing (borrowing), organizing the daily workflow, and all of our interlibrary lending.

Heather has served in a leadership capacity in several campus organizations, and is concerned for our users, our college, our community, and our profession. I strongly recommend her for a career in librarianship as I have seen her consistent excellent performance over the time she has been with me. It has been a pleasure to work with her.

Sincerely yours,

(Mrs.) Kathie Price Anderson, M.L.S., J.D.
Reference, Information Literacy, &
Interlibrary Loan Librarian

Wells Book Arts Center
Wells College
Aurora New York 13026

18 March 2004

To Whom It May Concern:

I am writing to enthusiastically recommend Heather Turner for employment. I have known heather as a student at Wells College for two years. She has taken several classes in the Wells Book Arts Center, a nationally-recognized program that teaches the history and philosophy of the book while developing hand skills and cultivating aesthetic awareness.

Classes in the Book Arts center require a mix of hands-on, intellectual, and theoretical adaptability, as well as perseverance and finesse. Heather Turner has demonstrated all of these characteristics during her time in our department. I first met heather when she was a student in Introduction to Letterpress Printing. Though she was not in my section, the many hours she spent in the shop ensured that we met. Assisting her on the press occasionally, I was impressed by her thoughtful designs, careful work habits, attention to detail, and sense of craft. She took the time to make not just a satisfactory assignment, but to create a piece with artistic value and lasting meaning.

These traits showed themselves in the subsequent classes that heather took from me. In second-level letter press printing, heather designed, printed and bound two chapbooks. Both books demonstrate a good sense of typography, careful choice of materials, and skilled use of the press. In my Introduction to Calligraphy course, Heather wrestled with the challenges inherent in learning to make art from new tools and materials, and again demonstrated skill, tenacity and care that far surpassed the average student. Her current work in my History of the Book course has shown that she is equally committed to research and serious scholarship. She builds on her genuine interest in and enthusiasm for books, and writes quality presentations and papers that demonstrate sound research and elegant composition.

Heather is an affable, generous and open-minded person who dedicates herself to her studies and to her community. Her volunteer work has been varied and long-lasting, and has served the cause of libraries, children, human rights, tolerance, and diversity. As President of the Wells College Chapter of Amnesty International, she has worked diligently to raise awareness of international issues and human rights violations and to bring speakers to campus.

Heather is a well-rounded, mature student who will have long-term benefits for her future graduate work in library studies and for her continued development as a citizen of the world. Again, I offer my unconditional support for Heather Turner's desire for employment.

Sincerely,

Sarah Roberts
Victor Hammer Fellow
Wells Book Arts center
Wells College
Aurora, New York 13026

November 16, 2005

To Whom It May Concern:

I am writing this letter of recommendation of behalf of Heather Turner, a candidate for admission for graduate studies in the School of Information Studies.

I have known Heather for the past eleven years, first as a student in the Cazenovia Middle School where I am principal. Our relationship has continued throughout Heather's high school and college career. She has been the primary care giver for my two young boys and done sundry jobs for our family. Whatever the task is, Heather gives it her full attention and goes beyond expectations. She possesses the qualities any employer would desire. I have had the opportunity to watch Heather mature into a highly responsible, thoughtful, hard-working young woman with exceptional potential

As a student at Wells College, Heather chose a rigorous course of study. She truly loves to learn. Her work ethic and desire to do her very best was also evident in her college studies. Heather often spoke with me about topics she was researching. I was impressed with her level of interest and her tenacity in finding relevant information. Heather's desire to excel went beyond the grade she received, she enjoyed the challenge of discovery and learning. She was very involved in campus activities, volunteering in various clubs and organizations. I believe Heather would be active in all aspects of your school and would be an excellent contributor both her time and talents.

I recommend Heather without reservation. I am confident in her abilities to handle graduate level work and believe her career choice suits her well. Her sense of humor and ability to converse easily with 5 through 70 year olds add to her qualifications.

Sincerely yours,

Dr. Jean Regan
Principal, Cazenovia Middle School



2 March 2004

To Whom It May Concern:

I am writing this letter in support of Heather Turner's desire for employment. She is highly motivated, politically aware, and a responsible student who should do well in any field she should pursue. I urge that you give full consideration to her application.

I first got to know Heather in Fall 2001 when (as a future history major) she enrolled in my Introduction to World History Course, antiquity to 1500. Even as a first year student, she distinguished herself by her motivation, her clear interest in our topics, and her contribution to discussion. She quickly developed a very serious focus on ancient and medieval history and on religious studies—and has actively participated in fashioning courses, tutorials, and independent studies to strengthen her knowledge in these areas. Since then she has taken several other courses with me, always proving herself as a capable and motivated student.

Heather has also been an active student outside of class. She has been president of the Wells chapter of Amnesty International for the last three years, as well as the treasurer of the Japanese Club, and a member of the Student Diversity Committee. She cares much about human rights issues and respecting other cultures. She has also managed to contribute to the community by various volunteer activities and by holding down a campus job. For the last three years she has excelled as a Wells College Library assistant – learning special computer programs and taking on special assignments.

Heather is flexible and mature, and seems entirely capable in whatever endeavor she should choose. She is resourceful, independent, and organized. I urge you to give her application full consideration.

Sincerely,

Cynthia J. Koeppe
Associate Professor of History
Chair, International Studies