

Trustees Meeting

21st July 2007 at 9:30 AM at the Church Building
Minutes (edited)

1. Prayer led by Joseph
2. Those Present: Amanda Lowden, Doreen Owens, Trevor Owens, Sharon Owens, Joseph Hannan, Andrew Hoseason
3. Apologies: Stephen Opoku-Duah
4. Minutes of Previous Meeting accepted by Doreen and seconded by Sharon.

5. Chair's Report - none

6. Treasurer's Report
 - a. The 2006 Budget have been sent to the accountant and we await the return
 - b. Joseph is still processing the deed of covenant application
 - c. Trevor mentioned that £1200 needs to be restricted from the Capital Reserve toward XXXX's University fee.
 - d. Joseph mentioned that he is looking into the CMG taking over utility contracts and is looking into the implications of the church cancelling their contract for gas and electric. Andrew cautioned that we should be sure there are no "early cancellations penalties" in the contract.

7. Building Maintenance and Security
 - a. The front door has a fault which Trevor will look at.
 - b. The work on the tower has still to be done but the roofer has a backlog due to the weather recently.
 - c. We discussed a report of building users taking things form the kitchen and discussed the possibility of fixing some kind of locks on the kitchen or cupboards, when the room isn't in use.

8. Any Other Business
 - a. We discussed the nomination of new trustees following last year's AGM on 30/04/06 in preparation for the AGM tomorrow.
 - b. Andrew asked that minutes of AGMs be emailed round immediately after the AGM so we all have details on file such as who need to stand down.
 - c. Amanda signed the Building Use Policy document (version 2.3) today.

9. Date of next meeting September 29th 9.30
10. Prayer led by Trevor