

HAY CREEK VALLEY SADDLE CLUB INC. BY-LAWS

ARTICLE I

Name: The name of this organization shall be Hay Creek Valley Saddle Club, Inc. and shall be referred to as HCVSC.

ARTICLE II

Purposes: The Club shall work towards developing the use of the horse for pleasure and competition, and it shall promote and develop family sportsmanship in all members.

ARTICLE III

Policies:

Section 1. This organization shall be a non-profit organization.

Section 2. The duration of this Club shall be perpetual.

Section 3. The location of the Club shall be Red Wing, MN.

Section 4. Meetings for HCVSC may be held wherever necessity allows.

Section 5. Good Sportsmanship Conduct Policy was passed on 12/07/03 at the Annual Meeting.

“Effective 2004, any participant and/or spectator who displays inappropriate behavior or unsportsmanlike conduct will be removed from the show immediately. Inappropriate behavior will be defined by the horse show organizers. No refunds will be given.”

ARTICLE IV

Membership:

Section 1. Membership in the Club is open to anyone interested in promoting and developing family sportsmanship and showing a willingness to be an active member in the Club.

Section 2. A family membership includes: parents, domestic partners, children, stepchildren, foster children, adopted children, college-level students residing in family units and are age 22 or under as of January 1 of the current year and are not married.

Section 3. As a member, each membership is responsible for obtaining one sponsor for our HCVSC Open show annually. If sponsorship is unobtainable, member will contribute a minimum of \$10.00.

Section 4. As a member, each member is responsible for volunteer hours (which may be at the Fun Shows or Open Show or other club-related activities, etc.) to equal 10.

ARTICLE V

Dues:

Section 1. The amount of dues shall be set forth by the membership. Dues may be adjusted either up or down based on a majority vote of the members at a regular business meeting.

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Revision 1 October 2005
Revision 2 December 2005
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Section 2. Membership dues must be paid prior to the HCVSC show date in order for member to qualify for year-end points. Membership dues must be received by club officer. Club points will not accumulate until membership is paid.

ARTICLE VI

Officers and Duties:

Section 1. The officers of the club shall be the President, Vice President, Secretary, Treasurer, Show Secretary and Safety Officer. These five officers shall be elected annually.

- a. It shall be the privilege of the President to preside at all meetings of the Club, and to have general supervision of the affairs of the Club. The President shall have the power to call special meetings of the officers, and may appoint any committees as he/she deems necessary for the proper function of the Club.
- b. It shall be the duty of the Vice President to act in the absence of the President, get all committees together and functioning, and to get our Open Show judge by the January meeting and to perform such other duties as may be assigned by the President.
- c. It shall be the duty of the Secretary to keep voting attendance of all Club meetings and to conduct pertinent correspondence of the Club. The Secretary shall keep a record of all members assuring that a club liability release form is on file before accepting all dues and transferring the dues money to the treasurer.
- d. It shall be the duty of the Treasurer to have charge of all the Club finances. The Treasurer shall report at all meetings the financial standing of the Club, and keep all records to show the officers upon request. The Treasurer shall disburse payments only upon itemized demands and upon approval of the President. The Treasurer's books will be submitted for audit, to be in readiness for the incoming Treasurer on February 1.
- e. The duties of the Show Secretary are to see to it that there are always horse show supplies on hand. She is to take care of all correspondence connected with any horse shows throughout the year. It is also his/her duty to take care of the points for our club and open show. Any entry cards or forms needing to be mailed into WSCU, GCSCA and the State Fair Show are to be handled by the Show Secretary and is also to make up the Open Show poster.
- f. The duty of the Safety Officer will be to promote safety and safety awareness at all HCVSC activities and/or events. This is a volunteer position and is not a member of the Board of Directors.

Section 2.

- a. The Board of Directors shall be three in number, and shall serve a three-year term, except beginning January 1, 1975 term where three directors shall be elected – one for a one-year term, one for a two-year term, and one for a three-year term. Each subsequent year one director shall be elected. Terms are based on the fiscal year of the Club.
- b. The Officers and Board of Directors shall meet between general meetings when needed to discuss any issues they feel necessary, and bring back suggestions to the voting members at a general meeting.
- c. The Board of Directors and Officers shall have the right to make decisions on any old business between general meetings whenever the need arises. If a new issue comes up between general meetings that needs a decision immediately, they have the right to make that decision.

ARTICLE VII

Meetings and Quorum:

Section 1. The Club shall meet a minimum of once a month, date set by voting membership.

Section 2. It will require a simple majority present at the meeting to pass any resolution that may come forth.

Section 3. Voting age is to be set at fourteen years, minimum age, as of January 1 of the current year.

Section 4. Guests are always welcome to attend regular business meetings.

Section 5. The fiscal year for the Club shall begin January 1st of each year and end December 31st of the said year.

ARTICLE VIII

Amendments to By-Laws

Section 1. All members shall receive notification of intent to an actual vote on any changes to the By-Laws. This notification will be in the *Red Wing Republican Eagle* newspaper – under community events, by mailing or personal contact at general meetings prior to the vote.

FUN SHOW RULES

A. All WSCA rules apply with the exception of the family-owned horse.

The family owned horse means that the horse can be used by different riders of the same family only in any events. Example: Dad can ride in Senior Barrels, sister can ride the same horse in Intermediate Barrels, brother can ride same horse in Junior Barrels. This horse cannot be used by anyone that is not a family member, unless the family gives all rights up to riding the horse for the show season. The horse may be presented in each age division once with the exception of immediate family members only.

B. Points are collected on a horse and handler as a unit. Each time a horse is changed, new points are collected.

C. Points are figured on the shows designated by the club prior to show season.

D. There are two groups of points – for Performance and Halter classes – and for Game classes.

E. The age breakdowns for riding are as follows, and are as of January 1 of the current year.

PeeWee	10 and under
Midgets	8 and under (leadline only)
Juniors	11 – 13 cannot participate in midget events)
Intermediates	14 - 17
Seniors	18+

COMMITTEE DUTIES:

Scholarship: Students who are members of HCVSC are eligible to apply for an annual scholarship to be used towards educational costs at a technical college or college. No specific field of study is designated as a pre-requisite. A Scholarship Fund may be designated yearly and dollar amount to be established yearly. Students are eligible based on Scholarship Committee criteria.

Fun Shows: Refer to “Guidelines for Fun Shows”

Open Show: Refer to “Guidelines for Open Show”

Royalty Contest Committee:

This Committee shall be responsible for getting a list of the eligible members for either contest and contacting them to find out if they are interested in participating.

Members who have a family member running for Royalty cannot participate on this committee.

The Committee should have ballots ready for voting at the January meeting.

Crowns will be ordered and will belong to HCVSC. It shall be the privilege of the contest winners to designate the color sash they desire. The Committee is responsible for procuring them. The cash prizes will be presented at the meeting which the voting is conducted. Amounts to be set forth by the club and currently are Senior (\$100.00) and Junior (\$35.00) which is to be used for purchasing articles for their costumes and other expenses incurred while representing the club.

New Royalty will be crowned at the December x-mas meeting. The Royalty committee will arrange for a coronation ceremony at the first fun show.

Refer to Royalty Contest Rules for further information.

Ribbon and Trophy Committee:

This Committee shall be responsible for all ribbons and trophies for the year. This includes the Open and Closed Shows, the Fun Nights, and any other shows, besides the Awards Banquet.

Refer to Ribbon and Trophy Committee Guidelines for further information.

Trail Ride Committee:

This Committee shall be responsible for finding a place to ride, checking the trails, getting permission from the landowners, setting a date, and planning meals. The Committee will seek permission from landowner (s) for trail rides or use a state-designated horse trail.

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For the GCSCA overnight trail ride, they are to also decide on the price of the ride, meals, etc. and make up a budget to be presented to GCSCA for approval. They will also take care of the printing of tickets (if needed), making up a handbill, and advertising. They will arrange to have a leader for the trail ride and be on hand to keep the trail ride running smoothly.

Awards Banquet Committee:

See committee chair for details

Christmas Party Committee:

See committee chair for details

Work Committee:

This committee shall be responsible for organizing work bees for the care and repairs of the arena and grounds.

Parade Committee:

See committee chair for details

JUNIOR AND SENIOR ROYALTY CONTEST RULES

Senior Royalty candidates must be at least 14 years of age as of January 1 of the current year.

Junior Royalty candidates must be 9 – 15 years of age as of January 1 of the current year.

All Royalty candidates must attend a meeting prior to voting to introduce themselves to the club, giving their reasons for wanting to represent the Club. College students unable to attend the meeting shall be exempt. They have the option of sending a representative to read their speech.

All Royalty contest recipients may use the crown and/or buckle for the horse show season and will return the crown to HCVSC.

A member can run for Royalty again, after having been Royalty, following a one-year waiting period.

All Royalty must ride for introduction at the first club show in Royalty attire.

Royalty Responsibilities:

Whenever possible, represent HCVSC at all functions of the Club and all GCSCA shows, events, and Royalty contest. Represent the Club at the WSCA Queen Contest. Always be cordial as our public relations person.

The Royalty are to sign up for the “Royalty Ride” at all County Shows. They are to have a prepared introduction to be announced during this ride.

VOTING GUIDELINES FOR ROYALTY ELECTION:

Any Club member nine years of age as of January 1 of the current year can vote for Royalty.

Each member of age can only vote once for each position, and can only vote themselves, i.e. cannot do the voting for another family member. A member of the Royalty Committee will be responsible for overseeing the voting and marking off of voters’ names from a membership list as they vote. Members of the Royalty Committee cannot have a relative running for Royalty.

The Royalty contestants will introduce themselves at the December club meeting. The vote will take place at the December meeting. Three members of the Board of Directors or officers will tally the vote and share the results with the current Royalty who will then name their successors. Official coronation and introduction ride will be at the first Club show. However, contest winners will be representing the Club from time of election. If Royalty is not meeting their responsibility, the Royalty Committee will review and take necessary action, including asking for the crown to be relinquished.