



IAAP Membership Application

For the United States, its territories, Puerto Rico, Virgin Islands of the U.S., and Canada

10502 NW Ambassador Dr • PO Box 20404 • Kansas City MO 64195-0404
Phone: 816.891.6600 • Fax 816.891.9118 • E-mail membership@iaap-hq.org • Web Site: www.iaap-hq.org

Membership Application

Please Print or Key All Information

LAST NAME FIRST NAME M.I.
JOB TITLE
COMPANY NAME
WORK ADDRESS/PO BOX
CITY STATE/PROVINCE
ZIP/POSTAL CODE COUNTRY IF NOT U.S.
() ()
BUSINESS PHONE FAX

☐ Check here if you do **not** wish to receive nonassociation mail.

SEND ALL MAIL TO: ☐ HOME ☐ OFFICE

HOME ADDRESS
CITY STATE/PROVINCE
ZIP/POSTAL CODE COUNTRY IF NOT U.S.
/ /
BIRTH DATE (m/d/yy) GENDER
()
HOME PHONE WORK E-MAIL
SS#/SIN# (OPTIONAL) HOME E-MAIL

How did you hear about IAAP?

☐ Web Site

☐ Mailing

☐ IAAP Member

☐ Seminar/Workshop

Check One

☐ OfficePRO®

☐ Other

ADDITIONAL INFORMATION

Type of Membership

Select the membership option that best serves your needs and return this form with payment.

	Processing Fee		Annual IAAP Dues		Chapter Dues		Division Dues		TOTAL
☐ PROFESSIONAL – A currently employed (or within the last two years) administrative professional, a holder of the CPS® and/or CAP ^{CM} rating, or an employed teacher of business education.	\$15	+	\$53	+	\$_____	+	\$_____	=	\$_____
☐ STUDENT – A full-time student in business education: maximum 4-years in Student classification.	N/A		\$22	+	\$_____	+	\$_____	=	\$_____
☐ ASSOCIATE – An individual, firm, or educational institution that sustains the objectives of IAAP. For business or institution, provide name and address of contact person.	\$15	+	\$140					=	\$155.00

NAME OF IAAP CHAPTER CHAPTER NO. DIVISION NO.

IAAP STUDENT CHAPTER NAME ADVISOR

RECRUITED BY ID NO.

Method of Payment

Payment required prior to processing

☐ CHECK ATTACHED (payable in U.S. funds) or

☐ CREDIT CARD (complete below)

☐  ☐  ☐  ☐ 

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CREDIT CARD

\$ AMOUNT

SIGNATURE OF CARDHOLDER (must be signed)

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EXPIRATION DATE

PRINT NAME OF CARDHOLDER

HEADQUARTERS USE ONLY

ID _____
Mbr Type _____ Status _____
Join Date _____ Exp Date _____
Chapter No. _____
Division No. _____
Total Amount Paid \$ _____
Processing \$ _____ IAAP Dues \$ _____
Chapter \$ _____ Division \$ _____
Prepay Acct. # _____ Prepay Amount \$ _____
Source Code _____ Check No. _____

What You'll Gain by Being a Member...

■ Get Connected

IAAP offers exceptional networking and professional development activities through its 600+ chapters and affiliate associations worldwide. You'll connect with your peers from virtually every type of business and service.

■ Keep Up With the Latest Trends

IAAP's award-winning *OfficePRO* magazine, published eight times a year, contains cutting-edge information on trends, new technology, and career development. *Bits & Bytes* newsletter offers information on current events in the association.

■ Obtain Professional Certification

IAAP's certification program is the most widely recognized for office professionals like yourself. Members receive special discounts on certification study materials and resources.

■ Enhance Your Skills

IAAP offers member discounts on more than 250 self-study materials. Use these resources to further your personal and professional development and qualify for the CEU (Continuing Education Unit) and recertification points.



IAAP's mission is to be the acknowledged, recognized leader of administrative professionals and to enhance their individual and collective value, image, competence, and influence.

Please return to the local chapter:



Or to:

IAAP
Membership Department
PO Box 20404
Kansas City MO 64195-0404



International Association of
Administrative Professionals®

Dues for members of the association include \$15 for a subscription to *OfficePRO* which may not be deducted from total dues.

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Web Site www.iaap-hq.org