

GRANT HUHN
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Salem, OR 97304
503.371.7181
ghuhn@email.com

QUALIFICATIONS

Honest. Dependable. Efficient. Builds cooperative working relationships. A teachable attitude. Excellent communicating and listening skills. Organized. Persistent.

EXPERIENCE

- Designing and coding websites
- Shooting, editing and optimizing digital video
- Digitizing and manipulating photographs
- Creating Flash animation
- Creating content and layout for printed material

SKILLS

operating systems	applications	languages	examples
Mac OS Windows 9x, NT	Dreamweaver Fireworks Flash Flight Check Freehand Image Ready Photoshop Word	HTML CSS JavaScript - within app	http://www.powerathletics.net http://www.geocities.com/granthuhn http://www.geocities.com/lavellehuhn

HISTORY

8/00 – 10/01 Case Manager – Christian Community Placement Center

Accomplishments:

Designed brochures for the Shelter Program and adoption agency
Managed a Shelter Program for young men
Handled the most individual cases (per year) in the history of the agency
Wrote more reports (per year) than anyone before me
Co-wrote the only successful grant proposal in agency history
Played a part in the agency receiving a record number of commendations
Trained two new foster homes
Helped many young men break destructive habits
Helped many young men earn higher grades than they thought possible
Helped plan many successful events, for the clients and the agency
Built strong relationships within the agency and outside organizations

6/00 Production Assistant - Reactor Films

Accomplishments:

Located vehicles and supplies no one else could; became unofficial local guide

Helped negotiate cost of rental equipment

Acted as liaison between Production Coordinator and other PA's

Drove 5-ton and helped set up location before anyone arrived

Sought out by Assistant Director

Entrusted with all residual business (after shoot was done)

3/00 – 6/00 Tutor – Chemeketa Community College, TRIO Program

Accomplishments:

Tutored students in Computer, English, Government, Music and Writing

Helped maintain a positive atmosphere

Collaborated with other tutors and departments to best serve the students

Updated directors on student progress

1/95 – 1/00 Carpenter/Foreman – Parsons/Dobson Construction

Accomplishments:

Designed letterhead and business cards

Assisted in employee development and project management

Helped company earn record profits

Worked between owners, subcontractors and government officials

Built high-quality homes

5/93 – 6/96 Youth & Children's Pastor – Church on the Hill

Accomplishments:

Designed group logo; created brochures, reports and event posters

Managed departments; recruited and trained volunteers

Got kids wanting to come to church

Organized events of various type and scale

Helped youth make good plans for their futures

Taught weekly, and sought as a speaker by other youth groups and private schools

Counseled youth and families

5/91 – 8/91 Salesman – Nordstrom

Accomplishments:

Provided exceptional customer service

Built solid relationships with coworkers

Went the extra mile

EDUCATION

Certificate First Aid – Marion County Health Department, 2001

Certificate CPR – Marion County Health Department, 2001

Certificate Producer – Capital Community Television (CCTV), 2000

BA Degree Ministry – Central Bible College, Springfield, MO, 1993

n/a Liberal Arts Studies – Mt. Hood Community College, Gresham, OR, 1989