

We appreciate your initiative in making this proposal. To convert your proposal into tangible action, and for the most eligible charity (or idea) to receive maximum benefit, the approval process is organized in two steps:

- **Your Action**
 - **Made by a GENCO general body member or their family/friend by filling out this form.**
 - **It is helpful if you discuss such proposal with an Executive Committee member, before you spend time filling out the form.**
- **Executive Committee Action**
 - **Review this proposal in Executive Committee meeting**
 - **Approve, decline or ask for more information**
 - **If approved, assign caretaker and decide approximate budget**

If this form seems tedious, please understand that it is designed for the approval process to be fair and efficient.

PLEASE FILL IN ALL ITEMS (Write N/A if an item is not applicable)

Your name: _____ Today's Date: _____

Address: _____

Phone: _____ Email: _____

Are you a GENCO Member: **Yes / No**

If not, are you a relative or friend of a GENCO Member: **Yes / No**

If Yes, name of your GENCO relative/friend: _____

Proposal for Charitable Donation from GENCO to: _____

Suggested amount (in US\$): _____

Is this amount (or its benefit) purposeful for the recipient organization? **Yes / No**

Frequency? **Once / Every Year / Other:** _____

Is this a charity registered in United States? **Yes / No** Other Country: **Yes / No**

If yes, please provide City, Country, and Registration Number:

Why do you think GENCO is a suitable organization to help this charity?

If GENCO Executive Committee approves this proposal, would you be willing to take **whole / partial** (choose one) responsibility for the work in implementing your proposal? Or do you expect GENCO to participate in effort? Please share:

If this proposal is only an *idea* yet (concept, project, scholarship, initiative etc.), where money and effort both are required, please answer following questions:

1. Would you contribute time and effort involved in developing this idea into its implement-able form? **Yes / No** . Please explain: _____

2. Can you be in the team if committee appoints another leader? **Yes / No**
3. Does this idea require recurring collection or recurring payments by GENCO? **Yes / No** . How often and who will collect, etc. _____
4. If this idea requires a caretaker in another country (India, for instance), can you suggest a trustworthy person? **Yes / No** _____
 If Yes, please provide suggested caretaker's name and address:

Will the caretaker be able to send status/progress reports at the frequency (yearly in most cases) required by the committee? **Yes / No**

If necessary, can GENCO appoint a caretaker? **Yes / No**

Acceptance of Approval Process:

I am submitting this proposal to the GENCO Executive committee (referred to as "the committee" above) for review alongside other proposals received by the committee. I understand that the acceptance of this proposal and any grant to the proposed charity will be subject to the approval process implemented by the committee. Once such a decision is made, I will accept it as final.

Although I may propose a certain amount (in US\$) to be donated to the above charity, I understand that the committee may decrease or increase this amount at their discretion. Representative(s) of the committee may contact me during or after the approval process to further develop this proposal into its implemental form. I have answered all questions truthfully and provided information to the best of my knowledge. I declare that I do not, and will not in the future, receive any benefit or payment from this charity or any of its affiliates or members.

Signature: _____ Date: _____

----- For Office Use Only -----

President _____ Secretary _____ Treasurer _____