

# BYLAWS OF FAR WEST VALLEY POLICE CHIEF'S ASSOCIATION

This instrument constitutes the Bylaws of the FAR WEST VALLEY POLICE CHIEF'S ASSOCIATION, adopted for the purpose of regulating and managing the internal affairs of the Association.

## ARTICLE I

### CORPORATE SEAL

Section 1. The Association shall not have an official seal.

## ARTICLE II

### MEMBERS

Section 2.1. The membership of the Association shall be open to the current Chief of Police in the municipalities of Avondale, Buckeye, El Mirage, Glendale, Goodyear, Peoria, Surprise, Tolleson, Youngtown and Wickenburg.

Section 2.2. Each voting member is entitled to vote and have equal rights and preferences in matters not otherwise provided for by the Board. The term of membership shall terminate on December 31<sup>st</sup> of each year, but be renewable each January 1<sup>st</sup> of the subsequent calendar year.

Section 2.3. Membership shall terminate at the end of the stated term of membership and immediately upon a member's voluntary or involuntary termination of employment as a Chief. Otherwise a member shall not be expelled or suspended, and membership may not be terminated or suspended before the end of the stated term.

Section 2.4. Associate memberships

Section 2.5. Regular meetings of the Association shall be held monthly on the third Thursday of each month or at such day and time as is determined by the Association Chairperson.

## ARTICLE III

### ASSOCIATION BOARD

Section 3.1. A Chairperson shall serve for a term of one (1) year and shall be so elected at the December meeting of each year. The Chairperson shall be so elected by a simple majority of the membership. The Chairperson shall be the official spokesperson of the Association. There is no limit on the amount of terms a voting member may serve as Chairperson, ***but not consecutive terms.***

Section 3.2. A quorum for the purpose of conducting business during a meeting shall consist of six (6) voting members.

Section 3.3. Except where otherwise required, the affirmative vote of a majority of the voting members present at a duly held meeting shall be sufficient for any action.

Section 3.4. Any action required or taken at a meeting of the Association may be exercised by written action signed by the members present. The written action is effective when signed by the required number of members, unless a different effective date is provided in the written action. When written action is taken by less than all of the members, all members shall be notified as soon as practical of its text and effective date, except that failure to provide such notice does not invalidate the written action.

Section 3.5. The Chairperson may resign at any time by giving written notice of his or her resignation to the voting members of the Association. The resignation is effective at the beginning of the next duly scheduled meeting of the Association, unless a different date has been specified in the notice.

Section 3.6. A successor to the Chairperson may be elected by an affirmative vote of a majority of the voting members present at a duly held meeting to fill any uncompleted term.

Section 3.7. The Association shall hold their regularly scheduled monthly meeting at the location established by the Chairperson.

Section 3.8. Special meetings of the Association may be called at any time upon request of the Chairperson, provided that any such request shall specify the purpose or purposes for the meeting. The Chairperson shall set the date for the special meeting within three (3) working days of making or receiving such a request and shall give not less than five (5) calendar days written notice (e-mail suffices for this requirement) of the time, place and purpose of such special meeting.

Section 3.9. The Chairperson may establish one or more committees having the authority to conduct business for the Association to the extent determined by the Chairperson and majority vote of the voting members present at a duly held meeting.

Section 3.10. The Chairperson or committee members shall not be compensated for their duties, although the membership may vote to reimburse some, or all, of reasonable expenses incurred.

## **ARTICLE IV**

### **OFFICERS**

Section 4.1. The officers of the Association shall consist of a Chairperson, a Vice Chairperson, a Secretary/Treasurer, and such other officers as the Association may, from time to time, appoint.

Section 4.2. The duties of the officers of this Association shall be:

- a) Chairperson – The Chairperson shall preside at all meetings of the Association and shall oversee the long term goals and purposes of the Association. The Chairperson shall also perform such other duties as may be determined from time to time by the Membership.
- b) Vice-Chairperson – The Vice-Chairperson shall perform such duties as may be determined from time to time by the Membership. The Vice-Chairperson should be the former Chairperson, and shall be vested with all powers to perform all the duties of the Chairperson in the Chairperson's absence or inability to act.
- c) Secretary/Treasurer – The Secretary should attend all meetings of the Association and keep the minutes of such meetings, give notices, and perform such other duties as may be determined from time to time by the Membership. The Secretary/Treasurer may be a non-voting member.

Section 4.3. A vacancy in an office because of death, resignation or removal may be filled by a vote of the voting Membership in which one member receives a simple majority of the voting members present at a duly held meeting.

## **ARTICLE V**

### ASSOCIATION DUES

Section 5.1. Dues shall be established at \$250.00 per year and shall be billed in September and due by January 1<sup>st</sup> of each year. ***Associate member dues shall be established at \$125.00 and will be billed on the same cycle***

Section 5.2. Any dues, contributions, grants, bequests or gifts made to the Association shall be accepted or collected only as authorized by a majority vote of the voting members at a duly held meeting.

Section 5.3. All funds of the Association shall be deposited to the credit of the Association under such conditions and in such banks as shall be designated by a majority vote of the voting members at a duly held meeting.

Section 5.4. All contracts, checks and orders for the payment, receipt or deposit of money, and access to securities of the Association shall be enacted upon a majority vote of the voting members at a duly held meeting.

Section 5.5. The annual budget of estimated income, income expense and capital expense shall be approved by a majority vote of the voting members at a duly held meeting.

Section 5.6. Title to all property shall be held in the name of the Association.

Section 5.7. A summary report of the financial operation of the Association shall be made to the Membership by the Treasurer at least annually.

**ARTICLE VI**

**AMENDMENT OF BYLAWS**

The membership may from time to time adopt, amend or repeal all or any of the Bylaws of this Association by a majority vote of the voting members at a duly held meeting. However, after the adoption of the initial Bylaws, the Membership shall not adopt, amend or repeal a Bylaw fixing a quorum for meetings of Members, prescribing procedures for removing the Chairperson or filling vacancies, or fixing the number of Members or their classification, qualifications, or terms of office, but the Membership may adopt or amend a Bylaw to increase the number of members.

Dated \_\_\_\_\_ 2005 \_\_\_\_\_, AZ

Kevin Kotsur, Chief of Police, Avondale P.D.

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Daniel Saban, Chief of Police, Buckeye P.D.

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Brian Beamish, Interim Chief of Police, El Mirage P.D.

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Preston Becker, Interim Chief of Police, Glendale P.D.

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Mark Brown, Chief of Police, Goodyear P.D.

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David Leonardo, Chief of Police, Peoria P.D.

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Daniel Hughes, Chief of Police, Surprise P.D.

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Larry Rodriguez, Chief of Police, Tolleson P.D.

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Dan Connelly, Chief of Police, Youngtown

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Tony Melendez, Chief of Police, Wickenburg

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