



**R. Fryer Forest Products LTD.**  
**Monetville, Ontario**  
**Policies & Procedures**

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*Originated By:*  
**Tim Richer**

*Approved By:*

*Subject:* **ELECTRICAL RESETS**

## **POLICY**

To have a written policy to ensure that resetting of electrical panels is done by designated personnel only.

## **PROCEDURES**

1. No employee at anytime may open an electrical panel unless they are designated and competent to do so.
  2. If the machine being operated does cut out, then it is the responsibility of the operator of that machine to locate someone designated to reset it.
  3. If the electrical panel has an exterior reset switch it is allowable for the operator to reset the machine using that switch.
  4. If an electrical panel is open at a machine, the operator is not to close it but to locate one of the designated people to determine why it is open, or to have that person close it.
- The following list of people have been designated competent personnel for the resetting of electrical panels:
- Brian Richer
  - Steve Ducette
  - Denis Major
  - Louis Cummings
  - Jaques Carriere
  - Pete Renaud