



**R. Fryer Forest Products LTD.**  
**Monetville, Ontario**  
**Policies & Procedures**

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**MACHINE GUARDING POLICY**

## **POLICY**

R. Fryer Forest Products LTD. recognizes that safe guarding of equipment, machinery, and the workplace in general is of greatest importance to prevent injuries. The company will ensure that all equipment, processes or situations that pose a potential hazard to workers, are properly safe guarded or barricaded to prevent exposure to the hazard.

## **RESPONSIBILITIES**

1. The **company** will ensure all employees are oriented into this policy and other relevant guarding procedures. Millwrights will be given training on proper design, construction and maintenance of guards and barricades.
2. **Supervisors** shall orient all new or transferred workers into the safeguards that exist on the equipment they operate and in the work area as appropriate. They shall also conduct ongoing monitoring that machine/workplace safe guards are in place.
3. **JHSC members or H&S Reps** will inspect machine guarding and other safe guards in the workplace during monthly workplace inspections. They will also examine new or modified equipment for proper safe guarding before being put into service.
4. **Workers** (including subcontracted workers) must not remove or disable any safe guards. Workers will also inspect machinery for proper safe guards prior to starting it.

## **GENERAL RESPONSIBILITIES**

1. Protective guards and barrier screens on equipment must not be removed or circumvented at any time, unless done in accordance with the lockout procedures.
2. Company lockout procedures shall be used whenever a safe guard must be circumvented for any reason
3. When a guard or barrier is removed for repair or maintenance, a temporarily safe guard must be installed until the permanent guard can be replaced - unless the equipment is locked out while the guard/barrier is removed.