

# Quilt Show Planning Meeting Minutes

January 31, 2009

## Attendees:

Ann VonAllman  
Beth Staples  
Brenda Franklin  
Brownie Drummonds  
Carole DeGrenier  
Donna Nicholson  
Irene Dison  
Jackie Crumley  
Jackie White  
Peggy Williams  
Terry Russell

## Minutes

The meeting began shortly after 10 A.M. on January 31, 2009 and adjourned at approximately 12:30 P.M. The agenda was briefly reviewed and discussions began. Decisions were postponed on some points until further information was obtained regarding dates/venue.

The primary focus for the show will be to showcase Friendship Quilters Guild and our mission.

## Decisions reached:

1. The success of the quilt show will require participation/work by all members. Everyone has a talent, a contact, or otherwise can provide needed services.
2. We will try to get a minimum of 100 or more quilts.  
Besides Friendship Quilters Guild members, the show will be open to individuals as quilt entrants.
3. Sales Tax will be the responsibility of the vendor (individual crafter or shop owner.)
4. We will NOT print show books describing the quilts exhibited.
5. Charge for entry to the show will be \$3 per day.
6. No fee to enter a quilt.
7. No official judging, but a "people's choice" vote by show visitors with winners in each category. See below for list of categories.
8. Budget should be established for the show. Suggestion of \$1,000 on preliminary budget until venue and other costs are established.
9. At a minimum, monthly reports of committee activities must be submitted by committee chairpersons to Donna Nicholson by the first week of each month. Committee meetings will be held as determined by the committee chairpersons. General meetings of all committees may be called as needed by Donna Nicholson, Quilt Show Committee Coordinator.
  - a. Venue – Brownie Drummonds will contact Celebrations, Pell City Civic Center and any other possible venue and provide report of findings before February meeting.

- b. Quilt Entry / Receiving – Irene Dison/Jackie Crumley will receive Quilt Entry forms, create labels to display with each quilt.
- c. Quilt Takedown – Terry Russell
- d. Racks – Donna Nicholson will contact Birmingham Quilt Guild to determine if we can rent the quilt hanger racks from this group and find out the cost.
- e. Craft Tables – Peggy Williams
- f. Publicity – Ann VonAllman
- g. White Glove – Brownie Drummonds
- h. Ticket Table – Jackie White, Brownie Drummonds
- i. Tea Room – Beth Staples
- j. Demonstrations – Carole DeGrenier will coordinate.
- k. Name Tags for member identification
- l. Other committees will be created as needed, or as plans are made/change.

10. Possible vendors:

- a. Nana's Workshop
- b. Sew What – Anniston, AL
- c. Lena Colley – Jackie White will call this lady.

## **Demonstration and other show ideas**

This is a list of possible demonstrations or points of interest around the show venue:

- 1. Quick pillowcases (with pillowcase “kits” available for sale?)
- 2. Quilt as you go lap quilt
- 3. Yo-yos
- 4. Embellishments – Donna Crow
- 5. 3-step make-a-block – Terry Russell
- 6. Beginning quilts
- 7. Long arm quilting
- 8. Hand quilting
- 9. One-seam flying geese
- 10. Members working on projects
- 11. Tea Room (for light refreshments and drinks)
- 12. Prayer Quilt display
- 13. Antique Quilts display
- 14. Bed turning

## **Quilt Entry Categories:**

- 1. Pieced – large
- 2. Applique – All sizes
- 3. Wall Hangings

4. Pieced – twin/lap
5. Baby quilts
6. Miscellaneous construction: yo-yos, embroidery, etc.
7. Miscellaneous: clothing, place mats, etc.

**Future tasks:**

The following tasks will need to be addressed within the next month:

1. Establish Budget.
2. Establish Timeline to focus on task completion needs.
3. Establish all committee assignments and chairpersons.
4. Survey the membership to determine approximate number of quilts that could be displayed.

**Deferred Tasks:**

A source for event insurance was identified and will be contacted by the Treasurer within the required timeframe.

Identify and secure workers (Beta Clubs?) to help with quilt rack assembly.