

Francine M. Rigney

Winter, 2002

Human Resource Manager

Please look over my attached resume. If you feel I can possibly fit into your organization, please consider me as the professional hard working young lady your company is looking for. I believe my education, training, and personal qualities qualify me for a position within your organization.

My years of work experience involve all phases of the makeup field. I have been trained and am highly proficient in all areas of Makeup Artistry & Skin Care. I have knowledge of camouflage makeup along with techniques for burns and birthmarks. I am a Certified Consultant, experienced in color coordination in image consulting. My retail experience qualifies me as a professional customer service representative with excellent communications skills. With this practical experience I feel I have the outstanding ability to work with diverse and ethnic groups.

Complementing my work experience and training proficiency my portfolio is now available on the internet. Please feel free to view my on-line professional portfolio at **<http://www.FrancinesMakeup.com>**

In addition, I believe I have the personal qualities that would fit harmoniously into your organization. I like people and work quite well with others. I have a long distance work record and offer the employer many years of continuous service. I am interested in working at your organization because its not only in the location I desire to work but on the best career path.

Thank you for considering me for an interview. I can arrange to meet with you at your convenience. Feel free to contact me any time at my Las Vegas home at **(702) 257-2465**. I can also be reached 24 hours a day on my cellular phone at **(702) 808-1686**.

Sincerely,

Francine Rigney
Professional Makeup Artist
Las Vegas, Nevada