



West Jordan High School
Careers
2007-2008
Facilitator: Jollette C. Bush
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<http://www.geocities.com/forsolrac>

Course Overview

The careers class is a quarter long. It is designed to help students understand themselves and plan for the future. During this course, students will complete surveys, student education occupation plans (SEOP), and learn what it means to be successful in the work place and higher education.

Grades

The grade in this class is a reflection of how well a student meets the participation and attendance goals, as well as how well he/she meets the other class goals. Students will earn a grade for participation and attendance and a grade for course work (tests, assignments, portfolios, projects, etc.). The two grades will be combined for the class grade. In this class the participation grade will account for 40% of the total grade. Course work will be determined on the following:

- 35% - Participation and attendance
- 65% - Portfolio assignments (all class work, tests, etc)

The grade scale is as follows:

A 94- 100	B+ 87-89	C+ 77-79	D+ 67-69	F 59% or lower
A- 90-93	B 83-86	C 73-76	D 63-66	
	B- 80-82	C- 70-72	D- 60-62	

Parents may follow student progress on Power School at <http://ps.wjhs.jordan.k12.ut.us> or by calling 256-5696. Failing notices will be sent home if a student earns a percentage grade of 62% or lower. Without prior notification, a student will not receive a failing grade.

Attendance

Attendance and participation are crucial for success. Per school attendance policy, students must be *in class* 90% of the quarter in order to receive credit (this means 20 of approximately 22 class periods per quarter). If a student has three (3) or more absences or four (4) or more tardies that are not excused or made up, they cannot receive credit for the quarter for this class.

Makeup or Missed Work

Work missed due to district-approved absences or excused absences may be turned in late without penalty. The late deadline for the assignment will be the number of days the student missed school prior to the original deadline. A maximum of 50% may be earned on late work and no credit will be given for work missed due to truancy. Absences not excused through the attendance office and subsequently, Power Grade, will be considered unexcused and assignments will not be accepted. If a student is aware of a scheduled absence, he or she should submit assignments prior to the absence. Assignments turned in after completion of a unit will not be accepted for a grade. Extra credit is by nature *extra*, therefore all opportunities for extra credit will be at the teacher's discretion.

Availability

Mon., Wed., Fri. 7:00 – 7:45 Am
Mon-Fri, 2:25 – 3:00 PM
MSN IM: pneumaticcranium@hotmail.com

Expectations

- No gum, candy, or pop will be allowed in the lab. Students may have drinks or candy in the classroom providing no wrappers or food are found on the floor or desks. All drinks must have a seal-able lid to prevent spills.
- No horseplay of **any** kind will be permitted in the lab area.
- Students are expected to come to class on time, prepared to work; that means seated when the bell rings, with paper and writing implement or digital note-taking device
- Students are required to treat themselves, each other, the learning environment, and all equipment with care and respect. Students who damage equipment may be held liable for replacement costs.
- Stealing and/or damaging property, work, or ideas is never acceptable and will not be tolerated.
- Students are expected to comply with all school and district policies.
- Use of cell phones use prohibited during class time. Neither the school, nor the teach is liable for lost or stolen equipment.

Consequences/Rewards

- Attendance and courteous and honest behavior are required for success; therefore, compliance with school, classroom, and lab policies will be reflected in the grades.
- Rewards for appropriate behavior include verbal praise and positive notes to parents/guardians.
- Consequences violating classroom policies and procedures may range form verbal reminders or loss of points, to loss of lab privileges, depending up on the severity of the violation. Parents will be contacted as necessary, however comments about student behavior will be entered into Power Grade.

Internet/Computer Use

Students will access the Internet as part of this course. At no time will (s)he be permitted to access pornographic material. Students are also prohibited from accessing gang-oriented, drug and/or alcohol oriented and violence-oriented material in ANY language. Attempts made to access such material will result in the student’s loss of Internet privileges for the remainder of the quarter.

Students are required to respect ALL copyright laws and will therefore not be allowed to burn copies of CDs, DVDs or games. Students will not be allowed to copy, duplicate, or scan logos, trademarks etc. Consequences of violating copyright laws will be administered immediately.

At no time will students be allowed to engage in, reproduce, design, or participate in any gang-related, drug and/or alcohol-related, tobacco-related, violence-related, sexually oriented, or abusive activities.

Chat rooms and on-line gaming are prohibited at all times. Use of instant messenger services, including AOL Instant messenger, Yahoo Messenger, I Chat, and MSN Messenger may be used for education purposes only during class.

Violation of the lab’s computer use policies will result in immediate referral to the assistant principal and loss of lab privileges for a minimum of one week.

Both the student and parent/guardian are required to sign this disclosure before students will be allowed to work in the lab. Signature indicates that student and parent(s)/guardian have received, read, and understand the Tech Lab policies.

Teacher _____

Administrator _____

Jordan School district does not discriminate on the basis of race, color, national origin, gender, disability, or age in its programs and/or activities. The District Compliance Officer handles inquiries regarding non-discrimination policies.

Student Name & Signature	Class Period	Date
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Parent/Guardian Signature	Date
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Parent/Guardian Email