

## Post description

### Title: Fund raiser

#### The organisation

The organisation aims to bring the joy of flying in a light aircraft to people who would not otherwise have the opportunity to experience it due to disability and living in full time care or suffering from terminal illness. Flying can be an exciting experience that exhilarates and entertains. Many people are unable to experience this as they may be incapable of seeking out the opportunity or even understanding that it is a possibility. Living in full time care or having little time left reduces the opportunity for something fun and different, and exciting - that's where we come in.

#### Role

The Fund raiser will collect funds according to instruction from the chairman of the governing committee and in line with the Flight horizons objectives as laid down in the organisation charter. They will also present a positive image to the public and act professional at all times. They will collect funds lawfully and have responsibility to handle the funds in a careful manner. They will hand all raised funds over to the chairman of the governing committee or put them into the Flight horizons bank account as instructed.

They will also complete paper work as and when required; this will include telephone communication sheets and incident sheets when required. They will follow the Flight horizons charter and policies. They will not spend time alone with vulnerable people.

#### Skills needed

- Good communicator
- Persuasive
- Friendly
- Smart appearance

#### Preferred

- Relevant experience