

Charter

This document is the Charter of Flight horizons, as such it acts as our governing document –

It is put in to action on the 9th February 2007

Flight horizons is a non profit organisation which aims to provide the opportunity to experience flight in a light aircraft to those people with disabilities who live in institutions such as care homes and people with terminal illnesses.

Flight horizons offers the experience of flight to people living in institutions and actively seek out those who need help. We will also accept appeals from people wishing to use the service if we see that they are suitable and could benefit from the experience of flight which they could not otherwise access.

Flight horizons members will not endanger lives, health or property by flying individuals who could cause such risks. We will ensure proper risk assessment is completed and evaluated before flight.

Flight horizons members will co-operate with local services and establishments to ensure the best possible benefit is given to the service users and to the community.

The governing committee will hold meetings every 3 months to discuss the Organisation and how we can progress.

All finances will be managed by the chairman of the governing committee. We agree The chairman of the governing committee agrees to keep accurate and up to date information and use the funds appropriately to the benefit of those supported by Flight horizons. The holding of property shall be managed by the chairman of the governing committee and any sale must be agreed by them and one other member of the governing committee. All members agree to follow our finance policy.

Flight horizons aims to provide an enjoyable experience to those people living in full time care or who are terminally ill. Where it may be difficult to experience the joys of Flight.

Flight horizons reserves the right to change its name with agreement by all members of the governing committee.

In the event that all of the governing committee members decide that flight horizons can not continue, the organisation shall be dissolved. The name flight horizons shall be the property of Shane Touhey. Any other assets held shall be sold or donated to the British disabled flying association. In this event all bank accounts must be closed. Any confidential information must not be given to other parties.

The organisation may employ and remunerate such staff as are necessary for carrying out it's work.

A governing committee member shall cease to hold office if he or she:

- (i) is disqualified for acting as a committee member by virtue of section 72 of the Charities Act 1993 or any statutory re-enactment or modification of that provision;
- (ii) becomes incapable by reason of mental disorder, illness or injury of managing his or her own affairs;
- (iii) is absent without the permission of the governing committee from all their meetings held within a period of six months and the governing committee resolve that his or her office be vacated; or
- (iv) notifies to the governing committee a wish to resign (but only if enough governing committee members will remain in office when the notice of resignation takes effect to form a quorum for meetings).

The chairman of the governing committee must comply with their obligations under the Charities Act

1993 with regard to:

- (i) the keeping of accounting records for Flight horizons;
- (ii) the preparation of annual statements of account for Flight horizons;
- (iii) the auditing or independent examination of the statements of account of the Flight horizons;
- (iv) the transmission of the statements of account of Flight horizons to the charities commission;
- (v) the preparation of an annual report and its transmission to the charities commission;
- (vi) the preparation of an annual return and its transmission to the charities commission.

All governing committee members must where possible give over VAT receipts for each purchase made on behalf of Flight horizons

This charter may be amended at any time by procedures in line with the decision make procedure.

All members of the governing committee agree to recognise Shane Touhey as the chairman of the governing committee and Oliver Conway and Eleanor Morley Souter as members of the governing committee.