

## Logging into FEW.org

### Username & Password

The FEW website has been redesigned. One of the features of the new website is the Members Login section. This section of the website will only be accessed by FEW members. All other persons will have access to the public information only. In support of the new design, all current FEW members now have a username and password. This information is required to log into the site.

A temporary username and password has been setup for existing FEW members. The user can change both the username and password once they log in. It is recommended that the password be changed immediately upon login at the very least. If the user is comfortable with their assigned username, they are welcomed to keep it.

The current format for the username is first three characters of the first name, middle initial and last name – lower case, no spaces between the characters. For example the username for Alice A. Smith is **aliasmith**.

The initial temporary password for ALL users is **fmember**. **This password should be changed immediately upon login – go to “Your Details” to do this.**

The login instructions are provided below.

Step 1: To log in, enter the username & password in the “Member Login” section of the Homepage. Click on the “Login” button below the password.

Once the correct username & password is entered, you will see a “User Menu” menu pop up below the main menu.

Step 2: Select “Your Details” from the User Menu.

Step 3: Edit the appropriate fields (especially the password field) and select “Update” at the bottom of the screen.

NOTE: If any user has any problem logging into the website, they should call the FEW Webmaster or email them from the “Contacts” area online at [www.few.org](http://www.few.org). Any login issues will be resolved as quickly as possible.