

JEFFERSON COUNTY FARMLAND PROTECTION BOARD

August 5, 2002

MINUTES

The August 5, 2002 meeting of the Farmland Protection Board was called to order at 7:10 PM at the Bardane Public Services Center. Members present were Shannon Donley, Jane Tabb, Roger Dailey, Janet Stine, and Joe Osterman. No guests were present.

Minutes from the July 3 meeting were approved as read. No intervening meetings have been held due to lack of a quorum.

Treasurer's Report: Balance as of 6/30/02 was \$3,560.17. \$23.22 was expended for supplies and postage to apply for the 2002 Farm Bill Grant. Chamber of Commerce Dues were \$11.25 for 2002-2003. Chamber of Commerce dues this year were prorated since the board paid full dues last year and were only members for a portion of the year. The board has received it first private individual contribution of \$50. Ending balance for 7/31/02 is \$3,575.70. A thank you letter from the chairman of the board will be mailed to the individual making the individual making the contribution.

Janet Stine reported on the tri-county meeting with West Virginia's Commissioner of Agriculture Gus Douglass. Janet felt the meeting was very positive. Commissioner Douglass has appointed Deputy Commissioner Steve Hannah to head up the State Farmland Protection board. Commissioner Douglass sent 5 names to Governor Wise to be considered for the State Farmland Protection Board. The Governor will appoint 2 of the 5 names. Cam Tabb, local Jefferson County Farmer, was 1 of the 5 names submitted to Governor Wise. Commissioner Douglass was presented a folder containing maps and information about growth patterns and land uses in the Eastern Panhandle. Also included in the folder was the plan and status of each of the three county Farmland Protection Boards. Each of the boards were represented at the meeting and had the opportunity to talk about what was going on in each county. Commissioner Douglass applauded the three county boards for all they have accomplish. Commissioner Douglass said the state board would be learning from the experience of the Eastern Panhandle Boards. Commissioner Douglass spoke briefly about the annexations currently taking place in Charles Town and Ranson and the negative impact annexations have on a cities tax base.

Roger Dailey reported the properties of Richard Latterall and Eugene Alcott were used in the RFP for a grant from the 2002 Farm Bill. The deadline for submission of July 15, 2002 was met. Janet Stine and Roger Dailey met with the Berkeley and Morgan county groups working on the RFP on July 11, 2002 to review the applications from each of the county boards being submitted for grants.

Roger Dailey will contact Lavonne Paden to ask to have a copy of the Berkeley County Plan email to him. Roger will email a copy of the Berkeley County Plan to each member of the board. The board members will review the Berkeley County Plan before the September 9, 2002 meeting. At the September 9 meeting Shannon will appoint a committee to complete the Jefferson County Farmland Protection Plan. Jane Tabb reported that the county commissioners need the complete plan by November 1 for their approval to have time to get the transaction tax in place by January 2003. The criteria portion of the plan the board had previously submitted was all right with a few minor word changes suggested by the prosecuting attorney.

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The board discussed subdividing a farm for an easement. Jane Tabb will check to see if there is any wording the zoning ordinance about conservation easements.

Janet Stine reported on The Jefferson County Barn Tour and Harvest Fair being held on October 12 and 13, 2002. The weekend tour includes six barns selected for their architectural style, period, and use and a visit to the Peter Burr Living History Farm Barns. The Farmland Protection Board has been invited to have a spoke person at each of the barns, setup a table, place flyers at each of the barns. The six barns are Altona, Blakeley, Bowers, Elmwood, White House Farm, Shotwell Barn and the Peter Burr Farm. Shannon will be at the Peter Burr Farm. Janet will be at the Elmwood barn. Roger will be at the Bowers barn. We will have our tri-fold flyers at those 3 barns.

Shannon has about 180 flyers left for Farm Bureau booth at the County Fair. Shannon requested anyone having leftover flyers to bring them to September meeting. At that meeting the board will decide on a reprint of the flyer. Roger will bring a copy of the current flyer with changes for review by the board.

Jane Tabb will check with the County Commissioners about a file drawer in the county office for the Farmland Protection Board documents.

Roger Dailey reported that he had received email from Lavonne Paden about Berkeley County taking the lead on the development of a Farmland Protection Board web page. Roger emailed Lavonne the information and proposals he had received last year. The temporary web site developed by Jefferson County board will be shut down and pointed to the page being developed by Berkeley County when it is complete. The Jefferson County Board will provide information and forms pertaining to Jefferson County to the Berkeley County web page developer. The Jefferson County Board will monitor the Jefferson County pages for accuracy of content. Roger reported that \$500 had been placed in this year's request of monies from the County Commissioners budget for development of a web page. This money will be place towards our portion of the development of the Berkeley County web page as needed.

The board decided because of the Jefferson County Fair and vacations there would be no further board meetings held until September. The board will meet twice in September the 9th and 23rd.

The next meeting will be held on September 9, 2002.

Meeting adjourned at 8:50 PM.

Respectfully submitted,

Roger Dailey, Treasurer