

Roles and Responsibilities of EU Committee Members

All EU committee members are basically spiritual leaders with a vision and motivation to serve the Lord. EU CM's need to realise they are called by God and are servants of God. A servant should reflect the moral character of his master who is holy and righteous. Samuel Logan Brayle - a leader of the Salvation Army comments "Spiritual Leadership" It is not won by promotion, but by many prayers and tears. It is attained by confession of sins, and much heart searching and humbling before God, by self-surrender, a courageous sacrifice of every idol, a bold, deathless, uncompromising and uncomplaining embracing of the cross and by an eternal focus on to Jesus crucified.

Characteristics of an EU Committee Member

Prof. S.J. Kingley enumerates the following 13 characteristics as spiritual leader needs to possess, which are exactly the ones a committee member needs.

Man of Vision: Vision includes spiritual insight as well as foresight, "A vision without a task makes a visionary. A task without vision is drudgery. A vision with a task makes a missionary".

Wisdom: The faculty of making best use of knowledge. Right application of knowledge in moral and spiritual matters in meeting baffling situation.

Discipline: CB Samuel says, "Discipleship and discipline go together for a Christian". A committee member has learnt to obey a discipline imposed on himself. A vigorous discipline from within habits of food exercise rest, prayer, Bible study, giving etc.

Decision Making: Knowing the will of God and knowing God's mind in crisis situation as well as for routine matter.

Humility: God resists the proud but gives grace to the humble. Jesus practiced servant leadership and served as an example to follow 'A good leader must respond quickly and lovingly to every arising need". Not be served but to serve.

Inspired person: The inspiration of a committee member is given by the Holy Spirit.

Courage: It is the quality of the mind which enables men to enumerate danger or difficulty without fear.

Friend of All: Every committee member is a person of relationship

Executing Ability: Committee members do not think that they are indispensable but their share their responsibility with others.

Diplomacy: committee members see each individual as God sees and deals with compassion concern and makes them feel wanted.

Tolerance: An EU committee member is tolerant towards other religious members, friends in college, other committee members and members of other student organization.

Humour: A committee member uses laughter as the best medicine when depression or function is pulling him down. Solves problems humorously without hurting people.

Filled with the Spirit of God: Every spiritual leader has to wait on the Lord and be filled constantly by surrendering dark areas of their lives.

EU COMMITTEE

The committee works as a team under the overall leadership of the President and with the advise of the Senior Advisor. There are certain requirements that the committee has to recognise in their work..

President and His /Her Responsibilities:

- Is EU's spiritual leader, directing policy and controlling the EU committee and sub-committees.
- Is responsible for interviews and interaction with other organizations, disagreeing with wrong doctrinal stand.
- Chairs meetings with preparation. He keeps the team on track and disciplines warmly.
- Makes meeting notes and keeps track of action to be taken.
- Fosters balanced decision and avoids hot arguments. He pauses for prayer to seek God's mind over disagreement.
- Hears one another's report, so that they can pray intelligently.
- Makes sure that the committee meets frequently and regularly for prayer.
- Is the Chairman of most EU meetings, welcoming and introducing speakers and guests.
- Calls for committee meetings through the secretary.
- Is familiar with others duties. He / She reminds and helps when needed.

Secretary and His / Her Responsibilities:

- Must be familiar with the constitution, as sometimes he has to decide and at without consulting the committee
- Reads previous minutes for a sense of direction and to learn from their mistakes.
- Is a man of prayer never too busy to pray daily and depend on God.
- Is an exemplary soul winner.
- Locates a suitable successor and orientated him early in the role.
- Maintains up to date list of speakers and prayer supporters. Prayer Secretary can also use it to send circulars
- Keeps safely the minutes book, membership register and EU records, only committee members, senior advisors and staff workers can have access to minutes book
- Announces EU programs briefly at public meetings.
- Calls for regular monthly committee meetings with proper notice, consulting the president
- In consultation with the president, prepares agenda in advance for EU committee meetings.
- Circulates the agenda to committee members and senior advisors 2 full weeks before the committee so that they can come mentally prepared

- Takes care to correspond in good English / regional language and with clarity. If needed use expert help. File copies must be kept. Letterheads must be made.

Treasurer and His / Her Responsibilities:

- Teaches the members God- approved attitude to money and UESI's financial policy.
- Keeps an honest accurate and efficient account of all the money.
- Encourages the EU to contribute to state/National UESI as well as to other missions.
- Acknowledges all monetary gifts received.
- Advises the EU committee on financial management, mainly how best to spend the money received.
- Maintains account books

The Prayer Secretary and his/her responsibilities:

- Builds up strong prayer life with EU.
- Builds up prayer support outside the collage but who are aware of the strategic importance of student witness.
- A prayer circular is sent out monthly/quarterly and can used privately and in groups
- He/she locates and mobilizes prayer for EU work by inquiring and collecting names/needs and publishes Prayer Bulletin. The Prayer bulletins feed them with current information for praise and prayer. He could exchange newsletters with other EU 's, so that all can "pray for one another".
- Organizes prayer conference's, daily of prayer, chain of prayer etc., for EU camps .

The Missions Secretary and his/her responsibilities:

The fourth aim of UESI is to present God's missionary command and to be prepared for missions at home and in a cross-cultural situation. The missions secretary passes the missionary vision of UESI. The Mission secretary enhances the committee and initiates the following activities.

- First of all he /she must be convinced of the missionary command in Matt. 28
- Mission retreats and seminary may be organized.
- Mission talks and missionary Biographers and shared in discipleship and leadership training camps.
- Mission magazines and prayer bulletins like outreach, friends focus and Indian Missions are passed to other committee member and Bible study members.
- Contacts the missionaries in field and collects prayer requests. Invites them to speak at EU meeting.
- Mission Vision prayer cell for particular state of India are formed.
- Missionary Biographies and mission books are kept in the EU library.
- Motivates members to pray and participate in state level mission programmes.
- Enables EU members to have mission exposure trips.

The Follow-up Secretary and his/her responsibilities:

- All evangelistic efforts may be in vain if follow up is not properly planned.
- The follow-up secretary:
- Collects the addresses of the participants of evangelistic retreats and camps.
- Sends follow-up material on Christian growth

- Keeps regular correspondence.
- Informs and brings them to Discipleship camps.
- Organizes follow-up meetings / retreats after Evangelistic camps.
- Follows up new committed Christian and invites them for training camps.
- Collects the final year student's addresses and sends them prayer letters.
- Invites ex-EU students for annual conference and triennial conference of UESI.
- Sends Xmas cards or Birthday cards to make EU STUDENTS FEEL THAT THEY ARE STILL NEEDED.

The Outreach Secretary and his/her responsibilities:

The first aim of UESI is to present the claims of Christ. It is not to your own friends in your campus but also to other campuses when there is no Christian witness.

- Takes statistics of the town / city colleges and information about the campuses and about existing any Prayer / Bible study cells.
- Plans for literature distribution to campuses (unreached) or at times to colleges in next town.
- Organize retreats for unreached campuses.
- Meets with students and does personal evangelism.
- Invites students of unreached campuses for evangelistic camps.
- Encourages other committee members to involve in evangelism.

The Girls' Secretary and his/her responsibilities:

She occupies an important portfolio. She does a bit of all the secretary's job among the girls side.

- Attends the committee meeting representing the girl's colleges in the town/city.
- Has a good knowledge of the girls colleges, their representatives or contacts.
- Informs the college prayer Bible study cell leaders the activities of EU.
- Does lot of correspondence. So need to be organized with addresses of students and contacts.
- Meets with senior advisor lady secretary of EGF as well as lady graduates and discusses girls work.
- Visits her contacts and encourages them to attend Bible studies and camps.
- Orients parents of the new students where the EU is and almost the various activities.
- Collects information about articles of various girls colleges and passes to EU committee.
- Forms a girl's sub-committee to plan separate girls programmes.
- Organizes girls camp with help of a sub-committee.

The Literature Secretary and his/her responsibilities:

- He or she is a one who loves books and one who is good in expressing ideas.
- Collects spiritual books which are in accordance with UESI doctrinal basis. (Books from ELS, GLS, IVP and Zondervan)
- Organises an EU library if there it is not existing. Maintains record of books.
- Introduces books according to the theme of the camp / retreat. (Ex-Discipleship camp- Books on special growth, biographies etc).
- Publishes the EU newsletter and post them. Gets the newsletter of UESI and other.
- Encourages other EU committee members and others to read books.
- In-charge of the bookstall in camps and retreats.

Cell Development Secretary and his / her responsibilities:

- He / She gives the periodic report to the committee.
- Maintains data files of information about various cells.
- Organises and coordinates Cell Development Programmes.
- Mobilises resources for the growth of the cells.

Music Secretary:

- He / She has to lead singing.
- Has to prepare song sheets by choosing the right songs.
- In-charge of musical instruments.
- Composes thematic songs.
- Forms choir for local and state programmes.

Conclusion: There may be other roles and responsibilities which each committee member may have to play according to the need of situations. It is not necessary that all portfolios should be present in every EU. But remember committee members are the ones who represent and take the organization forward.
