

GRAND FORKS AIR FORCE BASE  
ENLISTED SPOUSES' CLUB  
CONSTITUTION  
JANUARY 2007

**Article I. NAME AND PURPOSE**

Section 1.01 Name- The name of this organization shall be "The Grand Forks Enlisted Spouses' Club," hereafter referred to as the ESC. It shall be a Private Organization (PO) established pursuant to the provision of the Air Force Instruction (AFI) 34-223.

Section 1.02 Purpose- Social Association: The purpose of the ESC is to provide a positive environment where enlisted spouses can meet and benefit from social and charitable activities among a network of spouses in a non-profitable manner. The goal is to encourage fellowship among its members to further the common good and general welfare of Grand Forks Air Force Base (Grand Forks AFB). All activities are considered part of its tax-exempt status.

Section 1.03 Purpose - Charitable Association: This association is organized to foster charitable purposes to include scholarships and donations to organizations. Funds are raised through the operation of the Officers Spouses Club (OSC) Thrift Shop and occasional external fundraising activities.

**Article II. GENERAL PROVISIONS**

Section 2.01 The organization operates on Grand Forks Air Force Base only with the consent of the Installation Commander. This is a private organization. It is not a part of the Department of Defense or any of its components and it has no governmental status. This organization is subject to all Federal and State laws and regulations and Air Force Instructions and directives governing its operation and activities, including fundraising activities.

Section 2.02 Each member is liable for the obligations of the ESC as a PO and will be informed of this liability in article 9 whereby a vote for this constitution acknowledges your understanding and agreement of this liability.

**Article III. GOVERNING BODY**

The governing body shall consist of the following elected officers: President, Vice-President, Secretary, and Treasurer, hereafter called the Executive Board. A parliamentarian will be appointed by the president. The specific position requirements and responsibilities are stated in our bylaws.

**Article IV. HONORARY OFFICER, ADVISOR, OR DESIGNEE**

Section 4.01 The spouse of the wing commander or designee shall be, upon their consent, the Honorary President and ex-officio member of all committees.

Section 4.02 The spouse of the Command Chief or designee shall be, upon their consent, the Advisor.

**Article V. MEMBERSHIP**

Section 5.01 Membership in the ESC is voluntary and shall include active, associate and honorary members, as specified in our bylaws. Notwithstanding the terminology used, membership in the organization is not restrictive on the basis of gender, race, religion, age, national origin, or ethnic group. Individuals barred from Grand Forks AFB are not eligible for membership.

**Article VI. NON-PROFIT ORGANIZATION**

Section 6.01 The ESC is organized and operated primarily to further the common good and general welfare of our community. No part of its earnings shall monetarily benefit any member.

**Article VII. METHODS OF FINANCING**

Section 7.01 General funds shall be derived from annual dues and internal fund raising events.

Section 7.02 Welfare funds shall be derived from Grand Forks AFB OSC Thrift Shop disbursements and Services sanctioned fundraisers.

Section 7.03 External fund raising activities that take place on the Grand Forks AFB installation must have prior approval from the appropriate installation agencies.

Section 7.04 Disbursement of Funds. The ESC will disperse funds for general meetings, special events, approved charities and other expenditures as outlined in the bylaws.

Section 7.05 Other financing provisions of the ESC are contained in the bylaws.

**Article VIII. AMENDMENTS AND ADOPTION**

Section 8.01 Amendments- An amendment to this constitution shall be proposed in writing and signed, to be presented to the Executive Board for their approval. The proposed amendment shall be made available for examination by the general membership for a period of at least 30 days prior to voting.

Section 8.02 Adoption- The constitution and bylaws shall become effective and binding upon their adoption by majority vote of eligible voting members of the ESC, subject to the approval of the 319<sup>th</sup> Air Refueling Wing Commander.

Section 8.03 Review- The Constitution and By-Laws shall be reviewed bi-annually.

**Article IX. MEETINGS AND QUORUMS**

Section 9.01 Monthly Social Events- Unless otherwise designated by the President or Executive Board, the monthly social events of the ESC shall be held monthly between September and May.

Section 9.02 Special Meetings- Special Meetings of the membership may be called at any time by the President with the approval of the Executive Board. A special meeting is when 75% of the Executive Board and 30% of the general membership are present.

Section 9.03 Executive Board Meetings- Unless otherwise designated by the President or the Executive Board, the board meetings will be held monthly between September and May. Additional board meetings may be called by the President with the approval of the Executive Board. A board meeting is when 75% of the Executive Board is present.

Section 9.04 Quorums- A duly constituted meeting of this organization shall exist when a quorum of 30% of the general membership (active and/or associate) is present along with 75% of the Executive Board.

**Article X. PERSONAL LIABILITY FOR DEBTS AND LIABILITIES**

Section 10.01 Each member of the ESC shall be and is personally, jointly, and severally liable for all debts, responsibilities, and/or liabilities incurred, regardless of the nature or origin, should the ESC's assets (including insurance) be insufficient to cover such.

Section 10.02 In case of dissolution of the organization, funds in the treasury at the time will be used to satisfy any outstanding debts, liabilities, or obligations. The balance of the assets will be disposed of as determined by the membership and By-Laws.

Section 10.03 At no time shall the U.S. Air Force and/or Grand Forks AFB be responsible for any debt, obligation, or liability incurred by the ESC.

**Article XI. INSURANCE**

Section 11.01 Liability insurance will be in force at all times during the operation of the ESC, or a waiver of this requirement will be approved by the installation commander of Grand Forks AFB.

The ESC Executive Board for the partial fiscal year of 16 January 2007 through 31 May 2007 hereby agrees to this constitution.

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Diane Langhus, President

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Barbara Shipe, Vice President

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Amy Tutt, Secretary

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Barbara Ewers, Treasurer

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