

UNIT 1 Writing Outline
(STUDENT PAGE 13)

Use this three-point outline form to guide you as you write a three-point expository paragraph.

Write a topic: _____

Write 3 points to list about the topic. _____

1. _____ 2. _____ 3. _____

Sentence #1 Topic sentence (*Use words in the topic and tell how many points will be used.*)

Sentence #2 3-point sentence (*List your 3 points in the order that you will present them.*)

Sentence #3 State your first point in a complete sentence.

Sentence #4 Write a supporting sentence for the first point.

Sentence #5 State your second point in a complete sentence.

Sentence #6 Write a supporting sentence for the second point.

Sentence #7 State your third point in a complete sentence.

Sentence #8 Write a supporting sentence for the third point.

Sentence #9 Concluding sentence (*Restate the topic sentence and add an extra thought.*)

Rewrite your nine sentence paragraph on a sheet of notebook paper. Be sure to indent and use the check list below to help you edit your paragraph. Make sure you re-read your paragraph several times slowly.

General Checklist: Check the Finished Paragraph	The Three-Point Expository Paragraph Outline
(1) Have you followed the pattern for a 3-point paragraph? <i>(Indent, topic sentence, 3-point sentence, 3 main points, 3 supporting sentences, and a concluding sentence.)</i>	Topic 3 points about the topic
(2) Do you have complete sentences?	Sentence #1: Topic sentence
(3) Have you capitalized the first word and put an end mark at the end of every sentence?	Sentence #2: A three-point sentence
(4) Have you written your paragraph in the assigned point of view (<i>first or third person</i>)?	Sentence #3: A first point sentence
(5) Have you checked your sentences for capitalization and punctuation mistakes?	Sentence #4: A supporting sentence for the first point
(6) Have you checked your verb tenses?	Sentence #5: A second point sentence
(7) Have you varied your sentence structure?	Sentence #6: A supporting sentence for the second point
	Sentence #7: A third point sentence
	Sentence #8: A supporting sentence for the third point
	Sentence #9: A concluding sentence

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Reference 21: Three-Point Expository Paragraph Example

Topic: **My favorite places**

Three main points: 1. **the city park** 2. **my grandmother's house** 3. **the lake**

Sentence #1 – Topic Sentence (Use words in the topic and tell how many points will be used.)

I have three favorite places.

Sentence #2 – 3-Point Sentence (List the 3 points in the order you will present them.)

These places are the city park, my grandmother's house, and the lake.

Sentence #3 – First Point

My first favorite place is the city park.

Sentence #4 – Supporting Sentence for the first point.

I like the city park because my family and I have picnics there.

Sentence #5 – Second Point

My second favorite place is my grandmother's house.

Sentence #6 – Supporting Sentence for the second point.

I always have fun there because my grandmother laughs and plays with me.

Sentence #7 – Third Point

My third favorite place is the lake.

Sentence #8 – Supporting Sentence for the third point.

I love the lake because my dad takes me fishing there.

Sentence #9 – Concluding (final) Sentence. (Restate the topic sentence and add an extra thought.)

I wish I could go to my three favorite places every day.

SAMPLE PARAGRAPH My Favorite Places

I have three favorite places. These places are the city park, my grandmother's house, and the lake. My first favorite place is the city park. I like the city park because my family and I have picnics there. My second favorite place is my grandmother's house. I always have fun there because my grandmother laughs and plays with me. My third favorite place is the lake. I love the lake because my dad takes me fishing there. I wish I could go to my three favorite places every day.

General Checklist: Check the Finished Paragraph

- (1) Have you followed the pattern for a 3-point paragraph?
(*Indent, topic sentence, 3-point sentence, 3 main points, 3 supporting sentences, and a concluding sentence.*)
- (2) Do you have complete sentences?
- (3) Have you capitalized the first word and put an end mark at the end of every sentence?
- (4) Have you written your paragraph in the assigned point of view (*first or third person*)?
- (5) Have you checked your sentences for capitalization and punctuation mistakes?
- (6) Have you checked your verb tenses?
- (7) Have you varied your sentence structure?

The Three-Point Expository Paragraph Outline

- Topic
- 3 points about the topic
- Sentence #1: **Topic** sentence
- Sentence #2: A **three-point** sentence
- Sentence #3: A **first point** sentence
- Sentence #4: A **supporting** sentence for the first point
- Sentence #5: A **second point** sentence
- Sentence #6: A **supporting** sentence for the second point
- Sentence #7: A **third point** sentence
- Sentence #8: A **supporting** sentence for the third point
- Sentence #9: A **concluding** sentence