

Welcome to Kindergarten!

This is a huge time in the life of you and your child! I am proud and honored to be a part of this milestone in your lives. I am sending this packet home to let you know a little about classroom procedures and how I manage my classroom.

I want to make myself available to you and your child. Each and every student can be successful and I need your help to do so! If you ever have any questions, comments, or concerns, please don't hesitate to contact me or schedule a conference. You can call the school office (754-3643) and leave a message or call me directly in the classroom at 225-1000 x8571. Please limit these direct calls to before school (before 8:45), lunch (11:45-12:15), and after school (after 3:40). You can also call me at home anytime before 9:00 P.M. at (616) 364-1425. My e-mail is: hethd@greenville.k12.mi.us and our class webpage can be found at: <http://www.geocities.com/dwheth/>

Names on belongings:

Please mark your child's first and last names on ALL belongings that are sent to school. This will help avoid lost coats, backpacks, hats/mittens, and lunch boxes.

Backpacks:

Each student is going to need a large backpack to carry home papers, folders, and art projects. It is important that backpacks are brought to school every day. Please, no backpacks with wheels on them. They do not fit in their lockers. Locker dimensions are 7" wide x 11" deep.

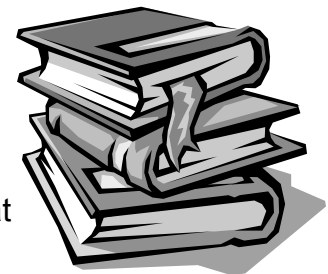
Snacks:

Part of the daily routine includes snack time. This is a time where students have an opportunity to eat a healthy snack to re-energize and make it until the end of the day. I am asking each family to send in a snack for the whole class to share on their scheduled day. Suggested snack items include: crackers, pretzels, trail mix, raisins, Cheese & Crackers, etc. Snack schedules will be sent home at the beginning of the month and can also be found on the website.

Money & Book Orders:

All money that is sent to school needs to be sent in an envelope with the child's first and last name, amount, and what the money is for.

I will be sending home book orders through Scholastic this year. Book orders are not required, but provide an awesome way to buy books at great prices. I would highly recommend taking a look at them. I will try to send home book orders every other month and will ask for them to be returned within two weeks.



Breakfast & Lunch:

Your child has the opportunity to eat breakfast and/or lunch at school. Students may also purchase milk if they bring their own lunch. Costs for meals are: Breakfast--\$1.15; Lunch--\$1.70; Milk--\$0.35. Free and reduced meals are also available to those who qualify.



Room Parents/Volunteers:

Parents and grandparents are strongly encouraged to help out in the classroom. There are many opportunities for helping out—whether its on a regular basis or once in a while, for one of our parties, or going on a field trip—every little bit helps and makes a big difference for your child! If you're interested, please indicate it on the following page and return it to school.

My Behavior Plan: *(This is in addition to the school's bullying/violence plan)*

The behavior plan that I have established for my classroom uses stickers as a reward to work towards a special treat of some sort. To earn these stickers, the students need to keep 3 "smiles" on their chart. (All students start with 3 and lose them for inappropriate behaviors.)

Smiles can be lost for not following directions, interrupting, to the more serious name calling, hitting, pushing, etc. Depending on the severity of the action, more than 1 smile can be lost at a time. Verbal warnings can be used along with 1, 2, 3 Magic. Smiles can also be earned back for good behavior, and showing positive character.

When kids lose smiles the following procedure is used:

- 1 smile lost = a warning
- 2 smiles lost = 5 minutes lost from recess
- 3 smiles lost = loss of entire recess

Going Home:

Your child will always be put on the bus or sent home in his/her regular manner unless I receive a note or you call the office. Students being picked up early must be signed out through the office & your child will meet you at the office.

- Bus Information:

Please pin your child's bus information to their backpack so it does not get lost. This tag is important to have a smooth dismissal and no tears for our kids! It is especially important for the first 3-4 weeks of school, but is very helpful throughout the school year.

- Parents Pick-Up/Walkers:

The end of the day is a busy time as classes dismiss. To avoid traffic jams and confusion we are asking that parents picking up students please wait by the office and front entrance. Extra people in the hall make it difficult for teachers to safely get students to busses and parents.

For students that are walking home, it is important that they have a buddy to walk with for safety. Parents should help them the first weeks of school so they know their way.

I hope this clarifies some questions you may have. If you have any others, please don't hesitate to call me any time.

Yours in Education,

David Heth

Parent Volunteers

I welcome parent helpers with open arms in Kindergarten! "Helping Hands" are needed for:

- Learning games with individuals and small groups
- Field trips (fall, winter, & spring)
- School-wide help (PTO, etc.)
- Party coordinators (Halloween, Christmas, Valentine's Day)
- Party helpers
- Party "providers" (treats, supplies)

In the classroom, parents are needed throughout the day. I need help during center activities and math time in the morning (9:00-11:00) and for various activities in the afternoon (times vary depending on the day and what special classes we have). If you are interested in helping out, please return the form below.

Thanks in advance for your involvement!!

_____ Yes, I would like to help out in the classroom. I am available on the following day(s). Please indicate if you're available in the morning or afternoon (or both).

I would like to help out: (circle one) weekly monthly occasionally

_____ I'd be willing to coordinate one of our parties.
Preference? _____

_____ I'd like to get involved with our school's PTO.