

HQ DEVON & SOMERSET WING ROUTINE ORDERS

SERIAL 3/07
DATED 28 MAR 07

BY

WING COMMANDER B W WILLS-POPE MBE RAFVR(T)

ORDER NO 1 - DISSEMINATION OF HQ DEVON & SOMERSET ROUTINE ORDERS

1. This WRO is to be distributed 1 copy for office use, 1 copy for the cadet notice board and 1 copy for the Squadron Chairman.

ORDER NO 2 - CHANGE OF COMMAND

2. Sqn Ldr J Parsons WSO (W) is appointed Senior Wing Staff Officer with effect from 7 Mar 07, vice Sqn Ldr W Vinnicombe (retired), deputising for the Wing Commander in his absence.
3. With effect from 1 Apr 07, Fg Off W Stephens is appointed officer in Charge of 1182 (Somer) Sqn vice Flt Lt W Hamlen.
4. With effect from 1 Apr 07, Flt Lt W Hamlen transfers to 914 (Glastonbury/Street) Sqn - Sqn Officer.

ORDER NO 3 - TRAINING VISITS

5. Sqn Cdrs wishing to arrange visits to Service units by parties or individuals are first to obtain approval in principle from WHQ. Where a Service unit subsequently indicates that a visit may be accepted, the Sqn Cdr is to obtain a visit authority through WHQ. ACP 20A, ACTI No 1 Annex B para 15 states the level of authority needed, according to the Service involved and the length of the proposed visit.
6. A group of cadets accompanied by a civilian instructor recently arrived at a VGS. As part of the initial briefing process the 'CI' was questioned about his status and freely admitted that he was merely a parent providing transport and not a civilian instructor, although he has been provided with a letter confirming his status as a civilian instructor by the CCF section OC. This letter clearly stated that he was covered by the CCF contingent insurance. He has also been led to believe that he was eligible for a GIC flight.
7. Please be aware that parents, when acting as driver/escort, are not covered by the ACO insurance scheme and that they are not eligible to fly in VGS gliders.

ORDER NO 4 - CONTACTING STAFF OUT OF WORKING HOURS

8. There have been occasions when staff were telephoned late in the evening for what turned out to be only routine business. This can have a deleterious effect on people's private lives as they could worry about what bad news such a late call might bring. Furthermore, there is the potential for disturbing someone's sleep pattern or that of their children.

9. Staff and other personnel are not to make telephone calls to each other after 2 hours or before 08.00 hours unless the call is for an emergency.

ORDER NO 5 - AIR EXPERIENCE FLYING – CADET ELIGIBILITY

10. ATC Sqn Cdrs are responsible for:-

- a. Ensuring that cadets selected for AEF meet the eligibility rules detailed in ACP 20A, ACTI 31.
- b. Arranging to provide confirmation to the AEF Cdr that the selected cadets meet the eligibility rules. A written entry in F3822, Cadet's Record of Service Book, is recommended as a method of achieving this.

11. If eligibility is not confirmed, or if the F3822 does not include the parental consent to flying, cadets will not be flown.

ORDER NO 6 - CLEARANCE OF ADULTS FOR SERVICE WITH THE AIR TRAINING CORPS

12. Candidates for officer, SNCO or civilian instructor service with the ATC are in the first instance, to provide proof of identity, complete a CRB, Basic Check and must meet specific nationality rules. The necessary documentation is available on request from Wing Headquarters. It is stressed that until clearance is received potential staff are not to be responsible for supervising cadets.

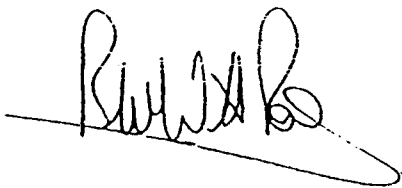
ORDER NO 7 - THE DUKE OF EDINBURGH'S GOLD AWARD – DRESS AT PRESENTATION CEREMONIES AT ST JAMES'S PALACE

13. The dress Guidelines issued by the Award HQ for Gold Award Presentation Ceremonies give formal civilian attire as an alternative to uniform. This makes sense given the absence of changing facilities at St James's Palace and the possible need to travel by public transport. Nevertheless, it is important that the Corps, as the top Operating Authority, should demonstrate a strong 'light blue' presence to our Air Commodore-in-Chief and the numerous celebrities and dignitaries who also attend these ceremonies. Consequently, Award Recipients should be strongly encouraged to wear uniform at Gold Award Presentations.

ORDER NO 8 - DRESS REGULATIONS – GENERAL PURPOSE JACKET

14. The following rules apply to the wearing of the General Purpose Jacket (GPJ).
- a. The GPJ is an outer garment and is not to be worn in public rooms or offices.
 - b. Identification is to be confined to badges of rank only – brevets and other qualification badges are not to be displayed.
 - c. When worn with collar and tie, the GPJ is to be fastened at all times. The distance from the top stop for the zip fastener is to be 10cm for males and 8cm for females.
 - d. When worn with the short sleeved shirt, the jacket is to be fastened to the neck, thereby fully covering the shirt (this applies to the Jeltex jacket also).

- e. The GPJ is now to be worn with warm weather clothing.



B W WILLS-POPE
Wing Commander
Commanding Officer

PART 2 – PERSONNEL

COMMISSIONS

1. Fg Off A Oliver, 1322 Sqn, wef 16 Feb 07.

ADULT SERGEANTS – APPOINTMENTS

2. A/Sgt R D Williams, 1146 Sqn, wef 21 Feb 07.
A/Sgt R W Fellows, 421 Sqn, wef 21 Feb 07.

ADULT SERGEANTS – RESIGNATIONS & TRANSFERS

3. A/Sgt A M Tolson, 2282 Sqn, trans to 914 Sqn wef 20 Feb 07.

CIVILIAN INSTRUCTORS – EXTENSIONS & APPOINTMENTS

4. Mr S L McCormack, 1032 Sqn, appointed wef 13 Sep 06.
Mr G D Fulker, 1955 Sqn, extended to 28 Mar 10.

CIVILIAN INSTRUCTORS – RESIGNATIONS & TRANSFERS

5. Mr K M French, 65 Sqn, relinquished wef 10 Nov 06.
Mr T R D Taylor, 41F Sqn, relinquished wef 30 Nov 06.
Mr J J Wilkins, 1182 Sqn, relinquished wef 10 Dec 05.
Miss L Carter, 722 Sqn, relinquished wef 26 Jul 06.
Mr S J John, 876 Sqn, relinquished wef 8 Jul 05.

CADET WARRANT OFFICERS – APPOINTMENTS & RESIGNATIONS

6. J Stevenson, 1079 Sqn, appointed wef 6 Feb 07.
Johns, 1182 Sqn, relinquished wef 3 Mar 07.
Stripp, 2469 Sqn, relinquished wef 22 Mar 07.

CADETS – MARKSMANSHIP BADGES

- | | | | |
|----|------------------|----------|----------------|
| 7. | Cdt L Reynolds | 326 Sqn | Corps Marksman |
| | Cdt Sgt Thompson | 1013 Sqn | Sqn Marksman |
| | Cdt Bailey | 1013 Sqn | “ “ |
| | Cdt Hobday | 2469 Sqn | Wing Marksman |

CADETS – DUKE OF EDINBURGH AWARD

8. S Allen 2469 Sqn Silver

NOTICES

1. End to End In Memory of Lloyd. Cadet Warrant Officer Adam Cunningham from 41F (Taunton) Squadron is cycling from John O'Groats to Lands End on a tandem bicycle with his girlfriend Charlotte Boobyer. The challenge is in memory of fellow cadet Flight Sergeant Lloyd Fouracre, who was murdered in September 2005, a day before his 18th birthday. Adam and Charlotte hope to raise over £1500 for the Dorset and Somerset Air Ambulance, a service completely funded by charity. The couple have a website set up where people can donate online. www.justgiving.com/end2end4lloyd

WING DIARY

<u>Date</u>	<u>Event</u>	<u>Venue</u>
<u>APRIL 2007</u>		
18 Apr – 2 May	Easter Camp	Cyprus
27 – 29	Wing Adventure Training Weekend	Willsworthy
28/29	Devon Inter Service Cadet Pentathlon	HMS Raleigh
28/29	ACF South West Region Pentathlon	HMS Raleigh
29	Inter Squadron Athletic Championships	Exeter Arena
<u>MAY 2007</u>		
11-13	Ten Tors	Dartmoor
13	Shooting	Yoxter
Week Comm. 14	Examinations	
18-20	Wing Training Weekend	Fremington
<u>JUNE 2007</u>		
3	Inter Wing Athletic Championships	Tidworth
11/12	Liaison visit to Royal Navy	Portsmouth
17	Shooting	Yoxter
22-24	Wing AT Competition	Woodbury Common
30	ATC National Athletic Championships	Cosford
<u>JULY 2007</u>		
17-18	Inter Cadet Competition	Piers Cellars
21-28	Summer Camp	RAF Brize Norton
28 Jul – 4 Aug	Summer Camp	RAF Brize Norton
<u>AUGUST 2007</u>		
1-8	Germany Camp	Rheindahlen
4-11	Summer Camp	RAF Brize Norton
4-11	Windermere Week	Lake District
<u>SEPTEMBER 2007</u>		
16	Battle of Britain Parade	Exeter
22/23	Wing Activities Weekend	Fremington
30	Inter-services shooting competition	Yoxter
<u>OCTOBER 2007</u>		
6	Regional Swimming Competition	
7	Regional Activities Day	RAF Lyneham
12-14	Wing Training Weekend	Fremington
14	Shooting	Yoxter
20–27	Royal Griffin	Penhale

WING DIARY (Cont'd)

Date

Event

Venue

NOVEMBER 2007

Week Comm. 12

Examinations