

**HEADQUARTERS AIR CADETS ROUTINE ORDERS**

**BY**

**AIR COMMODORE G MOULDS MBE RAF**

**COMMANDANT AIR CADETS**

**ROYAL AIR FORCE CRANWELL**

**OUR VISION**

*To ensure that the Air Cadet Organization (ACO) continues to flourish and to remain true to the ideals laid down in its charters, particularly the provision of adequate aviation and other challenging activities to enable it to attract and retain membership and thereby provide example and leadership for the country's youth.*

**OUR MISSION**

*To facilitate a modern, dynamic, sustainable air-minded youth organization of choice that offers fun and challenging opportunities.*

**ORDER NO 1. DISSEMINATION OF HQ AC ROUTINE ORDERS - E-MAIL/HARD COPY**

1. This CRO is to be distributed by Wings to all Squadrons. Sufficient hard copies are provided by HQ AC to those who are not on e-mail.

**ORDER NO 2. CHANGE OF COMMAND – CENTRAL AND EAST REGION**

2. Sqn Ldr B Shorter RAFR assumed command of Central and East Region for the period of 10 Mar – 21 Apr 08 vice Gp Capt J Ford RAFR (retired).

**ORDER NO 3. CHANGE OF COMMAND – ABERDEEN AND NORTH EAST SCOTLAND WING ATC**

3. Wg Cdr J M Gilbert-Stevens RAFVR(T) assumed command of Aberdeen and North East Scotland Wing ATC vice Wg Cdr G C Lawson RAFVR(T) wef 18 Mar 08.

**ORDER NO 4. RIGID RAIDER ACCIDENT – ARMY CADET FORCE**

4. There have recently been a number of press articles with regard to a tragic cadet fatality last year during an Army Cadet Force "Rigid Raider" activity. However, the

investigation is still continuing and appropriate HQ AC Branches are carefully monitoring the progress of that investigation. When the Inquiry report is published, it will be reviewed in detail to ensure that our procedures reflect the findings and, if appropriate, any lessons learned. In the meantime, ACO personnel are reminded that it is essential for them to apply all ACO policy and procedures, particularly those relating to risk assessment, supervision and young people, when conducting activities. Water-borne activities have inherent and particular risks, which must be recognised and fully taken into account both when planning and implementing such activities.

#### **ORDER NO 5. THE SIR DOUGLAS BADER "WINGS" APPEAL TROPHY**

5. As in previous years, the Royal Air Force Association (RAFA) "Wings" Appeal will take place during September and ATC squadrons may compete for the "Sir Douglas Bader Wings Appeal Trophy" for the year 2008. The Trophy is awarded to the ATC squadron collecting the most money on a per capita basis, using Sep 08 Stats as a baseline. The squadron achieving second place is awarded the "Sir Augustus Walker Trophy", and the "Sir Robert Saundby Trophy" would be awarded for collecting the highest net Wings Appeal amount.

6. It is permissible to collect for the Appeal throughout the year as required and not just during "Wings Week".

7. Each squadron wishing to enter the competition is required to obtain an official receipt from its local RAFA branch and forward it through its Wing HQ to HQAC Accounts. Entries received after Friday 28 Nov 08 shall unfortunately be excluded from the competition.

8. It is appreciated that some squadrons who, whilst assisting their local RAFA branch to collect for the Appeal, may not wish to enter the competition. However, these squadrons are requested to inform HQAC (Accts) through their Wing HQ of any amount they have collected for the RAFA by the end of November. This will allow an estimate to be made of the full amount collected by the Corps.

#### **ORDER NO 6. TRI-SERVICE TRANSGLOBE ADVENTURE SAIL TRAINING EXERCISE**

9. The Services are holding an adventure sail training exercise between Jul 09 and Jul 10. RAFVR(T) officers are entitled to apply for a place on the RAF boat; legs are between 2-5 weeks in length – no previous experience of sailing required although experienced crew are encouraged to apply. The cost of participation is likely to be between £300-£450. Applications are now being invited.

10. Details of this exciting and challenging opportunity is outlined in DIN 2008DIN07-007, a copy of which is available on the ACO website under Adventure Training/Expeditions. Applications should be made direct to the exercise co-ordinator. RAFVR(T) officers selected will be considered on duty for the period, and therefore covered under the MOD 3<sup>rd</sup> party indemnity cover, but will not be entitled to pay or allowances.

11. Places for 14 cadets are also being offered but this opportunity will be circulated separately by HQ Air Cadets.

## **ORDER NO 7. DUKE OF EDINBURGH'S AWARD (DofE) EXPEDITION ASSESSOR ACCREDITATION SCHEME**

12. The DofE introduced a new Expedition Assessor Accreditation Scheme in Jan this year. You may have seen an article in the *Award Journal* last year, or have heard about it through your contacts. There is also information on the DofE Web site – follow this link:

<http://www.theaward.org/leaders/index.php?ids=2089,3164&id=1928>

13. The Scheme replaces the Wild Country Assessor Accreditation Scheme, and will apply to those who assess at any level of the Award. It has been introduced to ensure that anyone assessing expeditions works to a common standard, and gives the best possible support to young people during their venture.

14. This CRO is intended to alert all staff who are assessors now, and those who are interested in becoming assessors in the future.

### **ARE YOU AN EXPEDITION ASSESSOR NOW?**

15. If you have substantial experience of assessing, and are knowledgeable about the Award generally, and the Expedition Section in particular, you may be able to transfer into the new Scheme without having to attend any training. If you are fully accredited under the Wild Country Assessor Accreditation Scheme you will be invited by Award HQ to apply for transfer automatically. If you are approved by the ATC but not accredited you should contact your Wg DofE Officer as soon as possible to discuss the possibility of transferring to the new Scheme. This transition phase will only be available for a limited period so you are advised to act sooner rather than later.

### **ARE YOU INTERESTED IN BECOMING AN ASSESSOR IN THE FUTURE?**

16. You will need to apply for the new Scheme by contacting your Wg DofE Officer, who will send you an Application Form. You will be asked to do some pre-course training by completing an 'e-learning' course which is accessed via the internet. You will then need to attend a one day generic assessor's course, run by experienced ATC staff at various locations around the UK.

17. If you have the outdoor skills to assess at Gold, you will complete another e-learning Gold module. Finally you undertake at least one supported assessment when you will work with an experienced assessor and demonstrate your skills. Once you have completed this you will be granted accreditation to the new scheme at either Bronze/Silver or Gold level.

18. Courses will start around autumn 2008.

### **FAQs**

19. Q. Does this mean I cannot assess groups from now until I am accredited to the new scheme?

A. No. If you are currently an assessor you can continue, but if you don't transfer during the transition phase you will eventually have to take the Accreditation Course.

Q. How long will it be before it is compulsory to be accredited to assess expeditions?

A. 1 Jan 11.

Q. For how long is the accreditation valid?

A. Five years. Provided you have assessed regularly and maintained a record of each one, the renewal will be straightforward.

20. Please contact your Wg DofE Officer for further advice.

### **ORDER NO 8. AIR CADET MARCHING BAND CAMP STAFF REQUIRED 19 – 26 JUL 08**

21. Applications are invited from staff who wish to attend the first national marching band camp being held from Saturday 19th July to Saturday 26th July at the Beckingham training camp near RAF Cranwell. We are particularly seeking staff who can teach military side drum, tuned percussion and brass (Eb cavalry trumpet and Bb bugle). All applications should be made to ACO DoM via HQAC TG2, please include in your application details of your musical standard together with any details of teaching.

22. It is planned that there will be 180 cadets attending with both music (aimed at squadron type bands) and usual camp activities culminating in a final massed band parade at the front of College Hall RAF Cranwell.

### **ORDER NO 9. FULL-BORE SHOOTING - 2008**

23. Dates for 2008 are:

a. **Pre-Bisley (Inter-Service Cadet Rifle Meeting (ISCRM)) Competition.** This Competition runs from 1 Mar to the end of May 08. The attached Score Sheet is to be returned to Sqn Ldr Shepperd (2 Romilly Gardens, Plymouth, PL7 2FF) by no later than 30 May 08. No other score sheet will be accepted. We will telephone/email team coaches as soon as possible after 30 May to confirm whether they are in the top 55 teams and thus eligible to attend the ISCRM.

b. **Target Rifle Coaching Course.** The Course will be held at Beckingham from 15 – 20 Mar 08. To date six individuals have applied to attend. Further details will be circulated to Wg HQs in due course.

c. **Pre-ISCRM Shooting Camp.** The top 10 teams in the Pre-Bisley Competition will be invited to attend this Camp from 5 to 9 Jul 08 using the Beckingham Ranges.

d. **ISCRM.** The ISCRM takes place at Bisley from 11-13 Jul 08, assembling 10 Jul.

e. **Cadet Inter-Service Skill-at Arms Meeting (CISSAM).** The top 20 ATC teams in the First Round of the Montgomery of Alamein Competition will be invited to participate in the CISSAM at Pirbright over 3 days, from 24 to 26 Oct, assembling 23 Oct (dates TBC). The top qualifying ATC Team will be awarded the Commandant's Cup. The First Round must be completed and registered by 15 Sep 08. Details concerning the First Round of the Montgomery of Alamein Competition have previously been circulated.

***Original Signed***

T N BOULTON (MRS)  
DPSO  
for Comdt AC  
Annex:

A. Pre-Bisley Shooting Competition

PLEASE COMPLETE IN BLOCK CAPITALS AND BLACK INK AND POST/FAX/EMAIL TO BE RETURNED BY 30 MAY 08

**AIR CADET PRE-BISLEY (INTER SERVICE CADET RIFLE MEETING (ISCRM)) COMPETITION 2008**

SQN  Wg   
 Date of Shoot (between 1 Mar-end of-May)  Range

**300 YARDS**

Cadets (Initials and Name)	1	2	3	4	5	6	7	TOTALS
1.								
2.								
3.								
4.								
TOTAL								

**500 YARDS**

Cadets (Initials and Name)	1	2	3	4	5	6	7	TOTALS
1.								
2.								
3.								
4.								
TOTAL								
GRAND TOTAL								

Coach-----

Signed-----Witnessing Officer appointed by Wg CO

Date ----- Unit -----

INDIVIDUAL TOTAL SCORES	HOME ADDRESS OF COACH (Including Postal Code) (for Bisley correspondence)
1.	
2.	
3.	
4.	

TEAM CAN/CANNOT ATTEND PRE-BISLEY CAMP

Tel (Mobile)-----

**NB. If you do not complete the above declaration we will assume that you do not wish to attend the Pre-ISCRM Camp**

Tel (Home)-----

Tel (Work)-----

E-mail-----

**ANY EXPLANATORY NOTES OVER LEAF**