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**THESIS MANUAL**

**NOVEMBER 2005**



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# **THESIS MANUAL**

## **CHAPTER 1**

### **ORGANISATION OF THE THESIS**

#### **1.1 Definition of a Thesis**

Thesis in this manual refers to a documented report of the process followed and the results of original research conducted by a student in fulfilment of the requirements for a graduate degree. The thesis should be presented in a manner that will reflect credit on the student, the faculty, and the University. The term *thesis* used throughout this manual refers to doctoral and master's theses and dissertations as well as bachelor degree project report.

#### **1.2 Organisation of the Thesis**

A thesis is made up of three main parts namely preliminary pages, text and references. These are arranged as in Table 1.1.

### 1.3 Thesis Status Declaration

Thesis status declaration is done using the Thesis Status Declaration form issued by Sultanah Zanariah Library (PSZ), i.e. PSZ 19:16 (Pind. 1/97) form (see Appendix A). If the box CONFIDENTIAL or RESTRICTED is marked [✓], a letter from the party classifying the information as confidential or restricted must be attached. The letter should clearly indicate

- (i) the reasons for classification
- (ii) the duration for classification

A typical duration for confidential or restricted classification is three (3) years. A thesis can be classified as confidential or restricted up to a maximum period of five (5) years. Examples can be seen in Appendices A and B.

If the status declaration form is not submitted or the form is incompletely filled, the University will assume the thesis is unrestricted and therefore the library will make the copies of the thesis available for distribution as published academic exchange materials with other institutions.

**Table 1.1:** Arrangement of parts in a thesis

Section	SUBJECT	STATUS	EXAMPLE (APPENDIX)	NOTES
	Blank paper	-	-	-
1.3	Declaration of the Status of Thesis	compulsory	A	without page number
1.3	Letter regarding status classification of thesis	compulsory	B	needed if classified as confidential/restricted
1.4.1	Supervisor's declaration	compulsory	C1	without page number
1.4.2	Declaration on cooperation	compulsory	C2	without page number
	Certification of examination			
1.5	Title page	compulsory	D	without page number but counted as (i)

<b>Section</b>	<b>SUBJECT</b>	<b>STATUS</b>	<b>EXAMPLE (APPENDIX)</b>	<b>NOTES</b>
1.7	Declaration of originality and exclusiveness	compulsory	F	page number using Roman numeric (ii)
1.8	Dedication	optional	G	page number using Roman numeric (if any)
1.9	Acknowledgements	optional	H	page number using Roman numeric (if any)
1.10	Abstract (English)	compulsory	I, J	page number using Roman numeric
	Abstrak (Bahasa Melayu)			
1.11	Table of Contents	compulsory	K	page number using Roman numeric
1.12	List of Tables	compulsory	L	page number using Roman numeric
1.13	List of Figures	compulsory	M	page number using Roman numeric
1.14	List of Symbols/Abbreviations/Notation/Terminology	compulsory	N	page number using Roman numeric
1.15	List of Appendices	compulsory (if any)	O	page number using Roman numeric (if any)
1.16	Text	compulsory	-	page number using Arabic numeric starting with page 1
1.17	References	compulsory	-	page number using Arabic numeric continue from the text
1.18	Appendices	optional	-	page number using Arabic numeric continue from the text

## **1.4 Declaration**

### **1.4.1 Supervisor's Declaration**

A thesis to be submitted for the purpose of examination must obtain prior declaration by the supervisor on the standard and quality of the thesis. See example in Appendix C1.

### **1.4.2 Declaration on Cooperation with Outside Agencies and Certification of Examination**

#### **Section A**

Any cooperation with other outside agencies in carrying out the research project that lead to the submission of the thesis must be declared.

#### **Section B**

Students must obtain certification of examination from the School of Graduate Studies.

Please see example in Appendix C2.

## **1.5 Title Page**

Title page must contain information listed in the following order:

- Title of the thesis;
- Student's full name as in identity card or passport for international student;
- Statement of award for the thesis (see Appendix E);
- Name of Faculty/Institute/Centre where the student registered;
- Name of the University; and

- Month and Year of submission (Month and Year of submission of hard bound copy of the thesis).

See example in Appendix D.

### **1.5.1 Thesis Title**

The title should be a short and snappy description of the main topic of the thesis. Not more than 15 words. Redundancies such as “An investigation of ...”, “A preliminary study of ...”, “Analysis of ...”, “On the ...”, “Theory of ...”, “Some ,,”, and “Toward a ...” must be avoided. Thesis title should not contain formulas, symbols or subscripts, Greek letters, or other non-alphabetical symbols; rather word substitutes are used.

### **1.6 Statement of Award for the Thesis**

This statement should be written on the Title Page. It should state the purpose and the award for which the thesis is submitted. Examples of statements for various purposes and awards are listed in Appendix E.

### **1.7 Declaration Page**

This page should contain declaration by the student on originality of the thesis. The declaration should be signed. See example in Appendix F.

### **1.8 Dedication Page (optional)**

The dedication must be brief, not more than one paragraph, and must not contain any number, chart or photograph. See example in Appendix G.

### **1.9 Acknowledgement (optional)**

The student may acknowledge the assistance of various individuals or organisations in successfully producing the thesis. This should be written in one page. Example can be seen in Appendix H.

### **1.10 Abstracts**

Abstracts must be bilingual. For a thesis written in Bahasa Melayu, the abstract must first be written in Bahasa Melayu and followed by the English translation. If the thesis is written in English, the abstract must be written in English and followed by the translation in Bahasa Melayu. The abstract should be brief, written in one paragraph and not exceed 300 words. An abstract is different from synopsis or summary of a thesis. It should state the field of study, problem definition, methodology adopted, research process, results obtained and conclusion of the research. The abstract can be written using single or one and a half spacing. Examples can be seen in Appendix I (Bahasa Melayu) and Appendix J (English).

### **1.11 Table of Contents Page**

The Table of Contents page must start on a new page. It should list all sections, chapters and sub-headings. The titles must be written using the same words as those written in the text. See example in Appendix K.

### **1.12 List of Tables**

This page should list all the tables found in the thesis. The page number of the table must also be included. The table numbers should be arranged according to the chapters. See example in Appendix L.

### **1.13 List of Figures**

Diagrams, photographs, drawings, graphs, charts and maps are included as figures. The list should be written similar as the List of Tables. See example in Appendix M.

### **1.14 List of Symbols/Abbreviations/Notations/Terminology**

All symbols or abbreviations or notations or terminology found in the text should be listed on this page. They are listed in the following order:

- Roman letters - alphabetical order
- Greek letters - alphabetical order
- Superscripts - alphabetical order
- Subscripts - alphabetical order

See example in Appendix N.

## **1.15 List of Appendices**

All appendices should be listed on this page. See example in Appendix O.

## **1.16 Text**

A thesis must be divided into chapters. A title must be given and it should reflect its content. A new chapter must begin on a new page. A chapter must be divided into sections. These sections must be given appropriate titles and numbered.

Texts must be written in paragraphs. Long paragraphs should be avoided. Each paragraph must describe an issue or subject. There must be continuity between paragraphs.

The text should contain:

- (i) an introduction and background on the study or research;
- (ii) a detailed description of the study or research which include theories, models, and materials and methods used;
- (iii) the data collection and analysis techniques.
- (iv) the main results and discussions; and
- (iv) the conclusions and significance of the findings.

### **1.16.1 Citation in the Text**

Citation is a means of formally recognising within the text, the resources from which the information or idea were obtained. The purpose is to acknowledge the work of others, to demonstrate the body of knowledge in which the work is based on and to lead others for further information. Citation in the texts must be written according to any one of the styles described in Chapter 3.

### 1.16.2 Quotations in the Text

A quotation must be written in a separate paragraph. If the quotation is in a different language, it must be written in *italic*. Example of writing a quotation is shown in Appendix P.

### 1.16.3 Tables in the Text

All tables must be numbered using Arabic numeric. A caption should be positioned at the top of the table. If the caption is written in a single line, it should be centred. If the caption is written more than one line, it should be align to the left. Tables must be numbered with respect to the chapter. For example, Table 4.3 is the third table that appears in chapter 4. See example in Appendix Q

A table should be positioned after it is being cited for the first time in the text. All tables in the chapter can also be grouped together and positioned at an appropriate location. All tables must be listed in the List of Tables page.

### 1.16.4 Figures in the Text

Illustrations such as maps, charts, graphs, drawings, diagrams, and photographs are referred as *figures*. All figures must be clear and of high quality. Figures must be numbered using Arabic numeric. A caption should be located at the bottom of the figure. If the caption is written in a single line, it should be centred. If the caption is written in more than one line, it should be align to the left. Figures are numbered with respect to the chapter. For example, Figure 4.3 is the third figure that appears in chapter 4.

A figure should be positioned after it has being cited for the first time in the text. All figures in the chapter can also be grouped together and positioned at an appropriate location. All figures must be listed in the List of Figures page.

Illustrations in the form of CD's, slides, and others should be placed in specially made pockets glued to the inner side of the back cover. Oversized illustrations in the form of plans, maps, charts, graphs, and others should be reduced to fit a single page unless the oversized materials are absolutely necessary for clarity and understanding. For illustrations other than above, please refer to the following guidelines;

**(i) Photographs**

Photographs should be digitally embedded in the text unless absolutely impossible.

**(ii) Newspaper Cuttings or Similar Materials**

Copies of newspaper cuttings or similar materials should be of high quality.

**(iii) Maps and Aerial Photographs**

Maps and aerial photographs to be included in the thesis should have a written approval by *Ketua Pengarah Pemetaan Negara*. Application can be made using PPN 14 form available at the Sultanah Zanariah Library. See example in Appendix S.

It is advisable to scan all illustration materials using a scanner and printing them using a high quality colour printer.

## **1.17 References**

References are detailed description of items from which information were obtained in preparing the thesis. All references must be listed at the end of the text. They should be arranged using one of the methods discussed in Chapter 3.

## 1.18 Appendix

Appendices are supplementary materials to the text. These include tables, charts, computer program listings, and others. The following should be noted:

- (a) Appendix is not a must in a thesis. If necessary, data used for analysis, example of questionnaires, maps, photographs and other materials which are lengthy to be included in the text or materials that are not required implicitly to clarify matters discussed can be accompanied as appendix.
- (b) Appendix can be named as Appendix A, Appendix B, and so on, depends on types and quantity to be included. Specific titles can also be given.

## **CHAPTER 2**

### **SIZE AND FORMAT**

#### **2.1 Paper and Size**

White simile 80 gram high quality A4 size papers (210 × 297 mm) should be used.

#### **2.2 Margin**

All pages should be set with the same margin. The left margin should be 4 cm (for binding purposes) and 2.5 cm for the top, right and bottom margins.

#### **2.3 Pagination**

Each page of a thesis must be counted and numbered. Pages should be numbered consecutively as shown in Table 1.1. The page numbers should be printed at the top right hand corner, 1.25 cm from the top edge and 2.5 cm from the right edge. Numbering should be as follows:

- (i) Preliminary pages of a thesis, starting from the title page should be numbered using small letter Roman numeric (i, ii, iii, etc.); the texts should be numbered using Arabic numeric (1, 2, 3, etc. ).
- (ii) The first page should be the title page. This page should be counted “i” but should not be printed.
- (iii) The first page of the text should be counted “1” but the number should not be printed. Similarly, the first page of all chapters should be counted but the numbers should not be printed.
- (iv) If a thesis is made up of a number of parts, separating pages can be inserted but these pages should not be counted and numbered.

## **2.4 Numbering the Chapters and Sub-sections**

All chapters and their sub-sections must be labelled and numbered. The chapters are numbered using Arabic numeric, i.e. Chapter 1, Chapter 2, Chapter 3, and so on. The sub-sections should not be indented but arranged in a structured manner not more than four levels as follows:

- 2 First level (Title of the chapter)
- 2.1 Second level (Title of the sub-section)
- 2.1.1 Third level (Title of the sub-sub-section)
- 2.1.1.1 Fourth level (Title of the sub-sub-sub-section)

If the length of a title of a chapter or any level is more than one line, same line spacing as in the text should be used. Sub-sections beyond level four should be labelled using characters. Examples are shown in Appendices T and U.

If a thesis is divided into parts, separation sheets should be used to separate them. The separation sheets should be printed with capital letters, i.e. PART 1, PART 2, PART 3, and so on.

## 2.5 Typing

A thesis should be typed using word or text processor. Font type and size that are commonly used for printed academic materials should be used. The same font type should be used throughout the thesis. The character size should **not be less** than 0.2 cm for capital letters and 0.15 cm for small letters. If *Microsoft Word* is used, font type *Times New Roman* with font size 12 or bigger should be used. One and a half line spacing should be used. The text must be printed on one side only.

The title of a chapter should be typed using capital letters and centred. A new chapter must start on a new page. Chapters and their sub-sections must be given titles. The titles should be typed using bold letters and should not be underlined. See examples in Appendices T and U.

## 2.6 Spacing and Format

The following guidelines should be observed:

- (i) The spacing between the top margin and the chapter number should be 2.5 cm;
- (ii) The spacing between the chapter number and the title, and between the title and the first line of a text should be four (4) line spacing;
- (iii) The spacing between the last line of a text with the title of a sub-section should be four (4) line spacing;
- (iv) The spacing between the title of a sub-section and the first line of a text should be two (2) line spacing;
- (v) The spacing between paragraphs should be two (2) line spacing;
- (vi) The number and the title of sub-section should be aligned with the left margin;
- (vii) The first line of a paragraph should be indented by 1.27 cm (0.5 inch) from the left margin;
- (viii) A new paragraph should not begin on the last line of a page;

- (ix) The spacing between the last line of a text and a table, or a figure or an illustration should be two (2) line spacing;
- (x) The spacing after a full stop should be two (2) character spacing.
- (xi) The spacing after a comma (,) should be one (1) character spacing.

See examples in Appendices T and U.

## **2.7 Computer Printed Copy**

A thesis should be typed using word or text processors for fast and easy editing. Hardcopy should be produced using a laser printer or similar quality machines.

## **2.8 Lettering and Drawing**

Lettering and drawing must be clear and should be reproducible satisfactorily without loss of any information.

## **2.9 Maximum Limits**

The maximum number of pages for a project report/dissertation/thesis are as follows:

Bachelor Degree Project Report	:	100 pages
Master's Report/Dissertation/Thesis	:	250 pages
Doctorate Thesis	:	350 pages

These limits include appendices, tables, figures and other illustrations.

## 2.10 Binding

A thesis must be bound properly. A thesis should be temporarily bound for the purpose of examination. A thesis for final submission must be permanently bound with hard cover.

### 2.10.1 Cover Colour and Writing

A thesis submitted to the University must be permanently bound. A Buckram type cover must be used and written with golden ink for the lettering. The minimum size of the letters should be 18 point. The cover colours and their codes should be as follows:

	<b>Thesis</b>	<b>Colour</b>	<b>Colour code</b>
(i)	DOCTORATE	Maroon	567
(ii)	MASTER'S	Dark brown	537
(iii)	BACHELOR DEGREE REPORT:		
a.	Faculty of Built Environment	Purple	551
b.	Faculty of Civil Eng.	Green	557
c.	Faculty of Geoinformation Science And Engineering	Light blue	548
d.	Faculty of Electrical Engineering	Yellow	520
e.	Faculty of Chemical and Natural Resource Engineering	Black	585
f.	Faculty of Mechanical Engineering	Red	530
g.	Faculty of Education	Sky blue	562
h.	Faculty of Management and Human Resource Development	New blue	550
i.	Faculty of Science	Light green	531
j.	Faculty of Computer Science and Information System	Red	532

Please use colour code when ordering binding at the vendor.

### **2.10.2 Front Cover**

The front cover should be written with the title of the thesis, the student's name and Universiti Teknologi Malaysia using capital letters. An example is shown in Appendix V.

### **2.10.3 Spine**

On the spine should be written the student's name, the degree in Bahasa Melayu, the year the thesis is approved (the year final bound thesis submitted) and UTM as in Appendix W.

## **CHAPTER 3**

### **REFERENCE STYLE**

#### **3.1 Introduction**

The details of the references cited in the text, published or unpublished should be located in the List of References. The list should be placed at the end of the thesis, a listing of sources actually cited, compiled either alphabetically (Harvard System) or numerically (Number System). The style selected must be used consistently throughout the thesis.

#### **3.2 Author and Year System**

This system is also known as Harvard System.

##### **3.2.1 Citing in the Text**

The references cited in the text should be indicated using the name of the author and the date of publication. Examples are as follow:

- (a) If the name of an author is written as part of a sentence, the year published should be written in parentheses.

“Works by Yao (1993) have shown that in order to maintain the behavioural link between the offsprings and their parents, the use of crossover operator should be avoided.”

- (b) If the name of an author is not written as part of a sentence, both the name and year published should be written in parentheses.

“ANN offers useful properties and capabilities such as non-linearity, input and output mapping, adaptability and fault tolerance among others (Haykin, 1999).”

- (c) If there are two authors for a cited reference, both names should be written.

“In designing the model for non-linear system, the parsimonious principle (Soderstrom and Stoica, 1989) is critical because a non-linear model involves an excessive number of parameters.”

“Syu and Chang (1999) successfully used neural networks to adaptively control *Penicillin acylase* fermentation.”

- (d) If there are more than three authors for a cited reference, use *et al.* after the name of the first author.

“The algorithm can be calculated by applying Gram-Schmidt procedures as described by Korenberg *et al.* (1988).”

- (e) If more than one reference materials by the same author in a same year are cited, use small letter alphabets (a, b, c, and so on) to distinguish them.

“Some of the basic principles widely used by many researchers are Lagrange-Euler (LE) equations (Uicker, 1965; Bejczy and Paul,1981), Newton-Euler (NE) equations (Luh *et al.*, 1980a) and d’Alembert (G-D) equations (Lee *et al.*, 1983).”

“Luh *et al.* (1980b) presented an example of an acceleration control of robot arm/manipulator.”

- (f) Cross referencing is not allowed in a thesis. Only primary sources should be used.

### 3.2.2 List of References

All references cited should be listed in the List of References at the end of the last chapter. List the references alphabetically. If more than one published materials by the same author are cited, these materials should be listed chronologically. For example, an article by Scholfield published in 1964 should be listed before the one published in 1967.

### 3.2.3 Writing Style for Authors’ Names in the List of References

Generally authors’ names are listed using surname followed by their initials. The followings are examples of writing style according to the name of the author:

- (i) Single and multiple authors

*Example (single author):*

Veres, S. M. (1990). *Structure Selection of Stochastic Dynamic Systems*.  
New York: Gordon and Breach Science Publishers.

Example (two or more authors):

Soderstrom, T., and Stoica, P. (1989). *System Identification*. United  
Kingdom: Prentice Hall International Ltd.

Luh, J. Y. S., Walker, M. W., and Paul, R. P. (1980b). Resolved-Acceleration  
Control of Mechanical Manipulators. *IEEE Trans. Automatic Control*.  
25(3): 468-474.

(ii) Editor

Example:

Martin, A. M. ed. (1991). *Peat as an Agent in Biological Degradation of  
Waste*. London: Elsevier

Lees, R. H. and Thomas T. R. eds. (1974). *Chemical Nomenclature Usage*.  
Chichester: Ellis Horwood.

(iii) Corporate author/editor

Example:

Engineers Joint Council (1969). *Thesaurus of Engineering and Scientific  
Terms*. New York: Engineers Joint Council.

### **3.2.4 Writing Style for Various Types of Publication Materials in the List of References**

Frequently, different types of publication materials are cited in a thesis. The  
style of writing details on cited publication in the List of References should be as  
follows:

(i) Book

Author (Year). *Title*. Edition (if not the first). Place published: Publisher.

Example:

Theusen, G. J. and Fabrycky, W. J. (1984). *Engineering Economy*. 6th ed.  
Englewood Cliffs, N. J.: Prentice-Hall.

(ii) Article in a book

Author of the article (Year). Title of the article. In: Author of the book. *Title of the book*. Place published: Publisher. page.

Example:

Hussein, S. B., Jamaluddin, H., Mailah, M. and Zalzal, A. M. S. (2000). An Evolutionary Neural Network Controller for Intelligent Active Force Control. In: Parmee, I. C. ed. *Evolutionary Design and Manufacturing*. London: Springer-Verlag. 351 –362.

(iii) Journal articles

Author (Year). Title of the article. *Title of the Journal*. Volume (Number): page.

Example:

Billings, S. A. (1980). Identification of Nonlinear Systems: A survey. *Proc. IEE, Part D*. 127(6): 272-284.

(iv) Conference articles

Author (Year). Title of the article. *Name of the conference*. Date of the conference. Place published: Publisher, page.

Example:

Sheta, A. F. and De Jong, K. (1996). Parameter Estimation of Nonlinear Systems in Noisy Environments Using Genetic Algorithms. *Proceedings of the 1996 IEEE International Symposium on Intelligent Control*. September 15-18. Dearborn, Michigan: IEEE, 360 - 365.

(v) Thesis

Author (Year). *Title of the thesis*. Institution: Thesis award.

Example:

Adnan bin Hassan (2002). *On-line Recognition of Developing Control Chart Patterns*. Universiti Teknologi Malaysia: Ph.D. Thesis.

(vi) Legislations

Name of the country (year). *Title of the legislation*. Legislation number.

Example:

Malaysia (1983). *Perintah Monumen Lama dan Tapak Tanah Bersejarah*. P.U.(A)41 1983.

(vii) Standards

Name of the institution (Year). *Title of the standard*. Place published, standard number.

Example:

British Standards Institution (1987). *Tongued and Grooved Software Flooring*. London, BS 1297.

(viii) Patent

Owner's name (Year). *Title of the patent*. (patent number).

Example:

Lindgren, E. A. (1960). *Screen Room Air Inlet and Wave Guard*. (U.S. Patent 2, 925, 457).

(ix) Commercial catalogue

Name of distributor (Year). *Title*. Place published: Note.

Example:

Howick Partitioning Ltd. (1984). *Howick: Partitioning in Business*. Redhill (U.K.): Trade Brochure.

(x) Measured drawings

Name (Year). *Title*. Place published: Note.

Example:

Zairul Azidin Badri (1980). *Rumah Kutai Haji Sahak, Kampung Tanjung, Kampung Gajah, Perak*. UTM: Lukisan Terukur.

Salim Man (1989). *Pengisi Sekam ke Dalam Kontena Penyimpan: Pandangan Isometrik*. UTM: Lukisan Teknik.

(xi) Unpublished materials

Name (Year). *Title*. Place/Institution. unpublished.

“unpublished” should be written at the end.

Example of a List of References using author and year system is shown in Appendix X.

### 3.3 Number System

#### 3.3.1 Citing in the Text

All references cited in the text must be assigned numbers using Arabic numeric. The first cited reference should be assigned with number 1. Subsequent cited references should be given consecutive numbers. One of the methods below can be used when citing:

- (i) If the name of an author is written as part of a sentence, the reference number should be inserted in parenthesis or square brackets or superscript after the author's name, for example:

“Genetic algorithm was introduced by Holland (1) and was extensively explored by Goldberg (2).”

*OR*

“Genetic algorithm was introduced by Holland [1] and was extensively explored by Goldberg [2].”

*OR*

“Genetic algorithm was introduced by Holland<sup>1</sup> and was extensively explored by Goldberg<sup>2</sup>.”

- (ii) If the name of an author is not part of a sentence, the reference number should be inserted in parenthesis or square brackets or superscript at the appropriate location; for example:

“Recently, evolutionary programming has been applied to various optimization problems (1) and it offers many advantages such as having global search characteristics.”

*OR*

“Recently, evolutionary programming has been applied to various optimization problems [1] and it offers many advantages such as having global search characteristics.”

*OR*

“Recently, evolutionary programming has been applied to various optimization problems<sup>1</sup> and it offers many advantages such as having global search characteristics.”

### **3.3.2 Writing Style for Various Types of Publication Materials in the List of References**

In the list of references, the numbers assigned to the source of references cited in the text are listed in incremental order. The style of writing details on cited publication in the List of References are as follows:

(i) Book

Author. *Title of the book*. Edition (if not the first). Place published: Publisher.  
Year

Example:

Theusen, G. J. and Fabrycky, W. J. *Engineering Economy*. 6th. ed.  
Englewood Cliffs, N. J.: Prentice-Hall. 1984

(ii) Article in a book

Author. Title of the article. In: Author of the book. *Title of the book*. Place published: Publisher. page; Year.

Example:

Hussein, S. B., Jamaluddin, H., Mailah, M. and Zalzal, A. M. S. An Evolutionary Neural Network Controller for Intelligent Active Force Control. In: Parmee, I. C. ed. *Evolutionary Design and Manufacturing*. London: Springer-Verlag. 351-362; 2000

(iii) Journal articles

Author. Title of the article. *Title of the Journal*. Year. Volume (number): page.

Example:

Billings, S. A. Identification of Nonlinear Systems: A Survey. *Proc. IEE Part D*, 1980. 127(6): 272-284.

(iv) Conference articles

Author. Title of the article. *Name of the conference*. Date of the conference. Place published: Publisher. Year. page.

Example:

Sheta, A. F. and De Jong, K. Parameter Estimation of Nonlinear Systems in Noisy Environments Using Genetic Algorithms. *Proceedings of the 1996 IEEE International Symposium on Intelligent Control*. September 15-18, 1996. Dearborn, Michigan: IEEE. 1996. 360-365.

## (v) Thesis

Author. *Title of the thesis*. Thesis award. Name of Institution; Year

Example:

Adnan bin Hassan. *On-line Recognition of Developing Control Chart Patterns*. Ph.D. Thesis. Universiti Teknologi Malaysia; 2002

(vi) Standards

Name of the Institution. *Title of the standard*. Place published, Standard number. Year

Example:

British Standards Institution. *Tongued And Grooved Software Flooring*. London, BS 1297. 1987

(vii) Patent

Owner's name. *Title of the patent*. Patent number. Year.

Example:

Lindgren, E. A. *Screen Room Air Inlet and Wave Guard*. U.S. Patent 2, 925, 457. 1960.

(viii) Commercial catalogue

Name of distributor. *Title*. Place published: Note. Year

Example:

Howick Partitioning Ltd. *Howick: Partitioning in Business*. Redhill (U.K.): Trade brochure. 1984.

(ix) Measured drawings

Name. *Title*. Place published: Note. Year

Example:

Zairul Azidin Badri. *Rumah Kutai Haji Sahak, Kampung Tanjung, Kampung Gajah, Perak*. UTM: Lukisan Terukur. 1980.

Salim Man. *Pengisi Sekam ke Dalam Kontena Penyimpan: Pandangan Isometrik*. UTM: Lukisan Teknik. 1989.

Example of a List of References using Number System is in Appendix Y.

### **3.4 Reference from Internet**

Although internet provides a large source of references, the information from internet are not permanent and are up-dated periodically. Thus these are unreliable sources of reference. Internet should only be used to retrieve primary sources of reference.

## **CHAPTER 4**

### **NOTES AND FOOTNOTES**

#### **4.1 General Guidelines**

Notes are supplementary information provided in a writing. Notes such as footnotes, final notes, and others. are not allowed for theses in the field of Science and Technology. However, limited use of footnotes is allowed for theses in the field of Humanities and Social Sciences. Footnotes are used to elaborate or provide additional information regarding matters discussed in that page. Footnotes are recorded using Arabic numeric and numbered consecutively. Raised superscript numerals in the text refer to explanatory notes and documented sources appearing either at the bottom of the page as footnotes or at the end of the thesis as endnotes in a notes section. The advantage of using notes is that explanatory type of information can be presented along with source citations on the same page or place.

#### **4.2 Reference Style**

Footnotes for references are written differently in the aspect of author's name and the use of punctuation. The author's name should be written in full. Comma or quotation mark should be used to separate author's name, title of the article and publication details. The font size used should be two (2) points smaller than the text.

Style for writing reference as footnotes:

numeral            Author, "Title of article." publication details, year, page.

Example:

10        Mary Duncan Carter, Wallace John Bonk, and Rose Mary Magrill, "Building Library Collections." Fourth edition. (Metuchen, N. J.: Scarecrow Press, 1974), pp. 61 - 66.

## **CHAPTER 5**

### **ELECTRONIC THESES AND DISSERTATIONS (ETD)**

#### **5.1 Introduction**

Senate meeting No.01/2002/03 dated 12 Jun 2002 has decided that all graduate students are to submit a copy of Thesis, Dissertation and Master's Project Report in digital form beside the normal bound hardcopy after approval. Students are required to submit three (3) bound hardcopies and two (2) CD containing digital thesis.

The main purpose of implementing digital thesis is to enable theses submitted to UTM be accessible through the Internet. This is in-line with development in digital technology and globalisation. With this implementation, UTM hopes to be projected as a leading university in research and graduate studies.

This guideline has been approved by Examination Board of Graduate Studies (Senate Sub-Committee) No. 14/2002/2003 on the 7<sup>th</sup> November 2002.

#### **5.2 Definition of Electronic Theses and Dissertations (ETD)**

*Electronic Theses and Dissertations or ETD* are documents that record results of research or scholarship of graduate students. These documents are prepared in the form

that can be accessed globally through the Internet. An ETD is the same as the original paper document that has been approved by the panel of examiners and Senate.

### 5.3 Preparation Process

A thesis that has been examined and approved by Examination Board of Graduate Studies (Senate Sub-Committee) (JKTS(PS)) and Senate should be converted into digital form and submitted to the School of Graduate Studies (SPS). SPS will then forward both ETD and bound thesis to the Library for archive and access. Flow chart of the preparation process is shown in Figure 5.1.

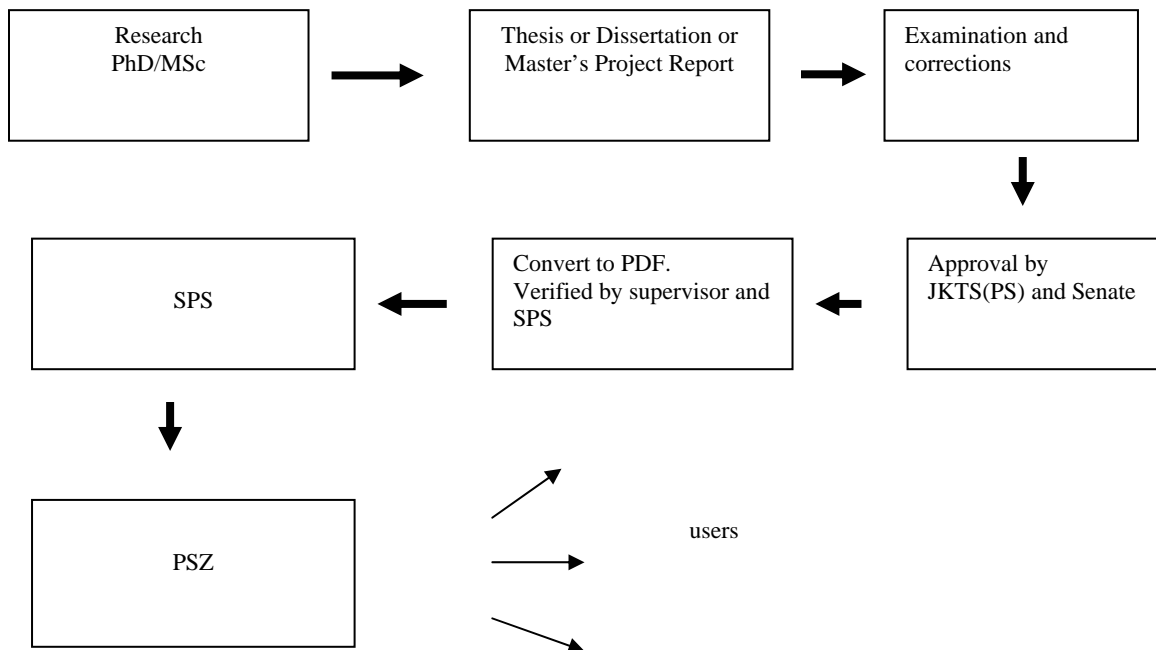


Figure 5.1: Preparation process of ETD

## **5.4 Contents of ETD**

An ETD must consists two (2) files, namely pre-access file and full text file.

### **5.4.1 Pre-access File**

Pre-access file is a file that contains information about the author, the panel of examiners and a brief content of the thesis. By reading this file, a reader will be able to assess the relevance of the document to the reader's research interest. If a reader wishes to access the whole thesis, the reader should contact the librarian for the full text file. The pre-access file should include all the preliminary pages and the first ten pages of the introduction as arranged in the bound thesis.

### **5.4.2 Full Text File**

A full text file consists of all contents of the thesis that has been approved by the Senate. This includes all preliminary pages, main contents of the thesis and all appendices as submitted to the panel of examiners and approved. Writing style as the original bound hardcopy must be retained as presented in Chapters 1 to 4. All these pages must be saved into one (1) file only.

## **5.5 Preparation Guideline**

The following guidelines must be observed:

- i. The electronic version must be the same as the final bound thesis as approved by the Senate;
- ii. Convert the thesis into PDF format. Use the latest version of Adobe Acrobat PDFMaker. **Do not set Document Security;**
- iii. All pages which contain signatures of student and supervisor must be scanned;
- iv. If the status of a thesis is CONFIDENTIAL or RESTRICTED, electronic version is still required but must be properly indicated in the Thesis Status Declaration form;
- v. Two files must be generated. The first file is for the purpose of pre-access that will be made accessible to the public. The second file is the full text file. The files should be named as follows:

`<name><matrixno><p><tt><ss><c>.pdf`

Code description

`<name>` is the student's first name (without surname or father's name)

`<matrixno>` is the student's matrix card number

`<p>` is the university where the thesis was submitted

d – UTM

l – other than UTM

`<tt>` is the year approved

`<ss>` is the thesis status

su – confidential

th – restricted

tt – unrestricted

<c> is the file type

p – pre-access file

t – full texts file

Example 1:

Wan Ahmad Nazri bin Wan Abdullah, is a master's student at FKM, UTM. His thesis is approved in the year 2002. His matrix card number is MM100123. The thesis is declared restricted.

Therefore:

<name> = wan ahmadnazri

<matrixno> = mm100123

<p> = d

<tt> = 02

<ss> = th

The files should be named as follows:

wanahmadnazrimm100123d02thp.pdf (pre-access file)

wanahmadnazrimm100123d02tht.pdf (full texts file)

Example 2:

Wong Ah Seng, is a UTM staff who studied for his Ph.D. overseas. The thesis is approved in the year 2002 and declared unrestricted. He is a staff of Faculty of Education and his staff number is 1234

Therefore:

<name> = wongahseng

<matrixno> is derived given as defined in Table 5.1 yields

<matrixno> = pp31234

<p> = 1

<tt> = 02

<ss> = tt

**Table 5.1** Defining matrix card number for UTM's staff studying outside UTM

Course Category	Faculty code	Type pf Study	Staff Number
m – master p - doctorate l- Advance Diploma	a – FKA b – FAB c – FSKSM d – PPD e – FKE f – UTM – KTU g – FKSG h– FPPSM i - BATC k – FKKS m – FKM n – UTM- ALM p – FP r - IBS s – FS z– UTM- (ATMA)	1 – course work 2 – course work and research 3 - research	

The files should be named as follows:

wongahsengpp31234l02ttp.pdf (pre-access file)

wongahsengpp31234l02ttt.pdf (full texts file)

Further detail on the method of naming files is discussed in section 5.6.

- vi. If the status of a thesis is CONFIDENTIAL or RESTRICTED, the pre-access file must contain only information that can be distributed. A full text file is still required but it is only for archive.

- vii. ETD must be submitted using high quality CD. Proper conversion according to this guidelines must be verified by the student and witnessed by the supervisor before submitted to SPS.
- viii. Two (2) CD with three (3) copies of bound thesis must be submitted to SPS together with ETD verification form. Example of ETD verification form is shown in Appendix Z.

## 5.6 Method of Naming ETD Files

Some examples on naming ETD files for theses submitted to UTM are as follows:

### Example 1

Student's name	Matrix card number						University (code)	Year (2 digit)	Status (Kod)	Access type (Kod)
	Course category	Faculty code	Year regis- ter	Type of study	serial numb- er					
Ahmad Bin Abdullah							UTM (d)	2002 (02)	Confidential (su) Restricted (th) Unrestricted (tt)	Pre- access (p) Full texts (t)
<b>ahmad</b>	<b>m</b>	<b>c</b>	<b>99</b>	<b>1</b>	<b>023</b>	<b>d</b>	<b>02</b>	<b>th</b>	<b>p</b>	

The files for thesis submitted to UTM should be named as follows

1. ahmadmc991023d02thp.pdf (Pre-access file)
2. ahmadmc991023d02tht.pdf (Full text file)

Example 2

Student's name	Matrix card number					University (Code)	Year (2 digit)	Status (Kod)	Access type (Kod)
	Course category	Facul- ty code	Year regis- ter	Type of study	serial numb- er				
Meor Abdul Aziz bin Meor Ahmad						UTM (d)	2002 (02)	Confidential (su) Restricted (th) Unrestricted (tt)	Pre- access (p) Full texts (t)
<b>meorabdulaziz</b>	<b>p</b>	<b>m</b>	<b>98</b>	<b>3</b>	<b>023</b>	<b>d</b>	<b>02</b>	<b>tt</b>	<b>p</b>

The files for thesis submitted to UTM should be named as follows

1. meorabdulazizpm983023d02ttp.pdf (Pre-access file)
2. meorabdulazizpm983023d02ttt.pdf (Full text file)

Example of naming ETD files for thesis by a UTM staff submitted to other university should be as follows:.

Student's name	Matrix card number				University (Code)	Year (2 digit)	Status (Kod)	Access type (Kod)
	Course category	Faculty code	Type of study	staff num- ber				
Norfaezah Binti Ishak (Norfaezah)					Other university (l)	2001 (01)	Confidential (su) Restricted (th) Unrestricted (tt)	Pre- access (p) Full texts (t)
<b>norfaezah</b>	<b>p</b>	<b>e</b>	<b>3</b>	<b>7171</b>	<b>l</b>	<b>01</b>	<b>su</b>	<b>p</b>

All UTM staffs studying in other universities are still required to submit ETD to the library and the file names for the above example should be follows:

1. norfaezahpe37171101sup.pdf (Pre-access file)
2. norfaezahpe37171101sup.pdf (Full text file)

## **Code Description**

### **Course category**

- M - Master
- P - PhD
- L - Advance Diploma

### **Faculty**

- A – Faculty of Civil Eng.
- B – Faculty of Built Environment
- C – Faculty of Computer Science and Information System
- D – Program Pengajian Diploma
- E – Faculty of Electrical Engineering
- F – UTM – Kolej Tentera Udara Diraja Malaysia
- G – Faculty of Geoinformation Science And Engineering
- H – Faculty of Management and Human Resource Development
- I - BATC
- K – Faculty of Chemical and Natural Resource Engineering
- L – UTM-Tentera Laut Diraja Malaysia
- M – Faculty of Mechanical Engineering
- N – UTM- Akademik Laut Malaysia
- P – Faculty of Education
- R - IBS
- S – Faculty of Science
- Z – UTM- Akademi Tentera Malaysia (ATMA)

### **Type of Study**

- 1 – course work
- 2 – course work and research
- 3 – research

## Example of thesis status validation form

PSZ 19:16 (Pind. 1/97)

## UNIVERSITI TEKNOLOGI MALAYSIA

**BORANG PENGESAHAN STATUS TESIS<sup>u</sup>**

JUDUL: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SESI PENGAJIAN: \_\_\_\_\_

Saya \_\_\_\_\_  
**(HURUF BESAR)**

mengaku membenarkan tesis (PSM/Sarjana/Doktor Falsafah)\* ini disimpan di Perpustakaan Universiti Teknologi Malaysia dengan syarat-syarat kegunaan seperti berikut:

1. Tesis adalah hakmilik Universiti Teknologi Malaysia.
2. Perpustakaan Universiti Teknologi Malaysia dibenarkan membuat salinan untuk tujuan pengajian sahaja.
3. Perpustakaan dibenarkan membuat salinan tesis ini sebagai bahan pertukaran antara institusi pengajian tinggi.
4. \*\*Sila tandakan ( 4 )

SULIT

(Mengandungi maklumat yang berdarjah keselamatan atau kepentingan Malaysia seperti yang termaktub di dalam AKTA RAHSIA RASMI 1972)

TERHAD

(Mengandungi maklumat TERHAD yang telah ditentukan oleh organisasi/badan di mana penyelidikan dijalankan)

TIDAK TERHAD

Disahkan oleh

\_\_\_\_\_  
 (TANDATANGAN PENULIS)

\_\_\_\_\_  
 (TANDATANGAN PENYELIA)

Alamat Tetap:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 Nama Penyelia

Tarikh: \_\_\_\_\_

Tarikh: \_\_\_\_\_

- CATATAN:
- \* Potong yang tidak berkenaan.
  - \*\* Jika tesis ini SULIT atau TERHAD, sila lampirkan surat daripada pihak berkuasa/organisasi berkenaan dengan menyatakan sekali sebab dan tempoh tesis ini perlu dikelaskan sebagai SULIT atau TERHAD.
  - <sup>u</sup> Tesis dimaksudkan sebagai tesis bagi Ijazah Doktor Falsafah dan Sarjana secara penyelidikan, atau disertasi bagi pengajian secara kerja kursus dan penyelidikan, atau Laporan Projek Sarjana Muda (PSM).

**Example of a thesis status declaration letter***Date*

Librarian  
Perpustakaan Sultanah Zanariah  
UTM, Skudai  
Johor

Sir,

**CLASSIFICATION OF THESIS AS RESTRICTED**

- *TITLE AND NAME OF AUTHOR'S*

Please be informed that the above mentioned thesis entitled "***TITLE***" be classified as RESTRICTED for a period of three (3) years from the date of this letter. The reasons for this classification are

- (i)
- (ii)
- (iii)

Thank you.

Sincerely yours,

*NAME, ADDRESS, TELEPHONE NUMBER OF SUPERVISOR*

**Sample of supervisor's declaration**

“I/We\* hereby declare that I/we\* have read this thesis and in my/our\* opinion this thesis is sufficient in terms of scope and quality for the award of the degree of Master of ..... (or Engineering Doctorate or Doctor of Philosophy)”

Signature : .....  
Name of Supervisor I : .....  
Date : .....

Signature : .....  
Name of Supervisor II : .....  
Date : .....

Signature : .....  
Name of Supervisor III : .....  
Date : .....

\* *Delete as necessary*

**Contoh pengesahan Sekolah Pengajian Siswazah/Fakulti/Agensi Kerjasama**

**BAHAGIAN A – Pengesahan Kerjasama\***

Adalah disahkan bahawa projek penyelidikan tesis ini telah dilaksanakan melalui kerjasama antara \_\_\_\_\_ dengan \_\_\_\_\_

Disahkan oleh:

Tandatangan : ..... Tarikh : .....  
 Nama : .....  
 Jawatan : .....  
 (Cop rasmi)

*\* Jika penyediaan tesis/projek melibatkan kerjasama.*

**BAHAGIAN B – Untuk Kegunaan Pejabat Sekolah Pengajian Siswazah**

Tesis ini telah diperiksa dan diakui oleh:

Nama dan Alamat Pemeriksa Luar : .....  
 .....  
 .....

Nama dan Alamat Pemeriksa Dalam : .....  
 .....  
 .....

Nama Penyelia Lain (jika ada) : .....  
 .....  
 .....  
 .....

Disahkan oleh Penolong Pendaftar di SPS:

Tandatangan : ..... Tarikh : .....  
 Nama : .....

Example of a title page

ON-LINE RECOGNITION OF DEVELOPING CONTROL CHART PATTERNS

ADNAN BIN HASSAN

A thesis submitted in fulfilment of the  
requirements for the award of the degree of  
Doctor of Philosophy

Faculty of Mechanical Engineering  
Universiti Teknologi Malaysia

JUNE 2002

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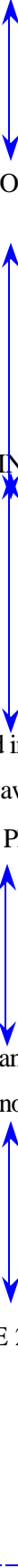
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**Sample of statement of awards for theses****1. Bachelor Degree Project Report**

A report submitted in partial fulfilment of the requirements for the award of the degree of Bachelor of .....

**2. Master's Project Report (By course work)**

A project report submitted in partial fulfilment of the requirements for the award of the degree of Master of .....

**3. Master's Dissertation (By course work and research)**

A dissertation submitted in partial fulfilment of the requirements for the award of the degree of Master of .....

**4. Master's Thesis (By research)**

A thesis submitted in fulfilment of the requirements for the award of the degree of Master of .....

**5. Doctor of Philosophy Thesis**

A thesis submitted in fulfilment of the requirements for the award of the degree of Doctor of Philosophy

**6. Engineering Doctorate Thesis**

A dissertation submitted in partial fulfilment of the requirements for the award of the degree of Doctor of Engineering (*specialisation*)

**Sample of a declaration page**

I declare that this thesis entitled “ *title of the thesis* “ is the result of my own research except as cited in the references. The thesis has not been accepted for any degree and is not concurrently submitted in candidature of any other degree.

Signature : .....

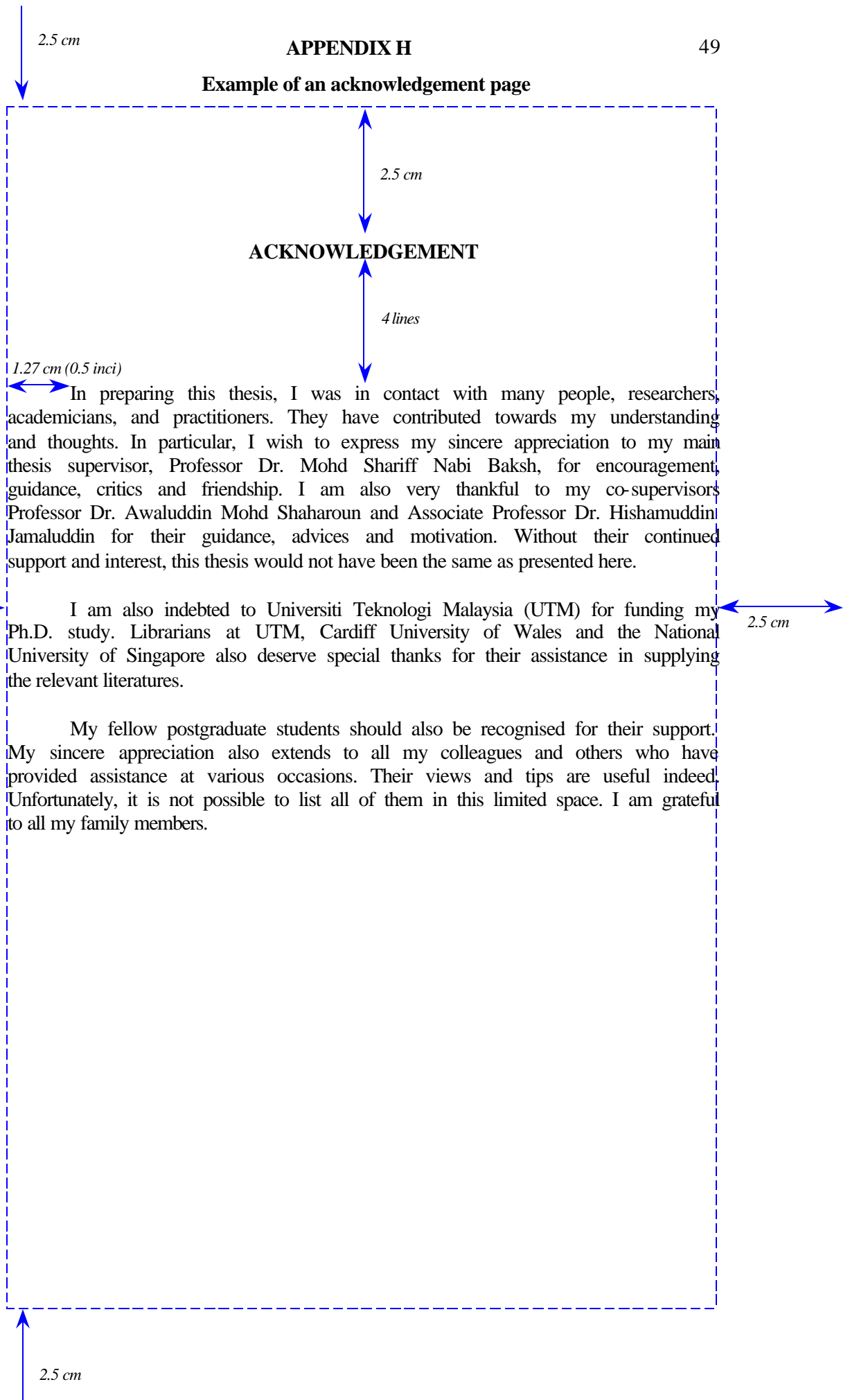
Name : .....

Date : .....

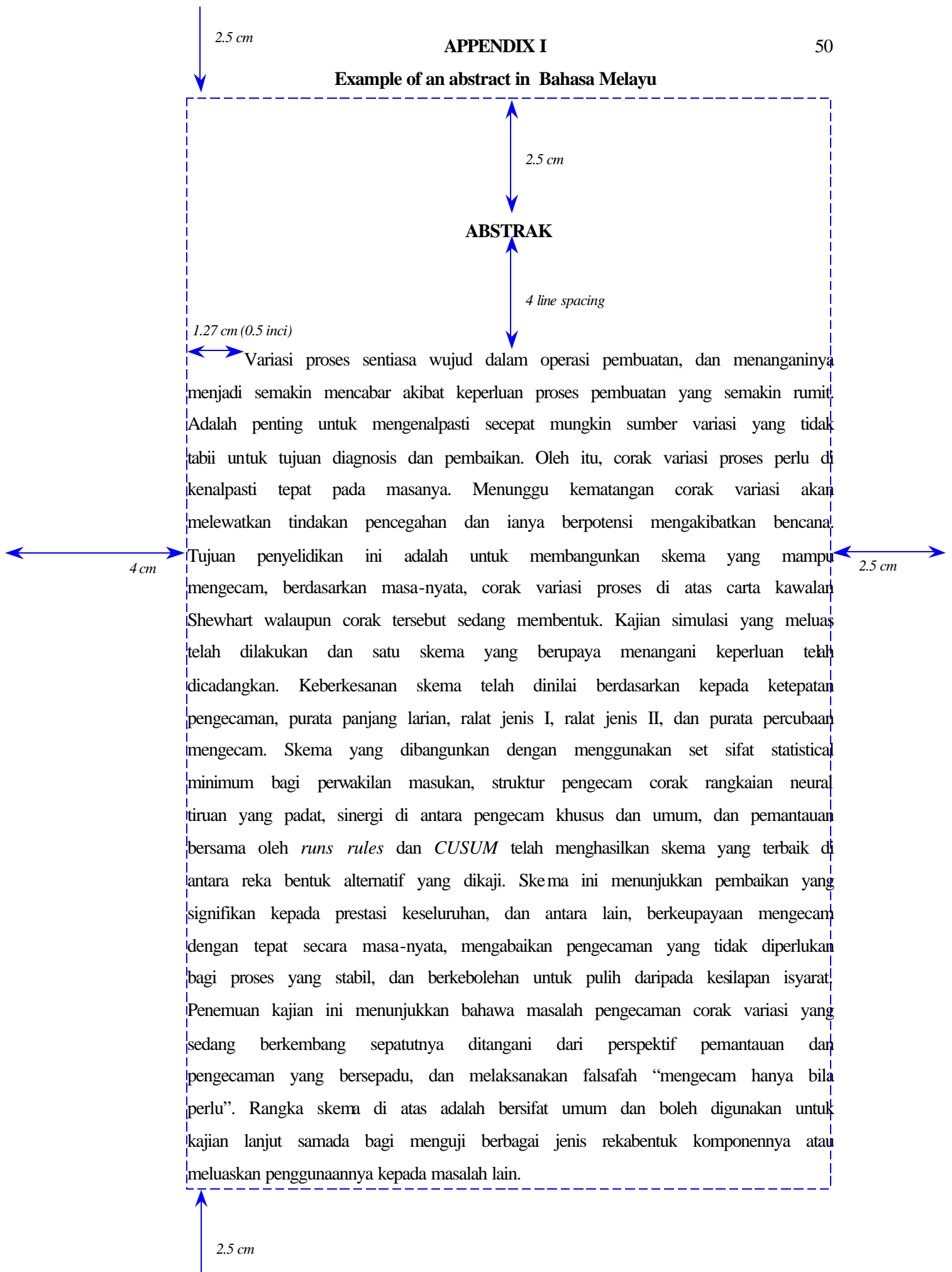
**Sample of a dedication page**

To my beloved mother and father

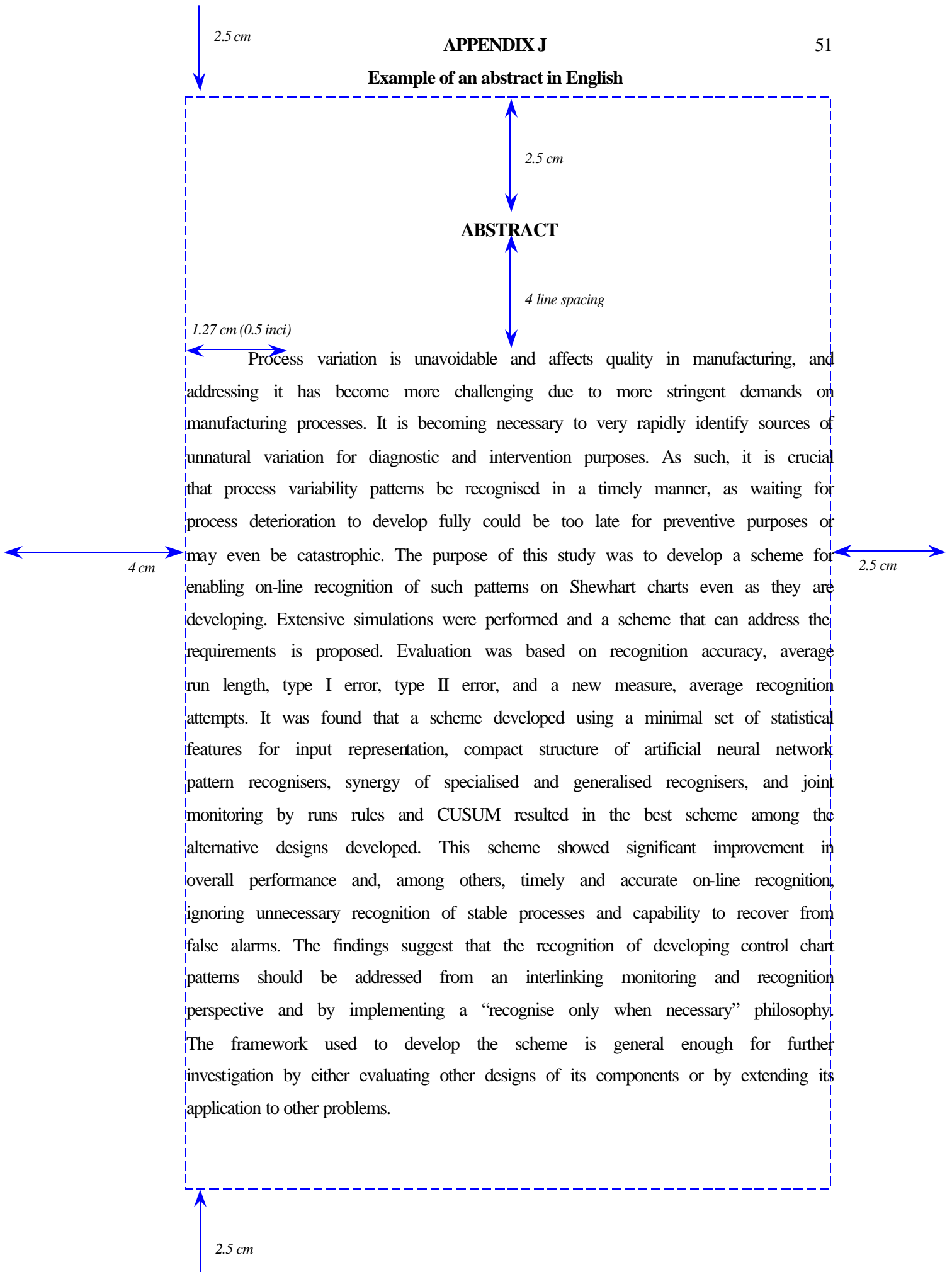
## Example of an acknowledgement page



## Example of an abstract in Bahasa Melayu



**Example of an abstract in English**



Sample of a Table of Contents page

TABLE OF CONTENTS

<b>CHAPTER</b>	<b>TITLE</b>	<b>PAGE</b>
	<b>DECLARATION</b>	ii
	<b>DEDICATION</b>	iii
	<b>ACKNOWLEDGEMENTS</b>	iv
	<b>ABSTRACT</b>	v
	<b>ABSTRAK</b>	vi
	<b>TABLE OF CONTENTS</b>	vii
	<b>LIST OF TABLES</b>	xii
	<b>LIST OF FIGURES</b>	xiv
	<b>LIST OF ABBREVIATIONS</b>	xix
	<b>LIST OF SYMBOLS</b>	xxi
<b>1</b>	<b>ORGANISATION OF THE THESIS</b>	<b>1</b>
	1.1 Definition of a Thesis	1
	1.2 Organisation of the Thesis	1
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	4.1 General guideline	33
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	<b>REFERENCES</b>	<b>35</b>
	Appendices A - Y	37 - 62

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Example of a List of Tables

LIST OF TABLES

TABLE NO.	TITLE	PAGE
2.1	The role of statistical quality engineering tools and methodologies	16
2.2	Basic ANN models used for control chart pattern recognition	47
2.3	General design strategies/structures for CCPR	49
3.1	The overall research plan	70
3.2	Parameters for simulating individual process variation data	75
3.3	Description of performance measures	92
4.1	Targeted recogniser outputs	103
4.2	Design matrix and results for the preliminary feature screening	108
4.3	Regression analysis for the results of preliminary feature screening	111
4.4	ANOVA for the results of preliminary feature screening	111
4.5	Tentative significant main effects and two-factor interactions	113
4.6	Estimated effects and regression coefficients for the recogniser's performance (reduced model)	116
4.7	ANOVA for the recogniser's performance (reduced model)	116

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Example of a List of Figures

LIST OF FIGURES

FIGURE NO.	TITLE	PAGE
1.1	Trends leading to the problem	2
1.2	Design and development phases of the proposed scheme	7
1.3	Summary of the research contributions	10
1.4	Organisation of the thesis	11
2.1	Chance and assignable causes of process variation (Montgomery, 1996a)	14
2.2	Classification of statistical quality engineering tools	15
2.3	Continuous variability reduction using SPC chart (Revelle and Harrington, 1992)	19
2.4	Classification of research areas in SPC	20
2.5	Advances in process variation monitoring and recognition using SPC charting	25
2.6	Nelson's runs rules (Nelson, 1984)	26
2.7	Typical fully developed patterns on Shewhart control chart (Cheng, 1989)	28

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Example of a List of Symbols

LIST OF SYMBOLS

---

$D, d$	-	diameter
$F$	-	Force
$g$	-	Gravity = 9.81 m/s
$I$	-	Moment of inersia
$l$	-	Length
$m$	-	Mass
$N$	-	Rotaional velocity
$P$	-	Pressure
$Q$	-	Volumetric flow-rate
$r$	-	Radius
$T$	-	Torque
$Re$	-	Reynold number
$V$	-	Velocity
$w$	-	Angular velocity
$x$	-	Displacement
$z$	-	Height
$q$	-	Angle
$r$		Density

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2.5 cm

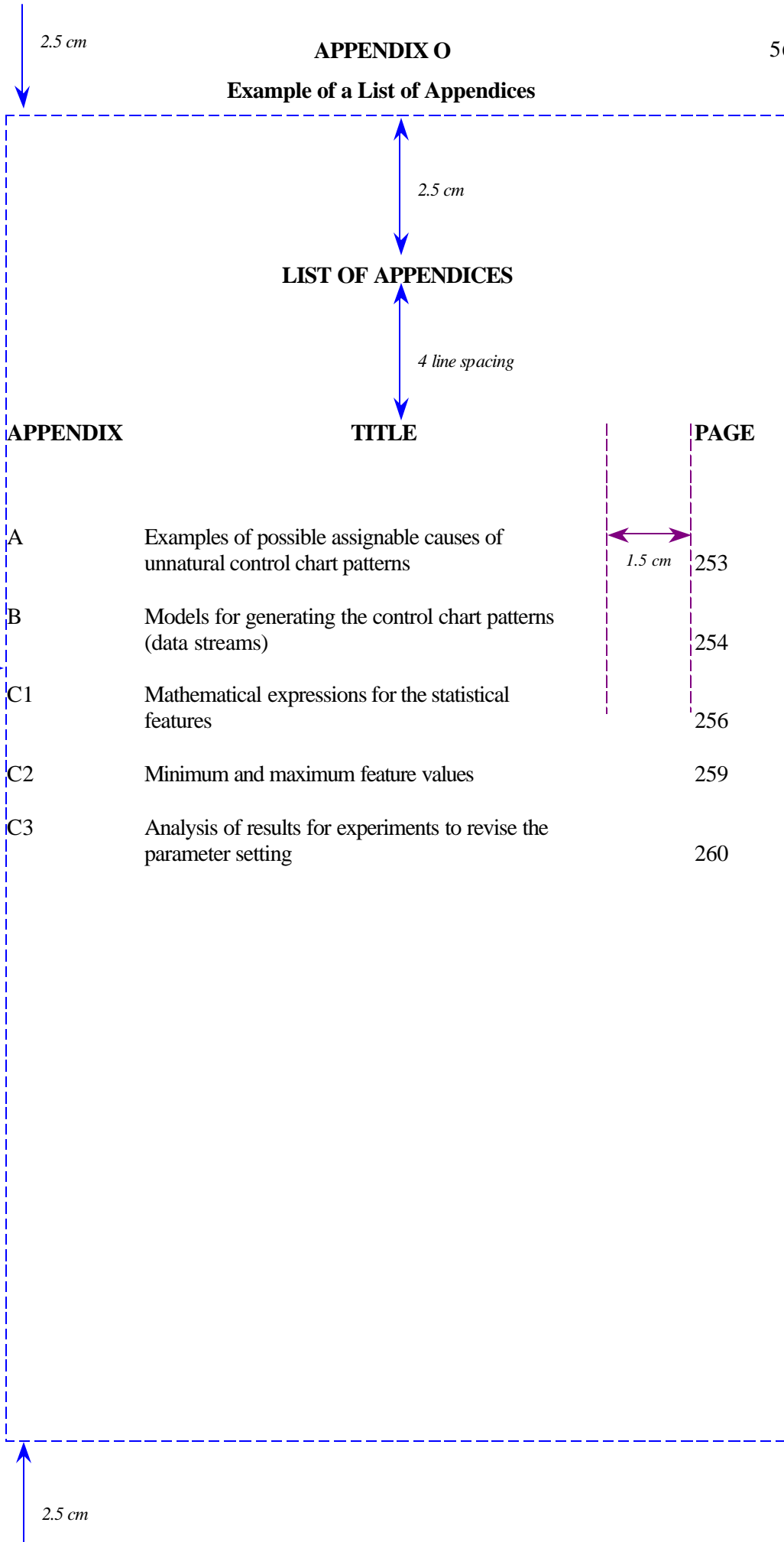
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Example of a List of Appendices



**Sample of a quotation in a text**

After deliberating on doctoral education in Australia in the 1990s, one observer in Australia writes:

The lack of any significant formal course work within our Ph.D. and master degrees by research has continued for three decades. The focus of our Ph.D. research type degrees continues to be the research project, and this is almost the only medium by which education is accomplished.

(Stranks, 1984:171)



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## Sample of a table in the text

**Table 4.3** : Comparison of experimental and computer simulation results

Distance Ratio	Experiment (mean value)	Computer Simulation (mean value)
0.125	0.25	0.137
0.250	0.46	0.560
0.375	0.63	0.738
0.500	0.75	0.861
0.625	0.83	0.939
0.750	0.88	0.981
0.875	0.93	0.997
1.000	1.00	1.000

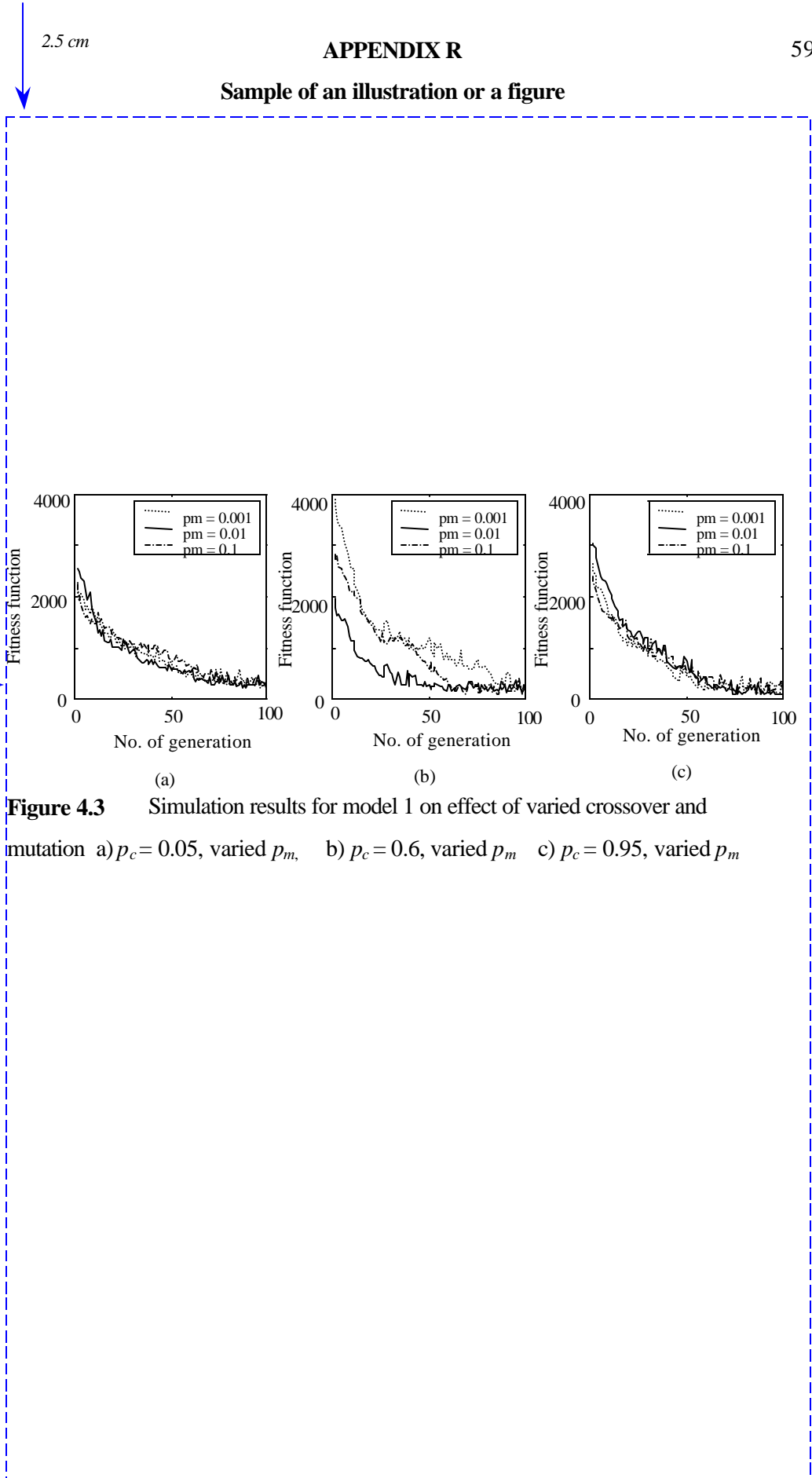
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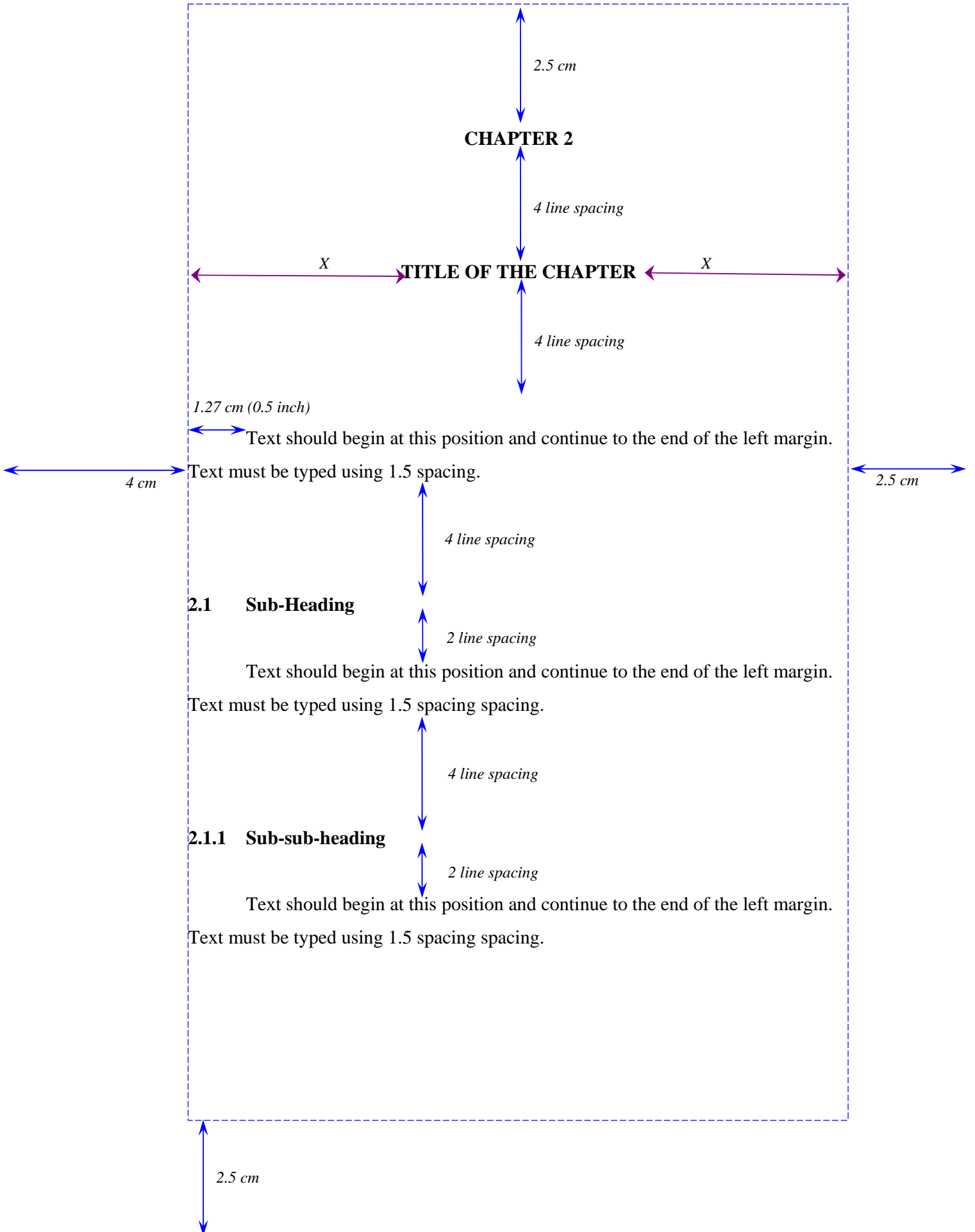
Sample of an illustration or a figure



**Figure 4.3** Simulation results for model 1 on effect of varied crossover and mutation a)  $p_c = 0.05$ , varied  $p_m$ , b)  $p_c = 0.6$ , varied  $p_m$  c)  $p_c = 0.95$ , varied  $p_m$



**Sample of numbering a chapter and sub-heading in the chapter**



**Sample of a page continuation**

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**2.5 Sub Heading**

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Text should begin here.

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**2.5.1 Sub-sub-Heading**

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**2.5.1.1 Sub-sub-sub Heading**

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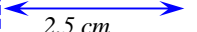
and ends here.

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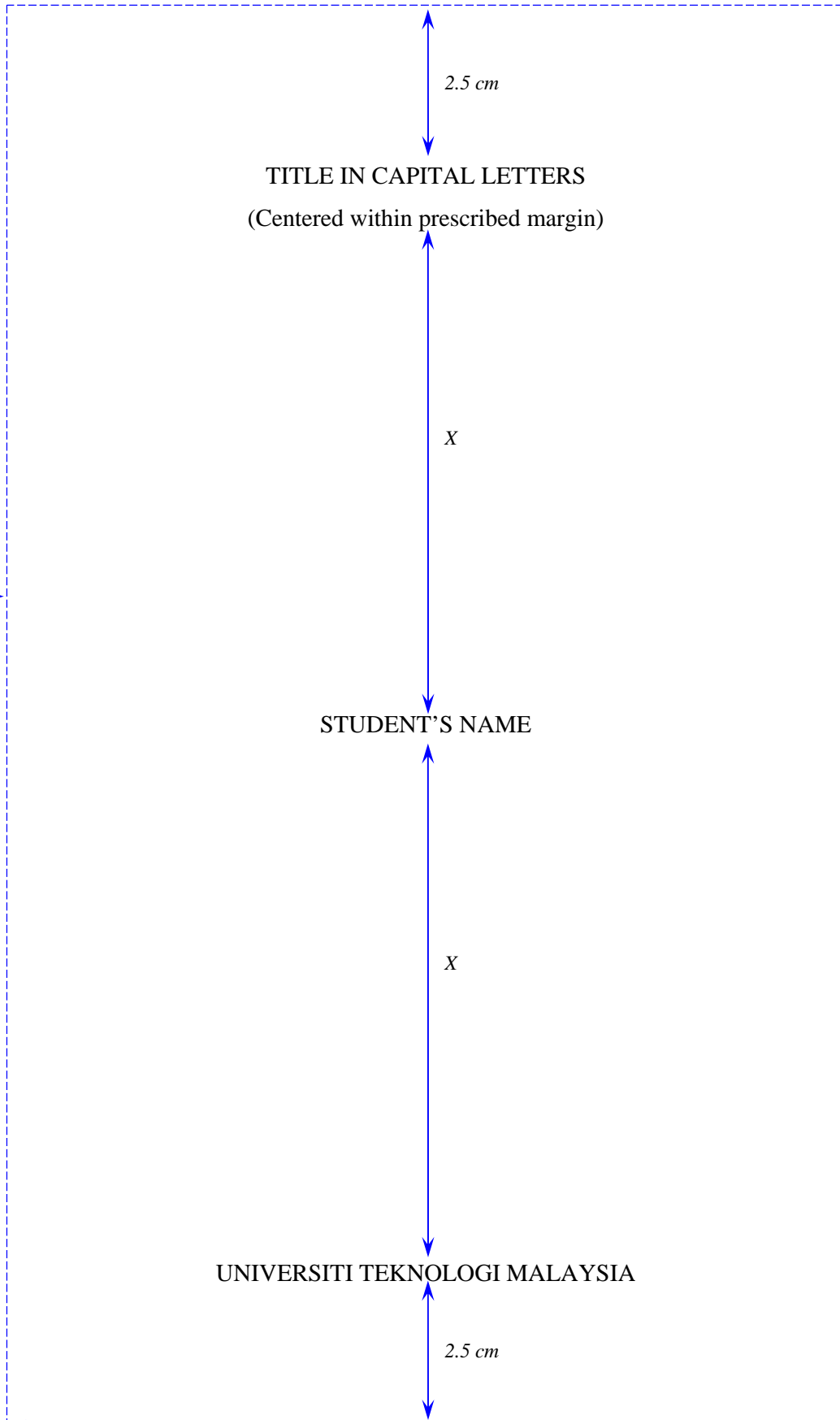
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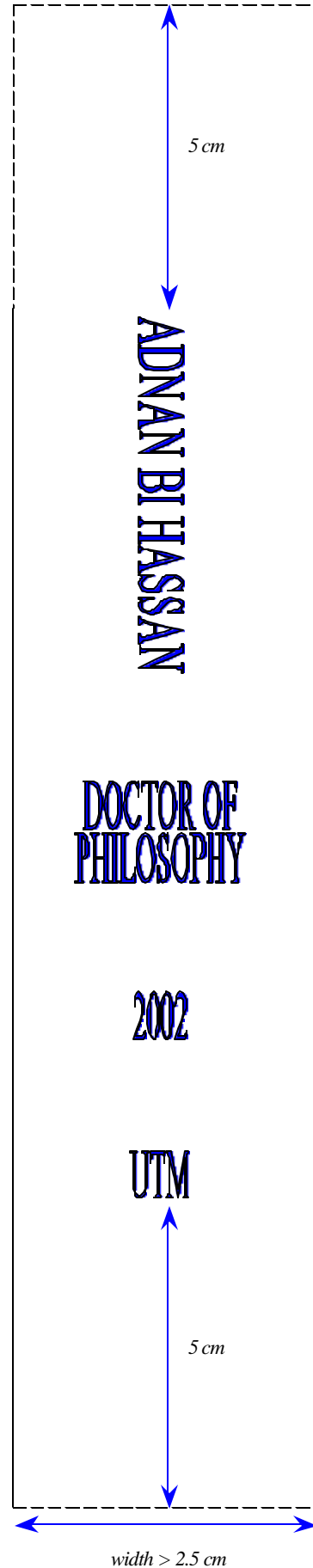
**Sample of a thesis front cover**



Sample of a thesis spine



OR



**Sample of a reference list using author and year system**

- Ahmad Zaki Abu Bakar (1989). *Pemrosesan Teks Bahasa Melayu Untuk Pemahaman Komputer*. Universiti Teknologi Malaysia: Tesis Doktor Falsafah.
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- Billings. S. A. (1980). Identification of Nonlinear Systems: A survey. *Proc. Instn Electr. Engrs, Part D*. 127(6): 272-284.
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- Martin, A. M. ed. (1991). *Peat as an Agent in Biological Degradation of Waste*. London: Elsevier. 314–362.
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- Sheta, A. F. and De Jong, K.(1996). Parameter Estimation of Nonlinear Systems in Noisy Environments Using Genetic Algorithms. *Proceedings of the 1966 IEEE International Symposium on Intelligent Control*. September 15-18. Dearborn, Michigan: IEEE, 360-365.
- Sukiman Sarmani (1987). Pencemaran Radioaktif. Dlm. Ahmad Badri Mohamad. *Perspektif Persekitaran*. Petaling Jaya: Fajar Bakti. 71-87.
- Theusen, G. J. and Fabrycky, W. J. (1984). *Engineering Economy*. 6th edition. Englewood Cliffs, N. J.: Prentice-Hall. 150–178.
- Veres, S. M. (1990). *Structure Selection of Stochastic Dynamic Systems*. New York: Gordon and Breach Science Publishers.

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Note: Arranged alphabetically according to author's name.

**Sample of a reference list using number system**

1. Theusen, G. J. and Fabrycky, W. J. *Engineering Economy*. 6th edition. Englewood Cliffs, N. J.: Prentice-Hall. 150–178; 1984
2. Sukiman Sarmani. Pencemaran Radioaktif. Dlm.: Ahmad Badri Mohamad. *Perspektif Persekitaran*. Petaling Jaya: Fajar Bakti. 71–87; 1987
3. Billings. S. A. Identification of Nonlinear Systems: A Survey. *Proc. Instn Electr. Engrs, Part D*, 1980, 127(6): 272-284.
4. Sheta, A. F. and De Jong, K. Parameter Estimation of Nonlinear Systems in Noisy Environments Using Genetic Algorithms. *Proceedings of the 1966 IEEE International Symposium on Intelligent Control*. September 15-18, 1996. Dearborn, Michigan: IEEE, 1996. 360-365.
5. Ahmad Zaki Abu Bakar. *Pemprosesan Teks Bahasa Melayu Untuk Pemahaman Komputer*. Tesis Doktor Falsafah. Universiti Teknologi Malaysia; 1989
6. British Standards Institution. *Tongued and Grooved Software Flooring*. London, BS 1297. 1987
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**APPENDIX Z**  
**Sample of an ethesis declaration/validation form**

**School of Graduate Studies**  
**Universiti Teknologi Malaysia**

**VALIDATION OF E-THESIS PREPARATION**

**Title of the thesis :** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Degree:** \_\_\_\_\_

**Faculty:** \_\_\_\_\_

**Year:** \_\_\_\_\_

I \_\_\_\_\_

(CAPITAL LETTER)

declare and verify that the copy of ethesis submitted is in accordance to the Electronic Thesis and Dissertation's Manual, School of Graduate Studies, UTM

\_\_\_\_\_  
(Signature of the student)

Permanent address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Signature of supervisor as a witness)

**Name of Supervisor:** \_\_\_\_\_

**Faculty:** \_\_\_\_\_

**Note: This form must be submitted to SPS together with the CD.**