

FLORIDA RESIDENTS ONLY

Registration for SREB Leadership Curriculum Module Instructor Training

Monday, May 16 – Wednesday, May 18, 2005
Schultz Center for Teaching and Leadership

HOSTED BY:

Schultz Center for Teaching and Leadership

AND

Crown Consortium in Jacksonville, FL

Applicants are expected to have content knowledge in the topic chosen and experience as a facilitator/trainer of adult learners.



REGISTRATION INSTRUCTIONS for FLORIDA RESIDENTS ONLY:

1. Register by **fax** (Complete this form and send to (904) 348-7732, Attn: Leadership Module Training.) **or** register by **e-mail** (Complete this form electronically and send to foxwells@educationcentral.org).
2. Make checks payable to Schultz Center and mail to:
Schultz Center for Teaching and Leadership
ATTN: Leadership Module Training/Judy Poppell
4019 Boulevard Center Drive
Jacksonville, FL 32207
3. One registration form **MUST** be completed for EACH attendee.
4. EACH attendee **MUST** provide an e-mail address. Registration confirmations will be sent to each attendee by e-mail within five business days. Leave a message at (904) 348-7203 if confirmation is not received.
5. Attendance at all training sessions (Days 1, 2 and 3) is required for certification.

Name _____ Job Title _____

E-mail (required as registration confirmation will be sent electronically) _____

School/Organization _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Send invoice to attention of:

Name _____

Billing Address: _____ City _____ State _____ Zip _____

Phone _____

The Schultz Center for Teaching and Leadership and the Crown Consortium are offering an instructor training workshop May 16-18, 2005. The workshop requires three days of training. At the training, participants will receive all materials, continental breakfast, lunch and breaks on all three days.

Please print your last name _____

May 16 - 18, 2005 – Leadership Curriculum Module Instructor Training

The REGISTRATION deadline is Friday, May 6. Please do not make flight reservations before April 29, as sessions may be cancelled due to low enrollment. A block of rooms has been reserved at the **Jacksonville Hilton, Riverfront, 1201 Riverplace Boulevard, Jacksonville, FL 32207**. You may make a room reservation directly by calling (904)398-8800. Reservations for rooms in the Schultz Center block must be made prior to April 28 in order to receive the special nightly rate of \$95.

Register for one module only.

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|--|-----|-------|
| Communicating Effectively | [] | \$300 |
| Creating a High-Performance Learning Culture * | [] | |
| Creating a Personalized Learning Environment | [] | \$300 |
| Literacy Leadership * | [] | |
| Leading Assessment and Instruction | [] | \$300 |
| Meeting the Standards: Looking at Teacher Assignments and Student Work | [] | \$300 |
| Prioritizing, Mapping and Monitoring the Curriculum * | [] | |
| Providing Focused and Sustained Professional Development * | [] | |
| Leading Change by Understanding Self and Others | [] | \$300 |
| Using Data to Lead Change | [] | \$300 |

TOTAL Enclosed \$ _____

Check Number Enclosed _____ or Purchase Order PO# _____ PO Date _____ PO Amount _____

- * Florida residents are not responsible for registration fees for the following modules: Creating a High Performance Learning Culture; Literacy Leadership; Prioritizing, Mapping and Monitoring the Curriculum; and Providing Focused and Sustained Professional Development. Following the training, the Schultz Center will reimburse travel and hotel expenses for Florida residents who attended one of these four modules only. Please send your original receipts to: **Schultz Center for Teaching and Leadership, ATTN: Leadership Module Training, 4019 Boulevard Center Drive, Jacksonville, FL 32207**.
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Hotel reservations must be made directly with the Jacksonville Hilton, Riverfront at (904)398-8800. The Schultz Center, the Crown Consortium and SREB will not be responsible for making these accommodations.

You will be notified electronically of the status of your registration.

SREB Leadership Training Module Workshop Application

1. The module I am applying to teach is: _____
2. I judge my prior knowledge of this topic as (check one):
Awareness and interest only _____ Some knowledge and training _____
Advanced knowledge and training _____
3. If you have indicated prior training in this topic, please provide evidence of this training:
Type of training _____
Place of training _____
Dates of training _____
4. How do you intend to use this training (check all that apply)?
Florida trainer _____
University course integration _____
State-sponsored professional development _____
District-sponsored professional development _____
Regional service agency workshops _____
For-profit independent training consultant _____
Other (specify) _____

To ensure the quality and integrity of the SREB Leadership Training Module program, I understand it is essential that all participants agree to meet performance standards. By signing this application, I agree to:

- Complete all pre-work and homework before workshop sessions.
- Attend and actively participate in *all* sessions of *each day* of training.
- Complete all self-assessments.
- Work with other certified trainers to apprentice, if feasible.
- Submit required evaluation forms following my initial training delivery.
- Continue learning through independent study of required texts, professional journals and other resources.
- Provide accurate and timely feedback to SREB, as requested.

In addition, I agree that all SREB-developed materials, including Leadership Training Module print and electronic files, will be reserved solely for use in authorized training and leadership program design, and that no materials will be shared, copied or reproduced for other purposes without permission of SREB.

Signature

Date

Please provide a letter of recommendation or the following contact information for one person who can attest to your competence as a trainer of adults:

Name _____ Daytime telephone _____

Email address _____

Accepted _____ Not accepted _____ Date _____