

## Education

*Saint John's University, Collegeville, MN*

*B.A. Fine Arts, Graphic Design and Physical Production, May 2000*

*Overseas Study: Theater Production, Construction and Set Design, in London, January 1999*

## Professional Experience

*Service/Hospitality Manager, Don Pablo's Mexican Kitchen 2004 – December 2005*

*Ran a successful restaurant location that exceeded budget since my arrival.*

*Decreased labor percentage 10% by instituting a new labor projection module.*

*Assistant General Manager, Buffalo Wild Wings Grill & Bar 2001 – 2004*

*Managed bar, server, kitchen, and overall restaurant; experience in general manager role.*

*Lead a successful store location that exceeded budget for 11 months.*

*Managed with a company that has changed, grown, and released its initial public offering (IPO).*

*Worked in several multi-million dollar units.*

*Created sales and staffing promotions, which yielded a 2% increase in yearly net sales.*

*Independent Graphics Designer 1998 – Present*

*Designed graphics for customer merchandise, including apparel, collectibles, and glassware.*

*Created web sites and e-commerce interfaces, which lead to a 200% increase in comparative sales.*

*Post-Secondary Instructor, Minnesota School of Computer Imagery 2000 - 2001*

*Organized class curriculum and presentations to teach students about Graphic Design.*

*Evaluated students progress and needs; assisted in the creation of new courses.*

*Marketing Director, KJNB Radio, Collegeville, Minnesota 1996 – 2000*

*Oversaw the entire image of a radio station, including concepts, format, and listener interests.*

*Created successful concerts, promotions, health benefits, charity drives, and public service events.*

*Concert Series Director, Brother Willie's Pub, Collegeville, Minnesota 1998 – 2000*

*Organized twelve concerts of various manners and style, enhancing my event planning skills.*

## Relevant Skills

### Design

*Creative mind and aptitude for the Arts.*

*Creation of print materials and merchandise from a creative idea through postproduction.*

### Comprehensive Design Software and Systems Skills

*Adobe's Current Product Line (Expert Level); Quark; Microsoft Office and FrontPage;*

*MacroMedia Director, Flash, Sound Edit, and Automator.*

*Well versed in Windows and Macintosh, troubleshooting and general operations.*

### Business Management

*Scheduling, Training, Shift Management, Evaluations, and Promotions.*

### Event Planning

*Planning: Budgeting, Scheduling, Booking Talent, Security, Staffing, Marketing*

*Overseeing Event: Organization, Personnel Management, Obstruction Anticipating and Solving.*