



Course Syllabus

Course Number BA 503	Course Title English	No. of Credits 3
Graduate School	Course Type Remedial Course	Prerequisite None
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Course Description

This course mainly focuses on techniques to improve communicative competence in using English for academic purposes of students at post-graduate level. It includes skill development in reading which enable students to interpret and understand academic textbooks and articles and cognitive skills in speaking and writing which reflect reading skill development.

Semester: First Semester

Academic Year: 2007

General Objectives

1. Students will learn reading strategies for their course-specific reading materials such as guessing the meaning of unfamiliar words, making appropriate inferences, and writing a summary of a passage.
2. Students use English as the medium of communication in the classroom in order to improve language skills.
3. Students will gain fluency by practicing essay writing, group discussions and presentation on subject matters and current issues.

Outcomes of the course

At the end of the course, students are expected to be able to:

1. read subject related materials with good comprehension;
2. speak confidently in an interactive environment (group discussion and presentations);
3. present arguments, ideas and opinions through discussions, argumentative essays and report writing;
4. perform their tasks analytically (i.e. collecting information from various sources, analyzing the information and reporting the results).

Teaching Methods/Activities

1. Lectures
2. Individualized learning through Computer Assisted Language Learning and learning portfolio
3. Class Activities: Individual and group work
4. Assignments and a research project

Evaluation

A. Formative Evaluation	55%
1. Midterm Examination	25 %
2. Quizzes	10
3. Class work and assignments	10 %
4. Individualized Learning (SALL)	10 %
B. Summative Evaluation	45%
1. Final Examination	30 %
2. Project work and oral presentation	15 %

Instructional Materials

1. Course book
2. Reading skills and structural reference modules from CULI's SMARTEACH Program

References

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- Blake, S. and Madden, J. 1994. *Fact: Writing Skills in Context*. New York: Macmillan College Publishing Company.
- Boning, R.A. 1995. *Multiple Reading Skills Books H*. second edition, Singapore: McGraw Hill Book Co.
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- Duckworth, M. 1997. *Oxford Business English: Grammar & Practice*. London: Oxford University Press.
- Ediger, A. & Pavilik, C. 1999. *Reading Connections*. London: University Press.
- Higue, A. 1996. *First Step in Academic Writing*. New York: Addison-Wesley Longman.
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- Mikulecky, B.S. and Jefferies, L. 2004. *More Reading Power*. London: Pearson Education, Inc.
- Strutt, P. 2000. *Business Grammar and Usage*. London: Pearson Education, Inc.
- Tuck, A. 1993. *Oxford Dictionary of Business English for Learners of English*. London: Oxford University Press.
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